

Note: Draft minutes are subject to corrections, additions and deletions.

June 18, 2018

6:30 PM Non-public Session RSA 91-A:3,II, (a) & (e)

PRESENT: Rusty Bridle, Chairman  
Regina Barnes, Vice-chairman  
Rick Griffin, Selectman  
Jim Waddell, Selectman  
Mary-Louise Woolsey, Selectman  
Jamie Sullivan, Deputy Town Manager  
Mark S. Gearreald, Town Attorney  
Edward Tinker, Tax Assessor

At approximately 6:30 PM, on MOTION made by Selectman Woolsey, SECONDED by Chairman Bridle, the Board voted unanimously by roll call (5-0) to go into a non-public session under RSA 91-A:3,II, (a) & (e).

VOTE: 5-0-0

[Minutes Sealed]

At approximately 6:50 PM, the non-public session was adjourned and the Board returned to public session on MOTION made by Selectman Waddell, SECONDED by Vice-chairman Barnes.

VOTE: 5-0-0

At approximately 6:51 PM, on MOTION made by Selectman Waddell, SECONDED by Vice-chairman Barnes, the Board voted unanimously by roll call vote (5-0), to seal the minutes of the non-public session under RSA 91-A: 3, III on the grounds that they could affect adversely the reputation of any person other than a member of this Board, or jeopardize the effectiveness of the actions to be taken

The public meeting recessed at approximately 6:52 PM.

7:00 PM Public Session – Selectmen’s Room

PRESENT: Rusty Bridle, Chairman  
Regina Barnes, Vice-chairman  
Rick Griffin, Selectman  
Jim Waddell, Selectman  
Mary-Louise Woolsey, Selectman  
Jamie Sullivan, Deputy Town Manager  
Mark S. Gearreald, Town Attorney

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## SALUTE TO THE FLAG

### I. Public Hearing in accordance with RSA 41:9-a

1. On the question of increasing the fees paid for the hiring of firefighters for private details from 30% to 41% to cover increases in costs for NH Retirement system; Medicare and Workers' Compensation in accordance with RSA 41:9-a.

Deputy Town Manager Sullivan: the Board had done this previously with Police Department private details; Fire Chief followed up with memo to the Board requesting an increase to cover the additional costs that come in, so it does not impact the community.

Selectman Waddell: benefits the town.

Selectman Barnes MOTIONED to APPROVE the increasing of fees paid for the hiring of firefighters for private details from 30% to 41% to cover increases in costs for NH Retirement system; Medicare and Workers' Compensation SECONDED by Selectman Waddell.

VOTE: 5-0-0

### II. Public Comment Period (8:03)

Norman Silberdick, 70 Tide Mill Road: representing Rational Taxpayers of Hampton; discussion regarding the cost of burying wires downtown; substantial cost; BOS have enormous amount of capital projects; beautification of downtown; \$15,000,000.

Richard Reniere, 29 Highland Avenue: response to concern Item 2D; closing of Church Street parking lot; close from June 19 until further notice; staging area; how long will closing last; cause problems; inconvenience; private lots were charging \$50 for parking; allow vehicles with resident decals to park at any lot, or at a minimum; assure attendants are aware of policy; benefit to accommodate taxpayers; should not have to pay at any municipal lot; seasonal lease.

Ellen Goethel, 23 Ridgeview Terrace: concerned about costs to residents who are working on the Beach; cost to park; costs well over \$1,000 for summer; consider allowing residents to park at the Church Street lot for the summer.

Sean O'Brien, 9 Highland Avenue: concern with parking for business and tenants; mixed use building; put great hardship on business; consider allowing parking at the Church Street parking lot in the middle; section off for residential/lease spots; detrimental to business, tenants and patrons; have parked over on Island Path; disaster for business; cars being broken into; Church Street much better area; plead for prudent decision; Town owns another lot that it never uses and could use that for equipment.

Selectman Griffin: what type of business? Mr. O'Brien: behind Ashworth; Highland Avenue Inn; rooms/apartments rent out in summer and year round.

Oceanfront Convenience & Souvenir, 339 Ocean Boulevard: have hard time parking; convenience; park somewhere close.

Patricia Klotz, 13 Hampton Meadows: enjoy driving to Beach; listen to music; 2-hour parking; far to walk.

Neil Stallings, 315 Ocean Boulevard: whole lot used for staging and workers; park along highway/staging; use lot for overnight parking.

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III. Announcements and Community Calendar (19:37)

Selectman Barnes: at the Sandcastle event; one of the best events; thankful to BOS.

Selectman Waddell: at Beach today; things look nice; Sandcastles beautiful.

Chairman Bridle: might not be on air at next meeting; working hard updating system; will be videoed, but not live; traffic heavy at Beach; Public Works did excellent job cleaning trash; this is not summer yet; not fully staffed; same as Police.

IV. Approval of Minutes

1. June 4, 2018 Non-public Session Sealed Minutes

Selectman Barnes MOTIONED to APPROVE the June 4, 2018 Non-public Session Sealed Minutes SECONDED by Selectman Woolsey.

VOTE: 5-0-0

2. June 4, 2018 Public Session Minutes

Selectman Woolsey MOTIONED to APPROVE the June 4, 2018 Public Session Minutes SECONDED by Selectman Barnes.

VOTE: 5-0-0

V. Consent Agenda (22:35)

1. Cable Renewal Committee Appointments: Ann Carnaby, Richard Canter, John Judson, Brian McCain, Nathan Page, James Waddell
2. Cemetery Deeds: Jon S. & Constance P. Vogt 17/I-1/2/A&B; Norshidah Kalis & Oziee Ahmad 2/I-1/2/A&B; Paul Onsent 3/I-1/1/B; Vilma Torres 3/I-11/1/A; Reina Marquina 1/I-1/2/A&B; B & S Frost Family Rev. Trust of 2008 2/I-2/4/A-D
3. Coin Operated Amusement Devices: D. M. Sales
4. Dance Hall Permits: Cloud 9 Bar & Grill; Wally's Pub; Hampton Beach Casino: Charlie's Tap House
5. Entertainment License and Posted Permit: Bernie's Beach Bar; The Goat Bar & Grill; Wally's Pub
6. Pool Table Permit: Waters Edge Yacht Club
7. Raffle Permit: Miraculous Medal Church 09/29/18
8. Release of Welfare Lien: 48 Leavitt Road B3560/P1039
9. Road Closure Permit: Considine Graduation Colonial Cir. and Seavey Str. 06/23/18
10. Solicitation Permit: (2) Professional Fire Fighter Boot Drives - The Burn Foundation 07/15/18; Muscular Dystrophy 08/19/18
11. Use of Town Property: Karen Current Ruth Stimson Park; 07/009/18; Lion's Club Yard Sale Old Town Hall 08/11/18

Selectman Barnes MOTIONED to MOVE the Consent Agenda SECONDED by Selectman Waddell.

VOTE: 5-0-0

VI. Appointments (23:20)

1. Kristi Pulliam, Finance Director
  - a. Monthly Financials

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Director Pulliam: May financials; target is 41.7%; months total income @ \$680,605; motor vehicles @ \$387,655; interest on taxes @ \$85,001; building permits @ \$28,634; departmental income @ \$46,335; Rye sewer agreements @ \$44,712; parking lots @ \$22,599; real estate trust @ \$48,176. Expense @ 38.8%; Executive @ 41.24%; election registration and vital statistics @ 37.7%; financial administration @ 37.3%; legal 43.94%; personnel administration @ 44.09%; planning 43.64%; general government buildings @ 40.57%; cemetery @ 33.66%; municipal insurance @ 30.92%; parking lots @ 32.4%; Police department @ 36.4%; Fire department @ 38.9%; emergency management @ 120.56%; hydrants @ 51.97%; street lighting @ 40.3%; public works 41.9%; animal control @ 37.24%; mosquito control @ 12.98%; welfare @ 36.03%; parks and recreation @ 39.5%; library @ 39.01%; conservation @ 38.79%. Fund 24-\$234,539; Fund 25-\$497,952; Fund 26-\$149,509; Fund 27-\$401,486; Wastewater system development charge-\$217,212 adjusted balance \$119,836.

Selectman Barnes: cable committee fund – open purchase orders? Director Pulliam: yes, I think it is around \$180,000; not included in total; total contract is around \$212,000 or \$218,000.

Selectman Waddell: good report, as always; right on top of things.

Selectman Griffin: do a great job; always impressed.

Chairman Bridle: good job.

2. Chris Jacobs, Director DPW & Jen Hale, Deputy Director DPW (30:55)

a. Preliminary Design Services – WWTP Facilities Upgrade Project

Deputy Director Hale: developed scope of work; 30% design plan; starting design process; Wright-Pierce proposal; DES approved; approve contract \$337,130; meets purchasing policy.

Selectman Barnes: publicize this after tonight.

Selectman Barnes MOTIONED to ACCEPT the Wright-Pierce contract for \$337,130 SECONDED by Selectman Woolsey.

VOTE: 5-0-0

b. SRF Loan Application Authorization for Church Street Sewer Force Mains

Deputy Director Hale: loan application for SRF funding; prequalified; authorize town manager and the Director of Finance to execute the contract; send form to DES.

Selectman Waddell MOTIONED to AUTHORIZE the SRF Loan Application for Church Street Sewer Force Mains SECONDED by Selectman Griffin.

VOTE: 5-0-0

Selectman Waddell amended MOTIONED to AUTHORIZE the SRF Loan Application for the WWTP Facilities Upgrade Project SECONDED by Selectman Griffin.

VOTE: 5-0-0

c. Bid 2018-004 Yard Horse Waivers (35:00)

- i. Purchasing Policy and Purchasing Procedures §718.3.A Purchase of Supplies, Materials and Services;
- ii. Purchasing Policy and Purchasing Procedures §718.4 Award of Bid and Professional Proposals;
- iii. Purchasing Policy and Purchasing Procedures §718.5.1 Policy Waivers

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Director Jacobs: put out bids in 2018 for a yard horse; requested authorization to purchase a used yard horse not to exceed \$38,000; only 1 vendor had 6 to choose from for \$38,500 and he would like to buy back our used one for \$2,500; it exceeds \$15,000 and did not receive 3 bids.

Selectman Woolsey: we have been replacing a lot of the yard horses; would like to see print out of all the department vehicles and accessories.

Selectman Griffin MOTIONED to APPROVE the Waivers for the Yard Horse SECONDED by Selectman Waddell.

VOTE: 5-0-0

d. Closing of Church Street Leased/Residential Parking Lots - Church Street Sewer Force Main Construction

Director Jacobs: bring up to date on the force main; have been switching; ductile iron pipe would only hold 6lbs of pressure; agreement with State; have break #3 in pipe; effluent at surface; when pressurized line, we caught the break; surrounded by marsh grass; did not migrate to any great distance; line is shut down; pipe will be continuously fused.

Deputy Town Manager Sullivan: to clarify, the ductile iron pipe is not in use.

Director Jacobs: correct; not in use; valves closed on both ends.

Deputy Town Manager Sullivan: readjust parking; move elsewhere.

Chairman Bridle: are we all set with all the permits? Director Jacobs: no; trying to get State to produce a use of occupancy permit for us to go up Route 101; working diligently; everyone agreed; come up with detail or drawing on how we are going to suspend the force main pipe going over Tide Mill Bridge on Route 101; working with us; permit will be in hand.

Deputy Director Hale: temporary pipe will start being delivered this week; every 50' the pipes will be fuse together; get larger and larger; multiple things going on in parking lot; fenced in area will start with site contractor; valve; using our own pumps; cut in valve tomorrow; start fusing pipe Monday; take portion of lot due to the swing of trucks; off-load pipe from street and bring into Church Street pump station leased parking lot; 10 spaces that town leases; designated overnight parking spot; let them park in the lot across the street; will start Monday and be done the following Monday; concrete company; excavation company; need ability to move around to drag around pipe; pump station side of Church Street, will not be able to drive in and out; for 8 days need the freedom to move around; then can open up the residential and leased lot; cannot drive over pipe; understand it is inconvenience; do not have a better solution to not close it.

Selectman Griffin: would like to bring information forward; leased parking space; we were approached by many people that live on Cutler and the streets west of the Church; we allowed people to lease at a lower rate.

Deputy Town Manager Sullivan: three different rates; this lot ranges from \$300-\$700.

Selectman Woolsey: this is going to go on all summer. Deputy Director Hale: No, need to construct temporary pipe.

Selectman Griffin: people are paying in that same lot for leased spaces.

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Deputy Town Manager Sullivan: two lots talking about; between pump station parking lot area and between the Church, there is a small dirt area, which is the leased lot; then the area around the pump station that is posted a resident parking, which is a first come first serve and can park with sticker.

Deputy Director Hale: allows overnight parking there.

Selectman Waddell MOTIONED to APPROVE the Closing of the Church Street Leased/Residential Parking Lot for the construction of the pipe SECONDED by Selectman Griffin.

VOTE: 5-0-0

Selectman Griffin: are people still leasing spaces in the Church Street lot. Deputy Town Manager Sullivan: people lease in three lots; Church Street, Island Path and Ashworth Avenue.

Selectman Griffin: tried to do the Church part; was not big demand; pay money each year to lease. Deputy Town Manager Sullivan: yes.

Selectman Griffin: On the other lots, are all of them overnight parking? Deputy Town Manager Sullivan: no; only the lease people can stay overnight; resident lot and High Street; move folks across from Church Street; leased/resident; how many are we limiting; around 60 lots; leases will be allowed and additional number of residential parking.

Selectman Griffin: concrete barriers.

Selectman Waddell: will take care of the people who want to come down to listen to the music; first come first serve; want Hampton residents.

Ms. Goethel: the Church's parking lot is overflowed on Sunday's; you are talking about residents; are you going to curtail their ability to park. Deputy Town Manager Sullivan: no, we cannot curtail the Church's ability.

Ms. Goethel: I am talking about the resident lot; it is filled with people attending Church. Deputy Town Manager Sullivan: we are basically recreating the same or similar number of spots that exist today across the street; first come first serve basis.

Ms. Goethel: a lot of residents have to pay for parking on Sunday's because non-residents are in that lot; are you going to deal with that. Deputy Town Manager Sullivan: we are recreating the displaced folks as best we can in that other lot; going to do our best to accommodate; we will deal with it.

Ms. Goethel: more than 60 spaces there; going to be a few spaces left for the rest of the summer; my question is a lot left. Deputy Director Hale: probably at least a good 15 left.

Deputy Town Manager Sullivan: we will deal with that; if we need to make additional adjustments, we can come back to the Board; no perfect solution to everybody.

Chairman Bridle: the Board need to look at the lots; lot has been used for vehicles parked in there for long term storage; this lot and the uptown lot; lots are made for residential parking for Hampton residents; not made for somebody who has an extra car and they need a place to put it for the summer; they can lease.

Selectman Griffin: what about the "blue moon parking"? Deputy Town Manager Sullivan: we are still issuing those; will need to go back on that one.

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Selectman Waddell: will the 60 spaces be available for overnight parking? Deputy Town Manager Sullivan: yes; will create challenges to manage and will do our best to accommodate everyone.

Selectman Griffin MOTIONED to Isolate 60 Spaces for Residents plus Lease Holders in the Church Street Lot SECONDED by Selectman Waddell.

VOTE: 5-0-0

- e. Wastewater Development Charge Account withdrawal for the Channel Grinder unit (\$20,300)

Deputy Director Hale: Church Street Pump station; grinder that gets put on the channel of the wet well; diaper season; cuts stuff up before making into pipes; made horrific noise; many of the teeth are broken and come off the rails on its grinder; we called the company; they can go in and rebuild the teeth; when they rebuild it will be confetti; cross cut; \$20,300; asking for approval to withdraw from the Wastewater Development Access charge account.

Selectman Waddell: what caused it to break; was it wear and tear. Deputy Director Hale: everything; wear and tear; found rocks; been in the pump station for 5 years; deepest part; amount of flow.

Selectman Barnes: marsh pipe; three great summer days and only have one working; you are able to look at that. Director Jacobs: yes; asked them to monitor flow/capacity; Saturday, from 7AM to midnight; continued to pump between 610-630 gallons per minute; steady; the next day 9AM-3PM about the same; continued to cycle on and off; we will be able to get through it for the next 8-10 days until the next pipe is put in; last time maxed out was March 2<sup>nd</sup>; those conditions do not exist; groundwater low.

Chairman Bridle: you have a contingency plan. Assistant Town Manager Sullivan: yes; today went through all of that; contingency; automatic alarm systems; if we see conditions that cause concern; may go to personnel monitoring the wells; feel confident.

Selectman Woolsey: it is not designed to chew up rocks. Director Jacobs: no.

Selectman Woolsey: keep the stuff out, so this one does not. Deputy Director Hale: we are working with them on developing a bar rack system; will let the stuff get through; do not want to block it; working with manufacturer.

Selectman Griffin MOTIONED to APPROVE the Wastewater Development Charge Account withdrawal for the Channel Grinder unit (\$20,300) SECONDED by Selectman Barnes.

VOTE: 5-0-0

- 3. Chief Sawyer, Police Department (1:15:30)
  - a. Beach Business Employee Parking Discussion

Chief Sawyer: police taking over operation of municipal parking lot at the Beach; issue of employees and parking; transfer has gone well; guidance of Dan Gidley; opened Brown Avenue gate; increased need for employees; many employees cannot afford to pay; as much as \$50 per day; employees have been parking on quieter residential back streets; suggestion made to utilize Island Path parking lot; fixed rate to park; any business within the HBVD interested in participating in the program can submit a list of eligible employees to receive a seasonal pass issued by the HPD; name of employee and business; anyone interested will pay

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seasonal fee; \$50 fee; allow Beach employee to park at Island Path; fixed seasonal rate if spaces are available; established by BOS; recommend \$5; provide identification when entering parking lot; maybe revoked for violations; establish multi-parking in Ashworth Avenue parking lot; corner areas moped parking; fixed rate of \$5 per day be applied; bicycle racks be placed on the lawn areas between PD and parking lot.

Selectman Woolsey: could we post the Chief's report online? Chairman Bridle: once we approve; will be going out to the Beach businesses.

Chief Sawyer: the Chamber is willing to assist in getting the word out; get program up and running; business would provide a list of employees; produce a pass; attendant request to see license; want authority to be able to revoke.

Selectman Barnes: just the Island Path lot? Chief Sawyer: yes; selected it because it is the least known; least used; plus, sidewalks entire length to Ocean Boulevard; well lit; will see increased patrols; money handled by officers.

Chairman Bridle: on availability; not holding spaces for them. Chief Sawyer: correct.

Selectman Waddell: good idea.

Chief Sawyer: do not want to take credit, this is Chuck Rage's idea and Rusty was involved; good idea to get up and running quickly at almost no cost.

Selectman Waddell: good idea; ridiculous that people go to \$50.

Selectman Griffin: each business pays \$50 one-time and employees pay \$5 per day? Chief Sawyer: yes; business per season; these are recommendations.

Selectman Woolsey: residential parking lot at the end of High Street; constant problems with out of State people.

Chairman Bridle: some people with an out of State plate can still have a Hampton parking pass; they are a taxpayer; Police Department has been doing a good job.

Chief Sawyer: we have a few more people with the parking enforcement; numbers will be surprising.

Selectman Waddell: I live across the street and I see them giving tickets.

Deputy Town Manager Sullivan: this is for work related purposes.

Chief Sawyer: correct; if they come down with Beach gear the attendant will call us and we will revoke the permit.

Chairman Bridle: Beach precinct and Chamber have come up with a mobile app to see what lots at the Beach are open; price; people driving down the Beach will know; will be monitored hourly; will have number to all in if lot is full or if a price change.

Selectman Griffin: have further discussions about the different parking lots; Beach precinct parking lots were rented to people in the winter to leave their cars in for the season; people who leave for the winter miss the ability to do that.

Chief Sawyer: sent out memo to NH DOT that the fence was going to go up on the 28<sup>th</sup>; schedule has been expedited; fence going up tomorrow.

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Selectman Barnes: assure you that the residential parking lots are being enforced this year; have the current sticker in the right spot on your car. Chief Sawyer: if you see a violation call and we will dispatch someone.

Deputy Town Manager Sullivan: thank Chief and staff for the added burden we put on him for running the parking lots; working out remarkably well.

Chief Sawyer: credit to Dan Gidley; sat down with Vic Demarco; got history of lots; will come back with recommendations at end of season; safety and security.

Selectman Griffin MOTIONED to go with Chief's recommendation of each participating Business Pay \$50 per season and Employees pay \$50 per day SECONDED by Selectman Barnes.

VOTE: 5-0-0

VII. Town Manager's Report (1:29:20)

1. The Seabrook – Hamptons Estuary Alliance & NHDES are hosting a series of 3 workshops this summer entitled “Building a Flood Smart Seacoast, ways to protect your property from Coastal Flooding” on June 19, July 17 and August 21. For more information go to [www.shea4nh.org](http://www.shea4nh.org) or register at <https://floodsmart.evenbrite.com>
2. Aquarion Water Company has advised the Town that the previously shutdown Well 6 will be placed back in service. The Well is being reactivated to meet demand during the peak service time. For more information or if you have questions, please contact your provider, Aquarion Water Company at 603-926-3319.

Selectman Woolsey: do we have a fixed date in July to meet with Aquarion?

Selectman Barnes: 16<sup>th</sup>; Well 6 has been turned back on; Well 22 planned to start pump test this week, but might be postponed; not in drought, but on their website shows tips on lawn watering, washing cars; save money and conserve water.

VIII. Old Business (1:32:18)

1. Hampton Pin Cost \$1,125 (250 @ \$4.50 per pin)

Selectman Griffin MOTIONED to APPROVE the Hampton Pin Cost \$1,125 SECONDED by Selectman Waddell.

VOTE: 4-1(Woolsey)-0

IX. New Business (1:32:48)

1. Federal Build Grant Application

Chairman Bridle: this is pulled; people will come in at a later date to discuss.

2. SAU 90 Waivers for Fire Alarm and Sprinkler Systems from Fire Dept. Fee Schedule

Deputy Town Manager Sullivan: set out fee schedule based on size of the building; be in the \$6,000 range; Fire Chief has asked for a waiver.

Selectman Woolsey: SAU 90 and SAU 21 receive impact money; revenue for them; Town does not have impact fees.

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Selectman Waddell: Are impact fees on the agenda?

Selectman Woolsey: waiving installation charge; do not think it should be free; they are getting impact fee revenues and this would be appropriate for them to use the money for.

Selectman Griffin: you should make a motion if that is how you feel.

Selectman Woolsey MOTIONED to have SAU 90 use the impact fee to pay for the Fire Alarm and Sprinkler System SECONDED by Selectman Griffin.

VOTE: 1(Woolsey)-4-0

Selectman Woolsey MOTIONED to APPROVE the Waiver of the Fire Alarm and Sprinkler Systems from Fire Dept. Fee Schedule for SAU 90 SECONDED by Selectman Barnes.

VOTE: 4-1(Woolsey)-0

### 3. Disposal of CATV Excess Inventory

Selectman Woolsey MOTIONED to APPROVE the Disposal of CATV Excess Inventory SECONDED by Selectman Barnes.

VOTE: 5-0-0

### 4. Naming of Subdivision Street at 230 Mill Road

Deputy Town Manager Sullivan: went to the Planning Board review committee as Estherbrook Drive; voted for Loy Drive for Staff Sargent Desiree Loy; where they are already in process, my recommendation is to authorize Estherbrook Way and the next street that comes open we use Loy.

Selectman Griffin: that is against the policy; streets all be named after people who were in the service.

Deputy Town Manager Sullivan: we had expired all the names when they came in; Estherbrook was developed as part of that; had no more Veterans on the list; next one would be off Winnacunnet Road; become Loy; has all been approved by 911; go to top of the list; do you want to create another list; essentially have no list current other than Ms. Loy.

Selectman Woolsey MOTIONED to APPROVE the naming of the subdivision Street at 230 Mill Road as Estherbrook Way SECONDED by Selectman Waddell.

VOTE: 5-0-0

## X. Closing Comments

## XI. Adjournment

At 8:40 PM, the public session adjourned on MOTION made by Selectman Waddell, SECONDED by Selectman Griffin.

VOTE: 5-0-0

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Rusty Bridle, Chairman