

Note: Draft minutes are subject to corrections, additions and deletions.

October 30, 2017

PRESENT: Jim Waddell, Chairman
Regina Barnes, Vice-Chairman
Rick Griffin, Selectman
Rusty Bridle, Selectman
Frederick Welch, Town Manager
Mark Gearreald, Town Attorney

ABSENT: Phil Bean, Selectman

7:00 PM Public Meeting

SALUTE TO THE FLAG

I. Public Comment Period

Barbara Renault, 37 Towle Farm Road: here on behalf of the Conservation Commission; submitted memo recommending that there be no sale or lease of Town owned marshland; spoke at 10/2/17 public hearing on this issue and here again just to emphasize the Conservation Commission's position on the issue. Vehicles damaged by salt water on the marshes; streets impassable during high tides; marsh is a water storage area; if we fill even a small piece of the marshland we force the water to go somewhere else and jeopardize other properties. Since 1990 sea level is rising 3 times faster than it was prior to 1990; Hampton Harbor the past 20 years has been 3"; another year 60 years is a foot, put high tide and storm surge that is a lot of water.

II. Announcements and Community Calendar (8:40)

Selectman Barnes: tomorrow night is Trick or Treat, be careful of the children.

Selectman Bridle: a lot of storm damage last night and today; many still without power; police in contact with Unitil and they are diligently working to get it done; some parts of town maybe 2 days without power. If you have no place to go contact, the police and they may have a warming station for you.

Selectman Griffin: which part could be a couple of days?

Selectman Bridle: lower part of High Street, North Shore, Towle Farm Road; the whole State got hit; everybody is working hard and try to be patient.

Selectman Griffin: Kings Highway had power, but Ocean Boulevard did not; when are we going to have the pick up on the leaves.

Town Manager Welch: begin the week of November 13, 2017.

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Chairman Waddell: my wife just texted me and I do have power; tomorrow is Halloween drive safely; Recreation Department had a great even Friday night

III. Appointments

- ~~1. Eileen Latimer~~
 - ~~a. Firearms Warrant Article~~
2. Kristi Pulliam, Finance Director
 - a. Monthly Financial

Director Pulliam: September financials; expenditure target is 75%; below target @ 74.56%; total income \$478,938; motor vehicles @ \$264,301 under target; interest on taxes @ \$11,624; building permits @ \$17,689; departmental income @ \$65,316; parking lots @ \$30,759; sale of Town property @ \$5,000; interest on deposits @ \$22,459; district court fines @ \$13,937; real estate trust @ \$45,763. Expense side under budget by \$537,620 or 2.18%; General Government @ 71.64%; Town Clerk 71.16%; Finance @ 71.51%; Tax Collector @ 69.32%; Assessing @ 48.32%; MIS @ 64.23%; Legal @ 112.63%; Planning @ 68.65%; Zoning @ 59.78%; Cemetery @ 71.17%; Parking Administration @ 94.18%; Police Department @ 71.9%; Fire Department @ 66.9%; Building Department @ 65.3%; Public Works Department @ 76.2%; Welfare @ 54.64%; Parks & Recreation @ 73.2%; Library @ 73.27%; Conservation @ 68.32%; Warrant Article activity levels have increased. Fund 24 @ \$154,762; Fund 25 @ \$397,398; Fund 26 @ \$142,116; Fund 27 @ \$614,606; Wastewater development fees collected \$110,778 balance in account @ \$195,825.

Selectman Barnes: still slightly under target in some areas, do you see those getting closer.
Director Pulliam: yes, I think after this month you will have a better picture of where we are.

Selectman Barnes: thanks, great job.

Selectman Bridle: excellent.

Selectman Griffin: thank you for your report.

Chairman Waddell: motor vehicles is that the second month it has been under. Director Pulliam: yes, slightly under; it has been flip-flopping; we are still over where we were in 2016 overall, we were almost \$200,000 lower than were we are now.

Chairman Waddell: you are staying on top of the departments that are over. Director Pulliam: yes

3. Kathleen Murphy, Superintendent and ~~Nathan Lunney, Business Agent SAU 90~~
 - a. Channel 13 Funding

Superintendent Murphy: sent you a letter about a month ago; doing this every year; have opportunity to film; educational programming; media coordinator looking into educational programs; beneficial; read afternoon stories to children; did video for DPW; our goal is to be a part of all of us working together with the Town and all the businesses. We are asking for \$38,021.32; will cover personnel costs for the media coordinator; another addition of \$8,700 for equipment; replacement of microphones, memory, hard drive and handheld recorder.

Selectman Barnes: your request is to come out of the franchise fee fund. Superintendent Murphy: yes.

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Selectman Bridle: over the next 5 years have a plan for the new studio; equipped.
Superintendent Murphy: yes, built into the project will be the ability to record and broadcast live; use auditorium for your deliberative sessions; equipment; will have pricing.

Selectman Bridle: a great opportunity that while they are building to have the media part there.
Superintendent Murphy: school board will have their meetings there; the auditorium will be all rigged so that we can video live, as well as record productions; have had State meetings; opportunities to use the facility. We have a community room, but does not have at this point have video capability, small room.

Selectman Bridle: that is what that fund is for; we have some upgrades we need here to do too.

Chairman Waddell: great job; channel 13 is good; I was the one who pushed to have 100% of the franchise fee go into the fund; important to improve equipment. Superintendent Murphy: this program has become contagious, kids are incredible, working with them, proficient in production; shock news; filming; have teacher that will be presenting at a National Technology Conference on the skills that the kids have learned on media production. They took a field trip to NECN News and went into the studio with the broadcasters and production people; they kids knew all about the equipment and how to use it; were impressed by our student's ability.

Chairman Waddell: I used to run a news program with the students, where I taught and one student is in Dallas as an anchor. Superintendent Murphy: the students gain an incredible amount of self-confidence, ability to get in front of the camera and speak clearly, write script and produce shows.

Selectman Griffin MOTIONED to APPROVE the \$38,021.32 for the Channel 13 Funding
SECONDED by Selectman Bridle.

VOTE: 4-0-0

4. Robert Landry, NHDOT & Jennifer Reczek, Project Manager (30:00)
 - a. Hampton Harbor Bridge Repair

Mr. Landry: focused on repair; make sure opening of the bridge is on when we want it.

Seabrook-Hampton 41510
Repairs to Drawbridge Machinery
NH 1A over Hampton River

- Introductions
- Project Purpose & Need
 - This project Makes Permanent Repairs to the Bridge Machinery
 - Future project Seabrook-Hampton 15904 (2023) will address the Long Term Needs of the Bridge
- Project Schedule

Existing Bridge

- Built in 1949
- 13 spans
- 1,200 feet long
- 65 foot bascule span (movable)
- 26 feet curb-to-curb roadway

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- 5 foot sidewalk east side
- Added to State Red List in 1999
- Re-decked in 2010

Bascule Span
Recent Mechanical Issues
Summer 2017

- July 11th Shaft Coupling Failed Resulting in Loss of Bridge Lifting Operation
- July 12th & 13th Emergency Repairs by DOT Bridge Maintenance Forces Successfully Restored Bridge Operation
- Emergency Repairs Considered Temporary Fix

Project Details

- Emergency Repairs Considered Temporary Fix
- This Project Makes Permanent Repairs to Machinery
- Replacement of Both Existing Couplings Necessary
- Shafts Must be Removed and Shipped to a Machine Shop to Perform Coupling Replacement
- Construction Access to Site will be with Barges, and Directly from the Bridge

Project Schedule

- Advertise for Bids November 7, 2017
- Bids Opened November 30, 2017 (Low Bid)
- Contractor Given Notice to Proceed by mid-January 2018
- Delivery of New Couplings by February 16, 2018
- Work Begins No Earlier than February 20, 2017
- Work Requires the Bascule Span be in the Down Position and Bridge Lift Operation Disabled (no lifts for marine traffic possible)
- Contractor has 14 Days to Complete Work (work may be 24/7)
- Existing Shafts Removed From Site and Shipped to a Machine Shop to Attach New Couplings
- Shafts Returned to Site and Reinstalled (bridge lift operation restored)
- Complete Work No Later than March 9, 2018
- Project Final Completion March 23, 2018
- Estimated Construction Cost = \$600,000

Impacts to Traffic

- During 14 Day Period the Bridge Lift Operation is Disabled Bascule Span will be in the Down Position and Unable to Lift for Marine Traffic
- Work Barges may temporarily Impact Horizontal Clearances of the Marine Channel
- Temporary Lane Closures of NH 1A for Work Operations as Approved by DOT
- Testing of Bridge Lift Operation Required to Complete the Work – Similar to Typical Lift will Result in Temporary Shutdowns of NH 1A Traffic

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Coordination and Communication

- US Coast Guard
- NH Marine Patrol
- Emergency Services – Seabrook & Hampton
- Towns of Hampton and Seabrook
- NH Port Authority
- Hampton Harbor Boating and Fishing Community

Selectman Barnes: the bridge is going to be down for approximately two weeks; be all day.
Mr. Landry: yes, it will be all day.

Selectman Bridle: the bridge will be open to vehicular traffic.

Selectman Barnes: but not marine.

Selectman Bridle: best time of year to do it, not the best time to work on it; boat traffic will be at minimum, notify the boats and possibly can keep their boats at another facility for a couple of weeks; make sure people know about it. The new bridge will not be until 2023; have they decided on a design for the new bridge? Ms. Reczek: no, will be starting up at the first of the year; looking to get design consultant; looking to engage a public advisory committee in the spring and looking for representatives from Hampton to be part of the committee and will inform the design as we go through that process.

Selectman Bridle: are they thinking about a high enough span so they do not have to have a lift? Ms. Reczek: that is one alternatives; there are three alternatives as part of the preliminary engineering; one would be a rehab of the current bridge; girders need work; accommodate pedestrians and bicyclists; two different replacement options; removable bridge, slightly raised profile; high level, whatever Coast Guard would require, so it would be a fixed structure.

Selectman Griffin: is the timing it is going to be closed definite. Mr. Landry: we will know better within the next week, when we place the order the coupler; once placed will then know the end date they will get it to us; conservative on times. We spoke with the boat owners and they said it would be a good time.

Chairman Waddell: coordinate with the fishing community and vessel owners; is there any way you can replace the shaft also. Mr. Landry: they looked into that; would still need to be machined to fit into place; will look into that and let you know.

Chairman Waddell: bring it all in as one unit, rather than take it out and fit it in. Mr. Landry: it fits into the other piece of the machinery, so would need to be machined for both ends. I also have a municipal agreement for the Board to sign.

Chairman Waddell: if you want to leave it, we will have legal look at it.

5. Charlie Preston (44:21)

a. Snow/Flooding/Parking at Hampton Beach

Mr. Preston: purpose to talk about the Ashworth Avenue parking lot by the Police Station to make it more user friendly to the residents/taxpayers of Hampton. Called the Veterans of World War II at Ashworth Avenue; Section 805-5 - that lot and Island Path Municipal Lot for off-street parking of personal vehicles will only be allowed only during the hours of 1PM-7AM the following day, between the dates of November 15-March 15. Last year this lot was

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plowed; but most of the time was also locked; proposing to implement an odd/even parking system; would work for plow operator, resident parking and also help the DPW by getting cars off the road. Plow the north side of the booth and Brown Avenue, 2 islands, around 36 spaces; I think it would work if we tried it, do without spending money; might find other places in town that might be a good fit. There are 48 heavy cement barrels; take 20 and line up 5 on each end, would clearly identify where people would park; on even days park on east side; west side on odd days; if emergency maybe let it go for a day. We have a flooding situation down there and Code Section 805-9 allows parking, when tides over 10'; look at tide chart; going to be happening a lot; trying to be pro-active without spending money. Get rid of abandoned or inoperable cars; no need for people to have to leave there at 7AM, make it 12PM; if there is a big storm and have to move the car by 7AM, have to shovel, no need of it. I am sure Police, Fire, DPW and plow operators would say I could do this. When plowing the lot it should be open all the time; win-win for everybody; going forward start doing with other lots. Have high tides coming up next week, over 10', Hampton Harbor Tides, if east wind will be higher. Will be no change from where the snow is already going; will help Police, Fire and DPW.

Selectman Barnes: sounds good, would we have to get Police, Fire and DPW to weigh in on it. Town Manager: yes.

Selectman Bridle: sounds good.

Town Manager Welch: will work fine, unless we have a lot of snow, then we would have to bucket the material out; Chris needs to come in and go over this; takes time and scheduling.

Selectman Bridle: takes time, going to take some money; I agree with Charlie that 7AM is a little early, the odd/even would work. Town Manager Welch: one of the reasons it is 7AM is because we need to clear the lot first so people can get out and then DPW has to clear out cul-de-sacs.

Chairman Waddell: thanks for bringing it to us; will have Chris in and speak with the Police and Fire Chiefs; we will get back to you.

Mr. Preston: time is of the essence.

IV. Approval of Minutes (54:52)

1. October 16, 2017

Selectman Bridle MOTIONED to Approve the Minutes of October 16, 2017 as submitted SECONDED by Selectman Barnes.

VOTE: 4-0-0

V. Town Manager's Report (55:14)

1. The State Department of Natural and Cultural Resources, Division of Parks and Recreation will host a community meeting on Thursday, November 9, 2017 from 5PM to 6:30PM at the Seashell Ocean front Pavilion to discuss the 2017 season and winter operations at the seacoast.
2. The Department of Public Works has announced that the 2017 leaf pickup will take place the week of November 13th. Please be sure that your leaves are in biodegradable

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bags of loosely placed in large plastic containers. Please check the DPW Website for complete instructions.

3. Please make note that starting at 1AM on November 15th that there is no parking on any street in Hampton between 1AM and 7AM.
4. Please note that petition warrant articles effecting Zoning must be filed with the Selectmen's Office no earlier than November 13, 2017 and no later than December 13, 2017.
5. Please note that petition warrant article for all subjects other than Zoning must be filed with the Selectmen's Office by the close of business on January 9, 2018 or with a Selectman before the end of January 9, 2018.
6. The last day to file a petitioned warrant article containing bonding is January 5, 2018
7. Vacancy effective November 16, 2017 of the Hampton Beach Area Commission appointed by the Board of Selectmen, anyone interested should speak with a Selectman or send information to the Selectmen's Office for review and approval.

Chairman Waddell: could you explain what a citizen's petition article is? Town Manager Welch: RSA 39 section about citizens petitions; a petition is a warrant article; the warrant article is devised by the person who writes the article; basically tells the town what the article seeks to do, price, signed by 25 registered voters. Once the article is submitted suggest 35-40 people to sign, could not be legally registered voters; turned into the Selectmen's Office, given to Town Clerk to certify signatures required by law; if there are 25 signatures it is required by law the Selectmen place on the warrant for the annual town meeting; voters make decision.

Selectman Griffin: if people have debris from the storm is that going to be ok to leave it out when they pick up the leaves. Town Manager Welch: regular trash trucks pick them up; will not take branches; will ask DPW to see if we can find a way to go around and pick them up, or people can bring to the transfer station.

VI. Old Business (59:45)

1. Vote pursuant to RSA 41:14-a Proceedings "Tax Map 234, Lot 3 – Off Winnacunnet Road (Spring Marsh). To lease town-owned property for parking for the property at 595 Ocean Blvd"

Chairman Waddell: we have had two public hearings; taking a vote tonight

Town Manager Welch: yes, the statute provides for two public hearings, two weeks apart, followed two weeks later by a vote from the Board of Selectmen to confirm or deny request.

Selectman Bridle: have we heard from the gentlemen? Town Manager Welch: I spoke with Town Counsel who had been informed that we were supposed to receive something on what was being done, something in writing, has not been received as of today.

Selectman Bridle: if we have not received anything, we will have to send it back until we get some plans; tied our hands.

Chairman Waddell: we have to vote tonight; he has to start all over again. Town Manager Welch: he can start all over again anytime he wants too.

Selectman Bridle: he was notified that the Board wanted more information and we have not received anything.

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Selectman Barnes MOTIONED to DISAPPROVE the leasing of town-owned property for parking for the property at 595 Ocean Boulevard SECONDED by Selectman Griffin.

VOTE: 4-0-0

2. Hampton Beach Area Commission Vacancy (1:02:22)

Please see Town Manager's Report.

Selectman Griffin: they ask that Mr. Welch send a letter before November 6, 2017 voicing the support of the Board for the bridge and for continuing what is happening on Ocean Boulevard; the plan that is due to be started between 2018-2024.

Selectman Bridle: what are you looking for? Selectman Griffin: a letter of support to the executive counselors.

Town Manager Welch: to the commission. Selectman Griffin: yes, it has to be there before November 6th; not to the commissioners; about the ten-year plan.

Selectman Bridle: we should support the bridge and get it done; continue to work with them and work on the plan to get the road done.

Selectman Griffin: I told them the bridge was dear to your heart, Mr. Welch. Town Manager Welch: it is, I am the one who suggested to the Board to appoint a committee in 2007 to get the bridge done.

Selectman Griffin: I mentioned you have talked about it many times; could we also send a letter stating the reconstruction of the road. Town Manager Welch: there is no question the road needs to be done.

Chairman Waddell: could you send a letter? Town Manager Welch: I will send a letter on behalf of the Board; I will write it and send to each of you and any have qualms I will add or take it out.

Selectman Griffin: I think a letter of support is important. Town Manager Welch: we shall do that.

Selectman Griffin: I was contacted by someone that lives at 971 Ocean Boulevard at corner of Acorn; was paved and since then they are getting 2" of water that they did not have before; spoke with DPW and he suggested that he has aerial photography that shows it has always been there; not true; elderly person lives there. They appear to get up to 4" of water and was not a constant before, started when they did the repaving of Acorn. Town Manager Welch: the drainage in that area is not ours, it is the State's; State attached drainage across the street onto our drain system without permission; the State's portion has not been cleaned in a long time, it is plugged; maybe have to go and do the fire hose routine. The road itself is on a grade, should run away and go down drain; if not we will find out why.

VII. New Business (1:06:45)

1. Budget Discussion

a. Final review of 2018 Operating Budget

Director Pulliam: summarize changes; first adjustment is typographical error in regular wages under the Town Manager's Office for the Administrative Assistant should have put in @ \$61,000 put in @ \$60,000. Social Security, Medicare and NH Retirement System, whenever

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any changes are made to any wage line throughout the budget; these lines will always change; continuing to monitoring gasoline & diesel, averages. Health Insurance rates @ 10.5% below what they were this year and below with I projected, adjusted by \$341,000. Different items DPW offered up had actual costs \$10,000 savings; discussions last week on different wage lines; we are at 3.25% above the 2017 Budget; we keep shaving, so that is a good thing.

Selectman Barnes: excellent job.

Selectman Bridle: this is good, have a couple of items we need to talk about.

Chairman Waddell: the \$341,000 is great.

Director Pulliam: Health does not go down very often.

Selectman Bridle: only known once that it has gone down in 25 years; always gone up; 10%.

Director Pulliam: I have only known once; 10.5%.

Chairman Waddell: the 3.25% do you know what that would do to the tax rate; increase.

Director Pulliam: I can look that up.

Selectman Barnes MOTIONED to make the changes to the Budget SECONDED by Selectman Bridle.

VOTE: 4-0-0

Selectman Bridle: the other thing we talked about was the elected official's raises, new positions.

Selectman Barnes: non-union wages.

Chairman Waddell: increases from \$10 to \$14. Director Pulliam: all the different wages; three pages broke down the different new positions and the last page of the packet, all different wage lines has some type of increase.

Chairman Waddell: where do we want to start? Town Manager Welch: start with the elected officials.

Chairman Waddell: in my speaking with people and researching, we do not usually do anything with the elected officials. Director Pulliam: we did not last year.

Chairman Waddell: sometimes they go to warrant articles. Director Pulliam: yes; the first 4, the Town Clerk, Tax Collector, Town Planning Office and Operations Administrator all had 3% and operate under boards or elected officials; Conservation 1.5%

Selectman Griffin: I am for all being the same.

Chairman Waddell: I am too.

Selectman Barnes: all being the same, as in all being 3%.

Selectman Griffin: I thought it was 1.65%. Town Manager Welch: 1.65% is what was granted to your employees; who are not union employees; this past year.

Director Pulliam: there were 2 on the merit line last year, but only 1.65% was granted; in the 2018 Budget in front of you the merit line in the Budget does have 2%; it will be up to the Board to decide how they want to distribute it; that is what is calculated at right now.

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Town Manager Welch: you can do this one of two ways; amend last year's wage line by 1.65%; or you can do absolutely nothing and put them into the merit pool.

Selectman Barnes: as far as the elected officials. Town Manager Welch: you have to do something specific for them; they both asked for 3%.

Director Pulliam: the Planning Office put in 3% and the Conservation put in 1.5%.

Selectman Barnes: I do not think it is a good idea to get involved, is that something that can be done as a Warrant Article. Town Manager Welch: you would have to make a recommendation.

Selectman Griffin: so 2% is in there now. Director Pulliam: 3%.

Selectman Barnes: everyone else is 1.65%.

Selectman Bridle: putting in 2% for next year.

Chairman Waddell: my feeling is if they put in 3% it is in the budget; in the Warrant Article it is totally separate.

Selectman Griffin: it should be 2%.

Chairman Waddell: I would go with 2%.

Selectman Griffin MOTIONED to APPROVE an increase in the Town Clerk, Tax Collector, Town Planner and Office Administrator Wages by 2% SECONDED by Selectman Barnes.

VOTE: 4-0-0

Selectman Bridle: I would say for the Conservation Coordinator too.

Selectman Griffin: no, they only requested 1.5%; they are in charge of that not us.

Selectman Bridle: ok, fine.

Chairman Waddell: we also have to deal with the new position in the Town Clerk's office. Director Pulliam: yes; taking the bookkeeper and making into senior bookkeeper for 39 weeks, total \$2,676.85; creating new full time position for Town Clerk Assistant for \$59,549.12 and for 39 weeks, the 2018 Budget impact would be \$44,661.84.

Chairman Waddell: is that plus benefits. Director Pulliam: yes, making an assumption on benefits.

Selectman Barnes: new position in the Town Clerk's office we would have to set up a new window; many things would have to be done. Town Manager Welch: If that person were full time, we would have to have an additional space for them to work.

Selectman Bridle: is it going to put on extended hours by putting a new person on; open up Friday afternoons or a night here or there or Saturday morning; if it is going to make the service better I do not have a problem. Town Manager Welch: the request is to have that position be full time and to work full time during the hours they are currently open.

Director Pulliam: I believe that is how she presented it.

Selectman Griffin: there are a lot of complaints about the hours, not new, heard it before this year.

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Chairman Waddell: I am 100% for this; 100% adding people to the DPW; 100% the fire department needs more people and 100% the police department needs more people, but we cannot afford it. My feeling is that it should go to a warrant article, and if the voters want it they can vote for it; if the DPW wanted somebody else put it in a warrant article.

Selectman Barnes: having another face there, but still closing on Friday's at 11:30.

Selectman Griffin: it is hard to justify it.

Selectman Bridle: I think we leave it for a warrant article.

Chairman Waddell MOTIONED to place the proposed new full-time position/Town Clerk's Assistant into a Warrant Article SECONDED by Selectman Bridle.

VOTE: 4-0-0

Town Manager Welch: it will be put in a warrant article.

Director Pulliam: the other is for a paralegal in the legal; waiting for Rusty to return; had discussion on the paralegal and intern; originally in the budget was an intern position \$5,399 for the year; administration level intern was removed and paralegal was placed in the budget for \$28,074.80/year, the 39-week impact was \$21,056.10.

Selectman Bridle: I think the department needs it; had a lot of outside counsel, paralegal could do ground/leg work.

Selectman Griffin: what do you say Mr. Welch. Town Manager Welch: pros/cons to each; the \$5,000 individual is only going to work in the summer; paralegal would work year round and would do a tremendous amount of assistance to the Town Attorney; reduce outside counsel costs, biggest benefit from the paralegal; cannot have both, only one seat available part time.

Selectman Barnes: paralegal is a good idea; eliminate some outside counsel costs; do research for Mark; it says proposed wage changes, is this already in the legal budget. Director Pulliam: yes; paralegal is in all the figures you looked at tonight; the intern was removed.

Selectman Barnes: part of the \$240,000 total legal budget. Director Pulliam: yes.

Chairman Waddell: I am against it; if I was shown how much money it was going to save from outside counsel, I would be for it; adding position where we need positions all over the place; a lot of people in this town, who I feel are overworked and need help.

Selectman Barnes: what about if we did it as a warrant article. Town Manager Welch: you can do that.

Chairman Waddell: yes, I could go for that. Town Manager Welch: maybe you need to make a policy that all new positions need to be warrant articles, unless they are part time.

Selectman Griffin: I could go for that.

Selectman Bridle: this is part time. Town Manager Welch: part time from the standpoint that it is not part time all year, continuous; summer part time employee is different

Chairman Waddell: I could go for that, people need to get out there to promote and sell that they are in need of this.

Selectman Barnes MOTIONED to place the proposed new part-time Paralegal position in Legal into a Warrant Article.

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Director Pulliam: we are not putting in the intern either; everything is out. Selectman Griffin: that is right.

Director Pulliam: just want to make sure because tonight we are not going to have a bottom line after all this; going to be under the number as you took out the Town Clerk Assistant and Paralegal; Budget Committee meets on November 9th for their review, so if we wait until next Monday for your final approval. Part-time labor positions; positions that have been in the budget; no new positions; seasonal positions; increase the wages; total across all the departments was \$37,636; the figures are in all the information that you have from the beginning.

Selectman Bridle: fine.

Selectman Griffin: I am fine with it

Chairman Waddell: I am too.

Director Pulliam: highest paid out of all the part time positions is \$14/DPW; manual labor.

Selectman Bridle MOTIONED to increase the wages in all part-time starting seasonal positions according to the proposal SECONDED by Selectman Barnes.

VOTE: 4-0-0

Selectman Bridle: do you want to talk about taking money out. Director Pulliam: we did that last week.

Selectman Bridle: how much did you do? Director Pulliam: \$600,000; bring a little below; think it was \$6.23 today.

Selectman Griffin: I think it was \$6.21 last week. Director Pulliam: we had to do revised revenues; hoping to hear from DRA tomorrow.

Selectman Bridle: Newmarket just did theirs and they are up almost \$2. Director Pulliam: we will be below the \$6.41/last year.

Chairman Waddell: so people realize what happens now; pass budget to the Budget Committee and they make the final budget. Director Pulliam: these are our proposals to the Budget Committee.

Town Manager Welch: they will refine it.

b. Final review of 2018 Default Budget (1:34:24)

Chairman Waddell: the default budget is our budget. Town Manager Welch: yes, by statute.

Director Pulliam: the Board and the town have authority over default; does not have any new positions in it; \$27,126,171 it is 1.08% above the 2017 Budget

Town Manager Welch: it includes everything; last year's budget adjusted for statutory changes.

Chairman Waddell: we have all looked at it and seen it.

Director Pulliam: it changed a little because I brought down the health insurance number; has not changed drastically; only gone down from when you first received it.

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Town Manager Welch: may have to be refined by the Board later on, depending upon what happens with the budget itself.

Chairman Waddell: if we vote tonight, does that make any difference. Town Manager Welch: no, you can still vote to change it later; if it needs to be, need it in the budget for the Budget Committee

Selectman Barnes MOTIONED to ACCEPT the Default Budget of \$27,126,171 SECONDED by Selectman Bridle.

VOTE: 4-0-0

Director Pulliam: are you going to vote on revenues? Town Manager Welch: no, revenues are something by statute are adjusted constantly. Revenues are an estimate on what we think are going to receive from various sources in the course of the year; when we set tax rate, they need to be completely reviewed against what we have actually received and then it is pro-rated out for the continuation of the income line, that is coming in on a regular basis. That is entered into the tax rate compensation; change week/week or month/month; get as much revenue as possible into the tax rate, so we can force the appropriation figures down.

Director Pulliam: was changing them on Friday; will take anything up to the day you set the tax rate; every piece of revenue helps bring your tax rate down. I will get those budgets together.

VIII. Closing Comments (1:38.22)

Selectman Bridle: thank you to the DPW, Fire, Police and Unitil; they did a lot of work out there; still a lot more to do.

Selectman Griffin: Woodland Road and Old Locke Road were closed. Town Manager Welch: last announcement I received about mid-afternoon was that Locke Road was the only road closed at that time; had very large limb across wires.

Selectman Griffin: another thing happened to me today; received call from Eversource saying that I did not pay my bill, cut it off, would be there in 40 minutes; I was reluctant to give the credit card; I have three electric bills; I knew I had paid everything; said I owed \$490, which is incorrect.

Selectman Bridle: there are scams going around all the time; that and the IRS scam.

IX. Adjournment

At 8:36 PM, the meeting adjourned on MOTION by Selectman Bridle, SECONDED by Selectmen Barnes, which passed unanimously.

VOTE: 4-0-0

Chairman