

Note: Draft minutes are subject to corrections, additions and deletions.

September 26, 2016

PRESENT: Rusty Bridle, Chairman
Jim Waddell, Vice-Chairman
Phil Bean, Selectman
Rick Griffin, Selectman
Regina Barnes, Selectman
Frederick Welch, Town Manager

SALUTE TO THE FLAG

I. Public Comment Period

Tom Leveque: problem with people parking on the streets at Hampton Beach for many months without moving the vehicles; garbage and debris accumulates around and under vehicles; takes away from beach and Town; have time limits on parking on streets; asking Town to look into problem.

Chairman Bridle: have talked about that in the past, when we have a meeting in the future will notify you to get your input.

Tom Leveque: I brought pictures for you.

Chairman Bridle: please leave those and your telephone number and will make sure to notify you.

Chuck Rage: we had a group of citizens come to our last meeting from Brown Avenue and they are looking for some sort of pathway or sidewalk.

Selectman Barnes: I sent Jennifer at Public Works an email pertaining to this.

Selectman Griffin: we are going to discuss this under Old Business and it appears it is going to cost a lot of money.

II. Announcements and Community Calendar (10:15)

Selectman Waddell: I am the Selectmen's representative to the Planning Board and someone made an appointment to go before the Planning Board to discuss the sewer issue; the Selectmen are the Sewer Commissioners. Was not an inquiry but more of a lecture and a lot of things stated were inaccurate; one thing stated which is not true was that the Town was negotiating with the developers to hold them harmless to any problems that might exist with the sewer, which is just the opposite, the Town would be held harmless. They also stated that no one was paying attention to what was going on up there, but the DPW has done extensive research on the problems/ownership/condition/quality. Just want people to know that this is something that has been and is being looked at, and everybody is taking this extremely serious and there will not be any development up there until everything is settled to the Town's benefit and the taxpayers are protected.

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Selectman Griffin: You should mention too, that we have had many meetings about it, many of which were in private due to litigation and Mrs. Woolsey is badly informed on this.

Selectman Bean: I would like to recognize a Marine that passed away this weekend George Masten, he was just a fabulous public servant; he dedicated his life to Hampton and Veteran's causes. The former Commander Ralph Fatello has some great pictures and stories. The Grondin's had a marriage in their family, congratulations. I went to a birthday party in Falcone Circle, which was dedicated to US Army Captain Falcone and his great-granddaughter had a 1-year old birthday party, Happy Birthday to Vera Bean. There are some great public service people in this community, the first responders and citizens of this community.

Selectman Griffin: Through the Recreation Department is Active Seniors Social Club, 2nd Thursday of every month, 10-12 at the Methodist Church. I want to wish Senator Preston good health, as he is not feeling well and have people keep him in their prayers.

Chairman Bridle: Ron Remick passed away this week, he helped this community over the years; he did a lot of good. The Budget Committee had a visitor this week and some comments that were brought up there were inaccurate. Concerning the paving warrant article, it was said we did not follow that article and I want to make sure that the people know it was correct that all the streets were done, plus some, with one exception.

Town Manager Welch: the one not done was Acorn Road, it has never been accepted as a public highway, and we are not sure that it is; 1951 decision of the State Supreme Court that says we may not spend funds on private property and are researching the registry of deeds. We think it is a public road, but we need to prove it and until that is done, we will not pave. The DPW Director is here, and I believe we paved every road on that list, plus several and the reason several extra were done because they broke up this past winter.

Chairman Bridle: I just want to bring that up as sometimes things are said out there and not as accurate as they should be, it leaves the wrong impression on the voters; the work is getting done how they voted for.

III. Consent Agenda (18:49)

1. Petition for Underground Gas Line at 6 & 7 Lancaster Street

Selectman Waddell MOTIONED to MOVE the Consent Agenda SECONDED by Selectman Barnes.

VOTE: 5-0-0

IV. Approval of Minutes (19:00)

1. September 12, 2016

Selectman Barnes MOTIONED to APPROVE the Minutes of September 12, 2016 as submitted SECONDED by Selectman Waddell.

VOTE: 5-0-0

2. September 19, 2016

Selectman Bean MOTIONED to APPROVE the Minutes of September 19, 2016 as submitted SECONDED by Selectman Waddell.

VOTE: 4-0-1(Griffin)

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V. Appointments (19:33)

1. Chief Ayotte, Fire Chief and Nate Denio, EMS Officer

a. Paramedic Training Proposal

Chief Ayotte: send two firefighters to paramedic school; learn advanced medical assessment, interpret EKG, provide advanced airway management, administer several medicines and provide pediatric care; have had a 100% success rate.

Mr. Denio: I am a graduate of the program; 1200 hour long education process; takes 16 months to complete; do extensive work in the field; do ride time; spend time in OR to intubate; intense class; we fully support this program.

Chief Ayotte: they have two spaces open for the next class; the cost is divided into several parts; tuition is \$10,712.71 and small cost for supplies and entry testing fees. Today we had four candidates go through testing process; supplies are minimal, but would need their own stethoscope for when they are on clinical; associated costs for covering shifts. We estimated the costs be approximately \$7,030 over duration of program; the total cost is \$36,025; would be paid out over the course of 16 months. The Fund 27 would cover the cost of the program, which is one of the primary reasons for this fund. A few months ago, we posted the opportunity for two people and we had four people who wanted to go to paramedic school. The four went through a written exam administered by the program; accompanying officers that see them daily have input and the medical director out of Portsmouth Regional Hospital has input; making this as fair as possible.

Selectman Barnes: definitely a good idea.

Selectman Waddell: current how many paramedics do we have? Mr. Denio: currently 18.

Selectman Bean: thank you for your service; you mentioned that you looked at NH Technical Institute vs. this? Mr. Denio: this program is firefighter friendly due to the scheduling of classes; the coordinators are firefighters so they get where we are coming from with our work schedule, and the calls we see and our experiences, so it works out better than the other program; they could earn 35 credits from Granite State

Selectman Bean: the cost at NHTI was more expensive? Mr. Denio: yes.

Selectman Bean: this is a win/win; does not affect the tax base or the tax dollar; great program.

Selectman Griffin: the ambulance service is a wonderful thing.

Chairman Bridle: what is the retention rate as we have sent a number of people to the class?

Mr. Denio: we have not lost a single person that we have spent investing in them; the four candidates are great and they are invested in the Town and have been employees for quite a few years.

Selectman Waddell MOTIONED to APPROVE the Paramedic Training Proposal SECONDED by Selectman Griffin.

VOTE: 5-0-0

b. New Fire Department Internal Operational Policy

Chairman Bridle: do you have the operation policy? Chief Ayotte: it is all part of the proposal.

Chairman Bridle: we are all set, as you did an excellent job of answering that beforehand.

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Selectman MOTIONED to ADOPT the New Fire Department Internal Operational Policy
SECONDED by Selectman.

VOTE: 5-0-0

2. Chief Ayotte, Chief Sawyer, ~~and Jason Bachand, Town Planner~~ (31:30)
 - a. Hazard Mitigation Plan

Chief Sawyer: Jason is not available tonight he has a family medical issue and sends his apologies for not being able to make it. The Town is required to have a Hazard Mitigation Plan; last year was an acceptance of a matching grant to fund this; we utilized the same consulting firm that we used back in 2011. You have all received a copy of the proposed plan accepted by FEMA; this meeting essentially begins the two-week commentary period that is required for this to move forward and become our actual plan.

Town Manager Welch: the plan is on the Town website.

Chief Sawyer: very similar to the 2011 plan; encourage members of the public to go to the website to review; Chief Sawyer read the purpose statement.

Selectman Bean: thank you; great work.

Selectman Griffin: thank you and let us hope we do not need any emergency services.

Chief Sawyer: I would recommend you set aside on the agenda a Hazard Mitigation Plan commentary.

Chairman Bridle: we will do it the Monday after Columbus Day.

Selectman MOTIONED to ADOPT the 2016 Hazard Mitigation Plan SECONDED by Selectman.

VOTE: 5-0-0

3. Susan Whicher (35:55)
 - a. Noise Complaint – Bernie’s Bar and Grill

Chairman Bridle: she is not feeling well and would like to postpone till the next meeting.

VI. Town Manager’s Report (36:07)

1. We believe that the closing date for regular warrant articles is January 13, 2017; we will continue to advise everyone on the final date as soon as they are confirmed. Please be sure that you have the signatures, the printed name and address of each person who signs and that they are registered voters, 25 valid signatures are required. All petitions are to be submitted to the Selectmen’s Office.
2. We believe that the opening and closed dates for petition articles for changes to the Zoning Ordinance can be submitted between the dates of November 14, 2016 and December 14, 2016, we will continue to advise as soon as the dates are confirmed. After that closing date, no articles will be accepted. Please submit all zoning petitions to the Board of Selectmen no later than the closing date.
3. The Army Corps of Engineers continues its work on the north jetty next to the Hampton State Park. To our knowledge, no other work is planned either in the river or in the harbor.

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Selectman Waddell: last week you talked about dog waste problem; any more complaints.
Town Manager Welch: have not had a single call; we continue to monitor; we clean all catch basins every two years; expensive proposition if people continue to pollute.

Selectman Waddell: many people have become aware that it is a problem; the drought situation is severe and expected to go into next year. Town Manager Welch: we hope to get lots of snow so it brings the water level up; do everything in your power to conserve; short showers; do not leave water on while brushing your teeth; keep eye on toilets.

Selectman Waddell: just want to stress that it is a serious problem.

Selectman Griffin: I heard they are having a similar problem with the dog waste in Rye.

Town Manager Welch: had a letter from the Town Clerk, she would like to put an ATM in the Town hall, as people forget their checkbook or do not have enough cash; we are not responsible and do not have to insure; no cost to Town; \$.75 transaction fee to Town.

Selectman Bean: should that go out to bid? Town Manager Welch: it is a pretty standard fee; we can ask around.

Selectman Griffin MOTIONED to install ATM at the Town Office Building after researching for best offer SECONDED by Selectman Waddell.

VOTE: 5-0-0

Town Manager Welch: A citizen came in this morning concerned about the upcoming road race hoping the roads are not closed all day; working very hard so that does not happen and people are let in and out on a regular basis. The other call I had was from a man who owns property down on the number streets and has a number of restrictions on the deed; he would like to put an addition on home and wants to come within 7' of the sewer main, Public Works prefers 10'. I told him to send a letter to Selectmen addressing specifically what he wants.

VII. Old Business (48:05)

Selectman Barnes: attended the NHMA Legislative Conference; with exception of one proposed bill everyone voted the way we did; went well for Town.

Selectman Waddell: I want to motion all information to and from the Budget Committee or any committee, be received and sent in writing in the following manner: from the Chair of the Budget Committee to the Selectmen's Representative to the Budget Committee; then from the Selectmen's Representative to the Chair of the Selectmen, then to the Board of Selectmen. Communication from the Board of Selectmen to the Budget Committee shall be from the Chair of the Board of Selectmen, to the Board of Selectmen's Representative of the Budget Committee to the Chairman of the Budget Committee. This is formalizing the chain of the command, so things are not messed up and do not have individual members asking for things that should be gone through a chain of command.

Chairman Bridle: this is the same way as we did last year.

Selectman Waddell MOTIONED to using the above-mentioned Chain of Command for all Committees SECONDED by Selectman Barnes.

VOTE: 5-0-0

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Selectman Griffin: in regards to the sidewalk along Brown Avenue, looking at the cost based on the existing right-of-way there would need to be land acquisition to locate a sidewalk, in addition where there is a guardrail there may need to fill wetlands and utility poles would need to be moved. Jennifer Hale, DPW Deputy Director put together some rough numbers: survey and engineering \$48,500; land acquisition \$15,000; construction \$220,000 maybe more depending on cost of moving utility poles; contingency \$44,000; total cost \$327,500. Is this something that would need to be brought forward as a warrant article?

Town Manager Welch: yes, it would need to be a warrant article; someone should sit down with DPW and actually, work out the details on what needs to be in the warrant article, so that is done correctly.

Selectman Griffin: the Town customarily does not put a path in. Town Manager Welch: the path would not meet ADA requirement and would not recommend doing that because of the liability.

Selectman Griffin: I know the beach precinct have their own warrant articles; would it be possible for them to take a position and get the 25 voters on behalf of the Beach Precinct recommending this, as a warrant article. Town Manager Welch: absolutely, they could appropriate money to the purpose

Selectman Griffin: I am sure they do not want to appropriate the money; they could submit it and maybe they will contribute.

VIII. New Business (56:20)

1. HealthTrust Membership Agreement

a. Approval of & Authorization of Town Manager to sign

Town Manager Welch: annual agreement to continue the health policies that we have for all of our employees under the union contracts and personnel policy

Selectman Bean MOTIONED to APPROVE and Authorize the Town Manager to sign the HealthTrust Membership Agreement SECONDED by Selectman Griffin.

VOTE: 5-0-0

2. Bi-Centennial Wall Investigation Contract

a. Review and Approve in the amount of \$82,000 as funded by Warrant Article #21 (\$85,000)

Director Jacobs: in keeping with the Town's purchasing policy the department requested proposals geo-technical/engineering firms for investigation phase looking at the section of seawall by Bicentennial Park. We received five proposals and interviewing three of the five firms and in the end, we selected Tighe & Bond; focusing on the expertise of the firm; they were the best group in reviewing the seawall and making recommendations; we like their approach.

Selectman Barnes: do you feel they are the best to perform the work at Bicentennial? Director Jacobs: yes, they have done other work in North Hampton and included a handicap ramp; they have done investigative work on the old Coast Guard Station and know what they are talking about; also wanted to test out the sand.

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Selectman Waddell: the whole process was done properly. Director Jacobs: yes, Jennifer and I agreed on this firm.

Selectman Waddell: if confirmed, when would they be able to get started? Director Jacobs: this fall.

Selectman Waddell: are you thinking about getting a warrant article this year. Town Manager Welch: we are projecting a warrant article for this coming Town meeting.

Director Jacobs: there is a list of 30 warrant articles that we brought forward it is obvious not all can be done in the same year.

Selectman Bean: I would like to have some vision on what the other bids look like. Director Jacobs: we can give you the statement, but have no dollar figures from any of those firms. Under the Brooks Act's process, you try to negotiate with the firm that would give you what you feel would be the best product and the best outcome.

Selectman Bean: can you expound on the qualifications, experience and reputation of this firm, why you chose them in addition to the fact that they were the only ones who gave a price. Director Jacobs: they are the former Appledore Firm that had been around for 30 years; huge experience in Marine Engineer waterfront engineering; it is a specialty; water hydraulics, wave action disbursement, wave energy; in-depth experience.

Selectman Bean: thank you, I have fullest confidence in both you and the deputy; very grateful for your service and I support you recommendation and the motion.

Selectman Griffin: did Tighe & Bond take over Appledore? Director Jacobs: yes, the same key people that were with Appledore are with Tighe & Bond, it is basically a name change.

Selectman Bean MOTIONED to APPROVE the Bi-Centennial Wall Investigation Contract in the amount of \$82,000 as funded by Warrant Article #21 (\$85,000) SECONDED by Selectman Waddell.

VOTE: 5-0-0

Chairman Bridle: how are we on the Mill Dam?

Director Jacobs: pouring's were done 1-1½ weeks ago; wetlands done, they got the topographic information that they wanted; probably in October have another scoping meeting.

Chairman Bridle: just thought it is important the people should have an update since they voted in the warrant article.

IX. Closing Comments (1:10:25)

Selectman Waddell: would like to reiterate when people go to a public forum to speak that they have their facts correct and double check, so they are not presenting the public with misinformation.

Selectman Bean: I would like to reiterate, re-emphasize and support Jim's assertions tonight; thank you for reinforcing our professional lines of communication that make Hampton run very smoothly and enhances transparency and we all know what each other is talking about.

Selectman Griffin: it is campaign season and some people like to shoot from the hip

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X. Adjournment

Selectman Waddell MOVED to enter into nonpublic session under RSA 91-A:3,II(a)and (d) and asked for roll call at 8:12 PM SECONDED by Selectman Barnes.

VOTE BY ROLL CALL: 5-0-0

Selectman Waddell MOVED to seal the non-public session minutes under RSA 91-A:3,III SECONDED by Selectman Bridle.

VOTE BY ROLL CALL: 5-0-0

Selectman Waddell MOVED to adjourn the nonpublic session under at 8:55 PM SECONDED by Selectman Bean.

VOTE BY ROLL CALL: 5-0-0

Chairman