

Note: Draft minutes are subject to corrections, additions and deletions.

January 25, 2016

PRESENT: Rick Griffin, Chairman  
Rusty Bridle, Vice-Chairman  
Mary-Louise Woolsey, Selectman  
Phil Bean, Selectman  
Jim Waddell, Selectman  
Frederick Welch, Town Manager

### SALUTE TO THE FLAG

#### I. Public Comment Period

#### II. Announcements and Community Calendar (3:44)

Selectman Bridle: wants to remind everyone that there is a tax deed public auction at 27 Pearl Street.

Selectman Woolsey: annual deliberative session is Saturday morning, and will give you an idea what is going on the warrant for March. I want to send a special thank you to Sgt. Henderson who retired from the police department, wish him the best in the future.

Selectman Bean: congratulations to both Sgt. Henderson and his family and for his service to the police department; great job; great leadership

Chairman Griffin: thank you Sgt. Henderson; the deliberative session will go well into the afternoon, not just in the morning

#### III. Consent Agenda (6:05)

1. Veteran Requalification's: Blyth, Stephen VET \$500 110/14; Botto, Thomas, R. VET \$500 172/6/110; Bottom, Ronald VET \$500 36/7; Boyle, Gary VET \$500 152/18; Brace, Jackie VET \$500 124/6/42; Brennan, James T. VET \$500 266/52/2; Broderick, Francis VET \$500 235/14/2; Buckley, Brian VET \$500 70/30; Burrell, Gerry VET & TOTAL \$1,900 267/38; Collins, Joseph M. VET \$500 124/6/38; Mucci, Pasquale A. VET \$500 266/8/19; Nadeau, Pauline VET \$500 295/15/5; Paquette, Paul E. VET \$500 160/21; Wilt, Pauline, SPOUSE \$500 209/7; Withka, Thomas F. VET \$500 76/13. New Veteran: Bennet, Richard E. VET \$500 160/35/206; Brady, Richard F. VET \$500 266/2/12; Gagnon, James C. VET \$500 170/RCL/2; Hughes, John D. VET \$500 172/6/91; Jones, Steven M. VET \$500 223/131/308; Kerley, Donald J. VET \$500 130/4/2; Laustsen, Douglas VET \$500 222/78//A. New Spouse: Grammatic, Phyllis SPOUSE \$500 176/19/1. Change from Vet to Spouse: Ball, Margaret SPOUSE \$500 133/43. New Trust for Existing Vet: Gies, Leo VET \$500 69/15
2. Notice of Intent to Cut Wood or Timber: Map 66 Lot 4 Timber Swamp Road
3. Limousine License: Robert Grande

Note: Draft minutes are subject to corrections, additions and deletions.

4. Parade and Public Gathering Licenses: Eastern States 20-mile Road Race 03/26/2016;  
Cycle the Seacoast 05/01/2016

Selectman Bridle MOTIONED to MOVE the Consent Agenda SECONDED by Selectman Waddell.

VOTE: 5-0-0

#### IV. Appointments (6:40)

1. Chief Sawyer, Police Department
  - a. Penguin Plunge 02/06 & 02/07

Chief Sawyer: the benefits of these events go to support the athletes of Special Olympics NH; we will detour traffic. WHS is #3 in the State for fundraising for the High School Plunge. Hampton Fire and Rescue coordinate our safety efforts and get great support from DPW.

Selectman Waddell: you do a great job.

Selectman Bridle: the police department has does a great job supporting this for many years; congratulations to WHS kids for the money they raised

Selectman Woolsey: thank you

Selectman Bean: great job, great leadership, thank you very much

Chairman Griffin: the police department has always done an outstanding job backing this project. Chief Sawyer: Special Olympics do a great job

Selectman Woolsey: where are you on your video system for the station? Chief Sawyer: we have not begun any research on that yet, I want to sit down with the manager; it is coming and top priority; I will give you an update as soon as I can.

2. Kristi Pulliam, Finance Director (11:25)
  - a. Year-end Financials

Ms. Pulliam: Motor vehicle income total for the year came in at \$3.2 million, which is \$294,000 above the budget, 17.2% above the target and \$219,000 ahead of 2014. The other major contributors for the year income total \$8.18 million were payment in lieu of taxes @ \$244,000; interest on taxes @ \$354,000; building permits @ \$320,000; State of NH @ \$1,295,000; departmental income \$671,000; parking lots @ \$508,000; franchise fees @ \$246,000; insurance reimbursements @ \$227,000 and the real estate trust at \$503,000. A comparison from 2014 to 2015: interest on taxes came in @ \$19,000 less than 2014; building permits came in @ \$59,000 higher; State of NH \$94,000 less; departmental income \$123,000 higher; parking lots \$55,000 higher; real estate trust \$190,000 less; total revenues were @ \$590,000 for 2014 and \$317,000 over the 2015 estimated revenue. The expense summary shows the year to date expenses by department; at the end of December, the operating departments with open purchase orders, but without debt service were 98.15% of the budget, which is 1.85% lower than the month's target of 100%, which puts us under budget by \$431,500. We will finalize these numbers in the next couple of weeks, and the auditors are coming in the week of February 15<sup>th</sup>.

Selectman Waddell: good job and is nice to see that the revenues were up; looks like most of the departments came in right where they should be.

Note: Draft minutes are subject to corrections, additions and deletions.

Selectman Bridle: excellent job

Selectman Woolsey: is the State of NH \$94,000 less than 2014? Ms. Pulliam: yes

Selectman Woolsey: could you get us the amount of revenues to set the tax rate? Ms. Pulliam: Yes, I can get that for you; we were \$317,000 more than the estimated revenues were set

Ms. Pulliam: In your packets, you should have received a summary sheet, which will show you the total open purchase orders that we have on 12/31/15 and shows you the warrant articles still in process. Total of the General Fund \$1,838,852.27 and the warrant articles are \$1,292,349 still outstanding in warrant articles and the purchase orders are \$546,503.27.

Selectman Waddell: all the open warrant articles, are still being worked on? Town Manager Welch: yes, they are being currently in progress

Selectman Woolsey: High Street/Lafayette Road drainage, is that not complete? Town Manager Welch: we are required to retain money until April 2016 in case something goes wrong

Selectman Woolsey: the part time special police officers; is that the second class. Town Manager Welch: yes

Selectman Woolsey: the TV security system, you are still working on the vendor; how was that locked in? Town Manager Welch: under a purchase order, all of these have existing purchase orders

Selectman Woolsey: I thought that was \$80,000? Town Manager Welch: no, it is more than that \$110,567.75 is the quote; if the board wishes we need to make a motion to authorize the encumbrance of these purchase orders and to proceed with carrying out the purpose of the order itself.

Selectman Bridle MOTIONED to authorize the encumbrances of the purchase orders and to proceed with carrying out the purpose of the order itself the total of \$1,838,852.27 SECONDED by Selectman Waddell.

VOTE: 5-0-0

3. Skip Webb, President of James House (25:50)
  - a. Annual Update

Mr. Webb: we have a program that is new, it was tested last year and are continuing this year, it is offered to high school students and they receive two classroom credits; the program is the James House Junior Director Program. You will learn everything as far as running a non-profit program is concerned; one student from Portsmouth High School will be joining us.

Selectman Waddell: great job with that program

Selectman Bridle: it is good to see how well you have been a caretaker of that property, you have done an excellent job; congratulations on your grant

Selectman Woolsey: it is amazing what you have done with the historic property; would you tell the viewership how much it costs for a membership? Mr. Webb: it is \$40 per family, \$25 for individual, \$10 per student and business category starts at \$100; send it to James House Association, Inc., PO Box 234, Hampton, NH 03842

Note: Draft minutes are subject to corrections, additions and deletions.

Chairman Griffin: if someone has joined previously do you send out a notice that they need to pay up again this year? Mr. Webb: yes, we send out a newsletter of everything we accomplished last year and what is to come this year, and it includes an insert for reapplying for membership

Chairman Griffin: when is the membership due for this year? Mr. Webb: they would receive it in June, and that is when they would forward their checks; some give throughout the year; your membership is a charitable donation

Selectman Bean: good job

Mr. Webb: I need to train someone to take the reins, as I am 75, and we are looking for a new president; we have an excellent board of directors; the president does not have to be from Hampton; if anyone is interested contact me via the website: jameshousemuseum.org

b. LCHIP Award for \$28,000

Mr. Webb: thank you for backing me for the grant, we received a \$28,000 grant and as it is a matching grant, we will be spending \$28,000 of our own money. This will be able to put siding, replace windows, add handicap door for first floor; put windows in the little ell. We have two years to do the restoration; we have a master carpenter to work on the house at a reduced price. We are asking the residents of Hampton to join the James House, as it is critical to restore flooring and the back staircase restored, which would be another \$5,000. If we do this on our own LCHIP will help us with another grant.

V. Approval of Minutes

1. Correction of Minutes of 11-16-2015

Selectman Bridle MOTIONED to APPROVE the correction to the November 16, 2015 Minutes SECONDED by Selectman Waddell.

VOTE: 5-0-0

2. January 04, 2016

Selectman Bridle MOTIONED to APPROVE the January 04, 2016 Minutes SECONDED by Selectman Waddell.

VOTE: 5-0-0

3. January 11, 2016

Selectman Woolsey request that the minutes reflect more of her comments on the Trustees of the Trust Fund (Page 5, 5<sup>th</sup> paragraph), the minutes will be revised.

4. January 12, 2016

Selectman Bridle MOTIONED to APPROVE the January 12, 2016 Minutes SECONDED by Selectman Bean.

VOTE: 5-0-0

5. January 14, 2016

Selectman Bridle MOTIONED to APPROVE the January 14, 2016 Minutes SECONDED by Selectman Bean.

VOTE: 4-0-1(Woolsey)

VI. Town Manager's Report (44:39)

1. The sale of 27 Pearl Street is scheduled for January 29, 2016 at 3PM on the property by public auction.
2. Property owners interested in applying for exemptions should contact the Assessing Office before March 1, 2016 to complete the necessary forms and submission materials that must be submitted by that date.
3. Property owners in the Hampton Beach Precinct who wish to apply for the Tax assessment reduction must contact the Assessing Department before April 15<sup>th</sup> to obtain and complete the necessary forms for submission by that date.
4. The deliberative session of Town Meeting will be held on January 30<sup>th</sup> at 8:30 AM at Winnacunnet High School Auditorium.
5. The clam-flats have been closed for a couple of months as there is a very high bacteria count, think the contamination is coming from Taylor River.
6. Received a call from the U. S. Naval Shipyard in Portsmouth, the USS Hampton is coming to Portsmouth and would like us to participate as the host community.
7. With your permission, we purchased a spare ultra-nexus for Channel 22 for \$3,299, which was less than the price of \$5,000 that we originally thought it would cost.

Selectman Bridle: sorry to hear the clam flats are closed, it is a wakeup call and the Town needs to address sewer in that area.

Selectman Woolsey: remind all that in 1986, both the Budget Committee and the Selectmen put forth the first Sewer Bond for \$7.8 million with understanding the Bond would come up every five years, but there was no follow through.

Selectman Bean: congratulate you, your staff and the Boards for the tremendous amount of work, to produce executive type of quality in the warrants and I cannot speak highly enough about your leadership in the Town.

Chairman Griffin: congratulate Mr. Montrone for developing his property and adding to the tax base of Hampton, and he did take the responsibility to extend sewer to the other side of I-95.

Selectman Woolsey: Mr. Montrone is benefitting the State to the tune of \$105,000 on the cornerstone project, none of it coming to Hampton. I have not received answers from my questions on the audit. Town Manager Welch: The auditors should be coming in within the next couple of weeks; you should set up an appointment through the Finance Director.

Selectman Waddell: the sewage is something that needs to be looked at, investigated and dealt with

VII. Old Business (53:55)

Selectman Woolsey: I would like an explanation on the difficulty with calculating the Police and Teamsters details, I have a hard time understanding how the figure came out. We have been doing the calculations under the Sanborn ruling for many years, and that was pretty horrifying problem going from \$330,000 to \$660,000. There must be an excel spreadsheet for the CBA's somewhere and I really would like an answer on how that projection was messed up. Town Manager Welch: I will ask for you.

Note: Draft minutes are subject to corrections, additions and deletions.

Selectman Woolsey: pertaining to the MIS fund, some members were asking to discontinue it and were meeting on January 18, did we ever get confirmation; was there ever a formal request to have that MIS article in there?

Town Manager Welch: the Budget Committee discussed it, and the result of the discussion was that it came back to the Town, and after we finished discussing it at the Town level, we said there is one way to fund this and that was with the MIS fund without raising taxes for the purpose for which they were discussing it. Therefore, we put the warrant article in and the Budget Committee changed their mind and said they did not want it. That does not mean we should not be doing it, and the money would be earmarked for that and cannot be spent for anything else. As we went through the process of vetting each of these articles why don't we proceed the way the board had instructed us to proceed. The money will be held until everybody is happy with the result and then we will spend it for the purpose, and will not have to wait another year or two to get it.

VIII. New Business (57:20)

1. Deliberative Session Motions

Article #10 Bean Waddell; Article #12 Woolsey Bean; Article #13 Woolsey Bean; Article #14 Bean Bridle Article #15 Bean Waddell; Article #16 Bean Bridle; Article #17 Bridle Woolsey; Article #18 Waddell Bridle; Article #19 Woolsey Bridle; Article #20 Waddell Bridle; Article #21 Bean Bridle; Article #22 Bridle Waddell; Article #23 Bridle Waddell; Article #24 Bean Woolsey; Article #25 Woolsey Waddell Article #26 Waddell Bridle; Article #27 Woolsey Bridle; Article #28 Bridle Waddell; Article #29 Waddell Bridle; Article #30 Woolsey Waddell; Article #31 Bean Waddell; Article #32 Woolsey Bridle; Article #33 Bridle Woolsey; Article #34 Waddell Bridle; Article #35 Woolsey Bridle; Article #36 Woolsey Bridle; Article #37 Bean Waddell; Article #38 Waddell Bean; Article #39 Bridle Waddell

Chairman Griffin: I would like to remind people that they have until Friday at 5:00 to put their name in for public office and I encourage people to do that.

Town Manager Welch: we have two motions to amend that counsel has drafted after discussions with the Department of Revenue; they would like to see Article #20, which deals with the Grist Mill Dam/ High Street Culvert rewritten. We have proposed a rewrite, which we have given you, and the Department of Revenue is happy with it and they would like us to move that to session. Article #33, which is the Cemetery Burial Trust there were a couple of minor changes in there, and one large change which is a 2/3 vote requirement that DRA and the Attorney General have requested.

IX. Closing Comments (1:05:40)

X. Adjournment

Selectman Waddell MOTIONED to adjourn the meeting at 8:02PM SECONDED by Selectman Bean.

VOTE: 5-0-0

---

Chairman