

Note: Draft minutes are subject to corrections, additions and deletions.

November 16, 2015

PRESENT: Rick Griffin, Chairman
Rusty Bridle, Vice-Chairman
Mary-Louise Woolsey, Selectman
Phil Bean, Selectman
Jim Waddell, Selectman
Frederick Welch, Town Manager

SALUTE TO THE FLAG

- I. Public Comment Period (4:36)
- II. Announcements and Community Calendar (4:43)

Selectman Bridle: Thursday night the firefighters are having their annual chili cook-off down to Wally's funds are raised for the Hampton Firefighters Toy Bank.

- III. Consent Agenda (5:20)
 1. Request of No Objection for Restaurant-Beverage/Wine/Liquor License
 - a. Greg's Bistro at 45 Lafayette Road
 2. Unutil Pole License Petition (1) pole on Ancient Highway

Selectman Woolsey MOTIONED to move the Consent Agenda SECONDED by Selectman Waddell.

VOTE: 5-0-0

- IV. Appointments (5:43)
 1. Jane Cypher, Town Clerk and Bob Casassa, Town Moderator
 - a. Division of Town into Wards Warrant Article

Mr. Casassa: Winnacunnet High School has agreed to serve as the site for the Presidential primary election and the general election. When I was here in June, I asked the board to explore whether the Town should go to multiple polling locations; the Town Clerk undertook a study and in light of WHS willingness to host in 2016; I do not believe a national Presidential election is a good test case for multiple polling sites.

Selectman Bridle: I think you have looked at it and it does not make sense to do it at this time.

Selectman Waddell: I go with their expertise.

Ms. Cypher: I do not think a Presidential election is a good time to test this out.

2. Chris Jacobs, Director & Jennifer Hale, Deputy Director DPW (10:25)
 - a. Departmental Update

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Mr. Jacobs: Nice to get the Lafayette Road project done; we are really focused on getting things done; solving problems and issues.

b. Warrant Articles

Ms. Hale: the goal for the warrant articles is to secure the funding to implement operations.

- (1). Seawall Bicentennial Park Replacement (Preliminary Investigation/Design) – Total Cost: \$85,000

Selectman Waddell: it looks like a disaster.

Selectman Bridle: we received the wall in 1970; we do not know how it was designed and we will not know unless we actually do the study.

Selectman Woolsey: are you talking about an engineering study? Ms. Hale: yes, it is the study and the next steps; do we have to rebuild or can we repair

Selectman Woolsey: I agree you need to do it and there is a great potential for someone to get hurt. Ms. Hale: there is also money in here for immediate repairs

- (2). Road Improvement Capital Reserve Fund – Total Cost: \$300,000
- (3). Highway Block Grant – Total Cost: \$643,228*
 - Funding option – individual warrant article
 - Offset by State Highway Grant Estimated to be \$299,804 (*\$343,424 tax impact)

Selectman Bridle: this is money that comes from the State for Class 5 roads, and paid through the gas tax; and the money we get for working on our roads. We just have to approve it at Town meeting.

Mr. Jacobs: the total is \$643,228 from the gas tax and the rest would be from general taxes.

- (4). Sidewalks – Total Cost: \$45,650
 - Funds are non-lapsing or by March 2017 whichever is sooner
- (5). 3 new DPW Employees – Total Cost: \$145,924
 - Total amount is for 39 weeks from April 1 to December 31, 2016. The annual cost thereafter is \$194,565

Selectman Waddell: I can see the need, but adding new employees with benefits right now is tough.

Selectman Bridle: Public Works is undermanned

Selectman Bean: does the figure of \$194,565 include all the benefits? Mr. Jacobs: yes

Chairman Griffin: I am not in favor of more employees

- (6). Reserve Fund for Unusual Weather – Total Cost: \$50,000
 - Funds would be applied to specific projects as identified by the DPW and approved by the Board of Selectmen

Selectman Waddell: I agree with this one, it is self-insuring.

Selectman Bridle: I am for this too.

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Selectman Woolsey: I am opposed to this; do not want any more funds.

- (7). High Street Culvert at Meadow Pond and Drainage Study – Total Cost: \$147,500*
 - \$235,000 has already been raised to complete this project
 - The original \$147,500 that was to be provided by the State is no longer available
 - \$60,500 to come from the Undesignated General Fund Balance (\$87,000 tax impact)
- (8). Kings Highway Drainage – Total Cost: \$50,000*
 - * Undesignated General Fund Balance (no additional amount to be raised from taxation in this tax year)

Selectman Waddell: it is always a problem especially at high tide

Selectman Bridle: it makes sense to use that old line that is there

Chairman Griffin: so this is for the actual work. Mr. Jacobs: this is for the design work

- (9). Purchase of SnoGo type Snow Blower – Total Cost: \$125,000

Selectman Waddell: is this something you could hire somebody to do that rather than purchasing it. Mr. Jacobs: it would not be cheap, essentially in two seasons you would end up buying this; if you rent one you have to rent a mechanic with it, as they are very technical

Chairman Griffin: I would like to see how you prioritize these warrant articles.

- (10). Vehicle Replacement – Total Cost: \$353,000
 - 2001 Chevy one ton – highway maintenance & snow plowing truck with plow and wing
 - 1990 Mack 6 Wheel Dump Truck with plow and wing
 - 1988 Mack 6 Wheel Dump Truck with plow and wing
 - All 3 have trade in value

Selectman Bridle: they need to be replaced.

- (11). Household Hazardous Waste Collection – Total Cost: \$20,000
- (12). Construction and Demolition Waste Dump Carts and Safety Improvements – Total Cost: \$20,000
 - Funds will provide safety improvements by purchase of carts and site modifications related to barriers

Mr. Jacobs: said this is for a safety issue.

- (13). Replacement of one compactor – Total Cost: \$60,000
 - Some trade in value
 - Includes labor and replacement of power unit

Selectman Waddell: how bad is the one now? Ms. Hale: it has holes.

Selectman Bridle: this is 20 years old, and needs to be replaced.

- (14). Two 100 CY Injection Refuse Trailers and Yard Horse – Total Cost: \$

Ms. Hale: this is not for a replacement; this is in addition.

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(15). Garage Door Support Columns, Trim and Painting – Total Cost: \$85,000*

- *Undesignated General Fund Balance (no additional amount to be raised from taxation in this tax year)

Selectman Woolsey: this is normal maintenance.

Selectman Waddell: a priority list would be great.

Selectman Bridle: this is overwhelming.

Selectman Woolsey: I appreciate you putting all this together; you inherited 30 years' worth of mismanagement in that department.

Selectman Bean: it needs to be prioritized; that is about a \$6,000,000 price tag and would be about 24% increase in taxes just for Public Works. You do a great job.

Chairman Griffin: please get us that priority list, the sooner the better so we can be thinking about it.

3. John Nyhan, Rick Griffin, Fran McMahon, and Town Planner Jason Bachand (1:42:20)
 - a. Town of Hampton's and Planning Board's Appointed Representatives to the Hampton Beach Area Commission

Chairman Griffin: the Hampton area commissions transportation and traffic study; we have a \$375,000 area grant.

Mr. Nyhan: this grant is run by the HBAC, managed by the NHDOT with a contractor in place called VHB. We asked them to come in and revisit the Hampton Beach masterplan around the transportation components of the plan. We did receive a Federal grant through Federal highway to do this, and we started last spring. We had a public hearing in June, and had a number of social media strategies, then had a second public hearing in October and will continue over the next couple of months. We will meet with the Town, public safety, Police, Fire and DPW to get their input on some of the ideas and options so far. This is futuristic, what we are saying and planning today will have an impact if any in 2019-2020; we have to follow the master plan.

Chairman Griffin: would like to let people know it is not too late to give some input, I hope more people come forward. This plan will be implemented in stages, and it primarily concerns Ocean Boulevard and Ashworth Avenue.

Selectman Waddell: thank you for coming in; went to the presentation and you are including everybody, measure twice and cut once.

Selectman Bridle: I have seen some of the proposals, and like some of the parking ideas; am not in favor of two-way traffic on Ashworth Avenue.

Mr. Nyhan: we will reach out to the business owners on Ashworth Avenue once we meet with the Town's departments on the safety issues and receiving their input.

Chairman Griffin: where will this meeting be with the Police & Fire Depts., etc.? Mr. Nyhan: we are hoping it can be here in the Selectmen's room, have to look at availability. Chairman Griffin: Will this be televised? I believe it would be important to be.

4. Dick Desrosiers, Energy Committee & Sarah Hill, Solar City (2:01:15)
 - a. Land Fill Solar Project Presentation

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Mr. Desrosiers: we issued a request for a proposal from six solar developers, to give us proposals for a solar system on the landfill using a power purchase agreement and a net metering concept. We asked that the design be sufficient to provide all the electric service needed by the Town's municipal accounts. We received proposals from two companies: NH Solar Garden, who has 4 years' experience and Solar City, who has 9 years' experience. We received two stellar references for Solar City, one in MA and one in CT.

Ms. Hill: I am a resident of Hampton, and we have recently opened a location in Manchester, NH in April; have 100 employees in NH and nationwide have 15,000 employees; and have 40 locations throughout the nation; also have two systems going up in NH currently. We own, operate, maintain, design and monitor the system, also have web based monitoring so you can also monitor it as well.

Mr. Desrosiers: system will be built in two equal arrays; the first being connected directly to the Waste Water Treatment Plan; the other connected to the Transfer Station meter which would be the host for allocating the output to the various meters throughout the system; targeting the system for November 2016.

Ms. Hill: we would put the system on top of the landfill; would not penetrate the cap. We offer financing; pay only for the power you produce; no upfront costs; guaranteed system performance for the lifetime of agreement.

Mr. Desrosiers: looking at a solar incentive tax credit; it is a 30% tax credit and is a primary incentive; this expires at the end of 2016; the tax credit has extended in the past. We are not asking for money, we want to generate some revenue, asking the Selectmen provide an approval to lease a portion of the landfill to Solar City to put up a solar system. We will be submitting a warrant article to ask the voters to approve a 20-year lease purchase. We are asking to authorize the Town Manager to negotiate and sign a PPA contract with Solar City, which will allow them to move forward to start the processes.

Town Manager Welch: how would it affect the 80% ration on demand; their utility rates have an 80% ration clause to demand. If we use 10,000kw hours on the average and the demand ratio and all of a sudden we drop to nothing we would pay for the 10,000kw hours of electricity whether we use it or not.

Mr. Desrosiers: we do not know the answer to that yet.

Town Manager Welch: it could double or triple our bill; this is the first time you said this was a lease purchase, not just a lease; we will be looking at whether we can afford that purchase 20 years out. I along with Town Counsel have reviewed the PPA, and it is going to need a lot of work; there are some things in there that we could not sign; would need to get together to discuss some of the points. We need answers to many different questions, and then come back to the board.

Selectman Bridle: At face value, it is a great concept; need to wait to see what we hear back from the Town Manager and Counsel.

Selectman Bean: great work committee members; exciting stuff, it may have some good potential.

Selectman Waddell: many questions need answering.

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Chairman Griffin: I appreciate all the work that you have done, and I hope to receive some answers quickly

5. Rayann Dionne, Conservation Com. Coordinator and Jason Bachand, Town Planner (2:36:45)
 - a. Request permission to apply for RPC Grant for technical Assistance for \$6,000

Ms. Dionne: the Rockingham Planning Commission (RPC) recently received funding from the Northeast Region Ocean Council to assist our seven Atlantic coast communities; they are offering \$6,000 of staff technical assistance; the project would run because December 2015-September 2016. The overall project goal is to focus municipal effort to adapt or implement adaptation strategies, to improve municipal and community, coastal flood, to protect public health and safety, and increase awareness of coastal flood and risk hazards.

Mr. Bachand: there are a number of potential implementation projects; the consideration we are looking at is under the zoning ordinance amendments, to take a good close hard look at our flood ordinance; could obtain more credit points for reduced premiums.

Ms. Dionne: there are no funds required on our end; it is simply assistance from RPC

Town Manager Welch: I think it is great.

Selectman Bridle MOTIONED for permission to apply for Technical Assistance for \$6,000 SECONDED by Selectman Woolsey.

VOTE: 5-0-0

V. Approval of Minutes (2:40:47)

1. November 02, 2015

Page 10: In Selectman Woolsey's statement - Replace the name "Breen" with "Reen" and remove "person", "Battcock"

Selectman Woolsey MOTIONED to APPROVE the minutes of November 02, 2015 as amended SECONDED by Selectman Waddell.

VOTE: 5-0-0

VI. Town Manager's Report (2:42:35)

1. Leaf collection started today. Materials include leaves, pine needles and grass clippings. Materials must be in biodegradable paper bags or loosely packed in a container. Pickup will be that same day as your trash collection.
2. The Town has encountered a problem while cleaning catch basins. Do not place your dog's waste bag in the catch basin; it is a Federally prohibited practice that is punishable under the Environmental Protection Laws
3. Motor vehicles can no longer be parked on streets within Hampton from 1AM to 7AM daily until March 15, 2016
4. Police will be doing firearms training on November 21 from 9am-5pm
5. Received a request from the Budget Committee in regards to medical costs and budgets for Blue Cross Blue Shield; with your permission will answer. Answer: Yes
6. Consideration of cancelling November 23 Board Meeting

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Town Manager Welch: 27 Pearl Street no charge to Town for doing this, it will be coming out of the buyers pocket. Currently Town has \$89,710.68 that have been owed on property since the time of taking and all taxes due at that point; he suggests start bidding at \$75,000; once the \$89,710.68 has been paid to us, any remainder monies would go to prior owner. The property is in bad condition.

Selectman Bean MOTIONED that the minimum starting bid on 27 Pearl Street would be what the Town has encumbered by the tax liability SECONDED by Selectman Woolsey.

VOTE: 5-0-0

Selectman Bean MOTIONED cancelling November 23, 2015 Selectmen's Board Meeting SECONDED by Selectman Waddell.

VOTE: 4-1(Woolsey)-0

Selectman Woolsey: the Pinto complaint on Dearborn and Moore Avenues.

Town Manager Welch: the police department has been down there; they are working on it.

Selectman Woolsey: have an inquiry on a resident about the damage on mailboxes from plows; was not just a mailbox it was also the granite post; this lady is still complaining that it is not replaced, but they are required by their covenant.

Town Manager Welch: the covenants are private; within an amount of time following the sale of the last parcel of property, the association of homeowners had to approve and re-record the covenants and if they did not they are not in effect and our understanding is they did not, therefore the covenants have expired; will double check to make sure.

Selectman Woolsey: a damaged mail receptacle is \$35 per unit. Yes.

Town Manager Welch: Finance put together a summary of all the claims Blue Cross/Blue Shield, it is quite extensive; she put it together for the board; if you have questions please see Kristi.

VII. Old Business (2:57:25)

1. Vote on Approval or Disapproval of Warrant Articles

i. Full Time Parks and Recreation Foreman

Selectman Waddell: I see the need, but am not in favor at this time.

Selectman Bridle: there is a need.

Selectman Woolsey: I cannot vote for any new full time positions this year.

Selectman Bean: negative.

The Selectmen do not support this article.

VOTE: 0-5-0

ii. Recreation Infrastructure Special Revenue Fund

Town Manager Welch: spending of funds acquired from 20% from the parking fees, amount to be appropriated is \$115,350.

The Selectmen support this article.

VOTE: 5-0-0

iii. Conservation Land Acquisition Fund

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Town Manager Welch: a request for \$20,000 to be placed in the fund

The Selectmen support this article.

VOTE: 4-1(Griffin)-0

iv. Land Use Change Tax Fees

Town Manager Welch: Conservation is requesting that 100% of land use change tax revenues or fees that are collected by the Town be put in the conservation land acquisition fund.

Selectman Bridle: 100% is too much, would rather see it more at 50%.

Town Manager Welch: they did send a letter.

Selectman Woolsey: they reconfigured that with a cap of \$10,000 to the Conservation Land Fund.

Ms. Dionne: Jay sent an email with an adjustment that was 100% and to adjust the \$10,000 to \$25,000 as a maximum amount.

Selectman Woolsey: in favor of the newly reconfigured.

The Selectmen support this article.

VOTE: 3-2(Griffin, Bean)-0

v. Tax Deed Land to Conservation

Town Manager Welch: would provide that parcels acquired through tax collector's deed, which include or abut title or fresh water wetlands and have no structures located thereon be retained by the Town or Conservation Commission.

The Selectmen do not support this article.

VOTE: 1-(Woolsey)-4-0

vi. Contingent Article - Amend the Ice Pond Warrant Article

Town Manager Welch: this has no non-lapsing date on it; the funds were appropriated and must be spent in this fiscal calendar year; the bid has gone out and supposed to be back the end of the first week of December. I would suggest holding this – HOLD

vii. Accept Lettered Streets

The Selectmen support this article.

VOTE: 4-1(Woolsey)-0

viii. Discontinue E Street

The Selectmen support this article.

VOTE: 4-1(Woolsey)-0

ix. Human Service Agencies

Town Manager Welch: I suggest we put \$2,000 in there for that agency we haven't heard from yet, as it is a very valuable agency to us.

The Selectmen support this article.

VOTE: 5-0-0

x. Amend Disposal of Surplus Town Equipment and Materials Ordinance

Town Manager Welch: to allow metals and other materials be sold to metals and junk dealers directly

The Selectmen support this article.

VOTE: 5-0-0

xi. Name Change Cemetery Burial Trust Fund

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Town Manager Welch: the change would be to the cemetery maintenance fund

The Selectmen support this article. VOTE: 5-0-0

xii. Amend Conditions of the Real Estate Trust Fund

Selectman Waddell: I understand the concept, but this is income producing, but I am against.

Selectman Bridle: I like the concept, but it has unanswered questions for me, the way it is written, I cannot support it.

Selectman Bean: when everything is shot down and we are sitting with \$23,000,000 in the bank, and you are getting \$10,000 a week from the trustees; we continue to look at degrading infrastructure; taxes just went up and no one is going to vote for these money articles.

The Selectmen do not support this article. VOTE: 1-(Bean)-4-0

xiii. Town War Memorial

Town Manager Welch: \$5,000 for planning

The Selectmen support this article. VOTE: 4-1(Woolsey)-0

xiv. Reserve Fund Unusual Weather Events

Town Manager Welch: \$50,000 appropriation into a reserve fund

The Selectmen support this article. VOTE: 3-2(Griffin, Woolsey)-0

xv. Town Office Safety & Energy Improvements

Town Manager Welch: The amount of this article is \$100,000

The Selectmen do not support this article. VOTE: 2-3(Griffin, Bean, Waddell)-0

xvi. Compensated Leave Trust Fund

Town Manager Welch: it would put \$100,000 into the fund, which currently stands about \$1.4 million in arrears – from the undesignated fund balance

The Selectmen support this article. VOTE: 4-1(Woolsey)-0

xvii. Revaluation of Town's Utility Properties

Town Manager Welch: The amount of this article \$225,000

The Selectmen support this article. VOTE: 4-1(Woolsey)-0

VIII. New Business (3:15:18)

1. Dedication of Annual Report

Selectman Woolsey: I nominated to have it dedicated to former Fire Chief William Sullivan.

Selectman Woolsey MOTIONED to Dedicate the 2015 Annual Report to SECONDED by Selectman Bean.

VOTE: 5-0-0

2. Vote to send support letter of HHS for DAR Historic Preservation Recognition Award

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Town Manager Welch: we received a request to support a nomination, it is for a particular society in Town, and they have been nominated for an award by the DAR Historic Preservation organization and I think it is very appropriate.

Selectman Woolsey MOTIONED to approve the support letter of HHSA for DAR Historic Preservation Recognition Award SECONDED by Selectman Bridle.

VOTE: 5-0-0

IX. Closing Comments

X. Adjournment

Selectman Bean MOTIONED to adjourn the meeting at 10:13PM SECONDED by Selectman Bridle.

VOTE: 5-0-0

Chairman