

Note: Draft minutes are subject to corrections, additions and deletions.

October 19, 2015

PRESENT: Rick Griffin, Chairman
Rusty Bridle, Vice-Chairman
Mary-Louise Woolsey, Selectman
Phil Bean, Selectman
Frederick Welch, Town Manger
Jamie Sullivan, Assistant Town Manager

ABSENT: Jim Waddell, Selectman

SALUTE TO THE FLAG

I. Public Comment Period (5:15)

Charlie Preston: spoke about the Town parking lots closed effective October 15th; except for special events at the beach; vehicles parked in violation will be ticketed, would like to let people know so they won't be ticketed.

Brian Lapham: 27 I Street; would like to thank Mary Louise, Mike Plouffe, Sunny Kravitz, had a nice walk around DPW; appreciates the information received.

II. Announcements and Community Calendar (7:00)

Selectman Bridle: Honor Flights for Veterans; today was a Non-flight Honor Flight for Col. Paul Lessard in Portsmouth, to honor his 35-year service to this country; would like to thank everyone who put that on.

Selectman Woolsey: Aquarion Water Company will be cleaning water mains; check for alerts on their website. Thank you for the heads up on an illegal taxi in Town.

Selectman Bean: Would like to respond to the editorial comments that have been made by an elected official on October 16, 2015; erroneous comments, specifically about a raise of thirty thousand to an employee given by the Board; read into the record an email from elected official Mr. Norm Silberdick dated 4/11/13, which he did not respond to.

III. Consent Agenda (13:27)

1. Parades and Public Gathering Licenses
 - a. American Legion Post 35 "Veterans Day Ceremony" 11/11/15
 - b. Experience Hampton "Christmas Parade" 12/05/15
2. Street Closure Permit
 - a. Experience Hampton "Christmas Parade" 12/05/15
3. Surfside Taxi Driver Applications
 - a. Thomas Burgess
 - b. Brian Westcott

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4. Appointment to Hampton Beach Area Commission – John Nyhan 3-year term

Selectman Woolsey MOTIONED to move the Consent Agenda SECONDED by Selectman Bridle.

VOTE: 4-0-0

IV. Appointments (14:18)

1. Norn Silberdick, Trustee of the Trust Funds

a. Trust Funds

David Mays: the balance in the real estate trust fund as of October 17, 2015 is \$18,125,406; there is an additional accrual of income that will be paid out to the Town at the end of October or early November and is \$41,550.94 and will be additional income included in that figure.

Norm Silberdick: the market went back up in the last several weeks and the fund has responded accordingly; we sent you information on our approach to investing, etc. Received a letter from Mr. Welch about liquidating the portfolio; we see our responsibilities to manage this trust fund separately from the Board of Selectmen and we feel we are doing the best job we can for the Town of Hampton, in generating approximately \$700,000 in income per year. We understand the markets go up and down, but over the long term, the Town will benefit; being able to account for inflation; we have increased the portfolio in the last 5 years by \$4,000,000+ and we feel confident as a Board that our strategies and direction are the best things for the Town.

Selectman Woolsey: One of the Selectman's goals #6 for this year said to; discuss pursuing legislative and Town meeting approval to borrow from the Town trust fund under no interest terms. We mentioned this at our last meeting, would you address your feelings as to the wisdom of the Board of Selectman asking the public to grant authority to tap into the trust fund.

Norm Silberdick: If we lend money to the Town; that is money that is being earned independently; if you borrow \$2,000,000, and you pay 5% interest, it is \$100,000, which you pay to us, and we turn back to you, but the effective cost to capital is zero. Meanwhile you have the ability to go out and borrow money from other financial institutions, we think they are lower; and meanwhile while doing that you will lose the income from our investment and do not think that is a prudent strategy to follow.

Selectman Woolsey: we just received a memo from Fred on the bond situation in NH being better; will you as a Board of trustees recommend we touch the real estate trust fund for borrowing under those circumstances. Bill Harvey: no, the interest that we earn benefits the Town, if you take that away you won't get that interest, and you will have to borrow money from somewhere else in addition to what you are borrowing from us.

Selectman Woolsey: you mentioned something about the 100-year investment about handling this fund. Bill Harvey: we invest for the long-term goal

Selectman Woolsey: having the real estate fund intact, that gives us great leverage for seeking bonds to be used for construction, sewer, etc. Bill Harvey: you list the \$18,000,000 as an asset on the Town's balance sheet and when you go to the bond market, they see that \$18,000,000 and that gives them comfort.

Selectman Woolsey: and gives us better leverage at borrowing.

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Selectman Bean: thank you for your integrity and your service; we take a keen interest in that fund and the pride of Hampton; marketable success story; not all is negative; we are doing our due diligence; state pensions investing in bonds, make us some money.

Norm Silberdick: you have requested information from us, which is great, and we continue to provide you with monthly and quarterly reports; if you wish any additional information, we are here to serve.

Selectman Bridle: appreciate the information and you do an excellent job.

2. Arleen Andreozzi, Supervisor of the Checklist (30:35)

a. Voter Registrations Requirements/Deadlines

Ms. Andreozzi: we maintain the checklist; the last date to change your party affiliation in Town hall or library; call Town clerk or go to website @ <http://app.sos.nh.gov>; the supervisors will be meeting October 30 from 7:00-7:30; you can change your party then.

Selectman Bridle: if you are registered as undeclared, can you go to the election and state then either democrat or republican? Ms. Andreozzi: yes, then after you vote, if you wish you, can go to a table and register as undeclared once again.

3. Chief Sawyer and Deputy Chief Hobbs, Police Department (34:25)

a. Warrant Articles

Chief Sawyer: the following are the four major warrant articles:

- Taser - \$80,000 – for 50 Tasers, maintenance, warranties and training

Selectman Bridle: something that as we move forward we definitely need.

Selectman Woolsey: are you replacing all current ones? Chief Sawyer: the old ones are well beyond their serviceability. Selectman Woolsey: do you have any kind of maintenance agreement or warranty? Chief Sawyer: they come with a warranty. Selectman Woolsey: is that factored into the \$80,000? Chief Sawyer: yes.

Chairman Griffin: is there any research; does that help more for the officer to prevent more injuries? Chief Sawyer: I can get that information, but it does show to decreases injuries to both parties.

- Police Body Cameras – \$90,000 – purchase 18

Chief Sawyer: we have not had cruiser cameras for years; many officers are on foot; provides transparency during interaction between public and police; officers support this; moving forward it is going to become standard; potential for reduction in confrontational and complaints against officers, assist with use of force.

Selectman Bridle: society as a whole is protecting you.

Selectman Woolsey: number of cameras? Chief Sawyer: targeting for 18; video becomes evidence and must have chain of custody; storage is the issue. Selectman Woolsey: storage, as in retrieving the information at the end of a shift? Chief Sawyer: when officer returns from shift, places camera onto docking station to download to internal system or the cloud, private vendor would maintain for security. Selectman Woolsey: the intent would be to get a service contract with some type of warranty on these. Chief Sawyer: yes, it is for the cameras,

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associated warranties, equipment, storage and training. Selectman Woolsey: these are mounted on the eyeglasses. Chief Sawyer: there are different ways to mount the cameras, such as shoulder and middle of chest. Selectman Woolsey: they are not stuck on the eyeglasses; you can move them. Chief Sawyer: yes, it is a clip system they are transferrable.

- Mounted Unit Truck - \$40,000

Chief Sawyer: purchase and equip sufficient vehicle from a vendor on the NH State bid price list. The current vehicle we have is a 2003 Ford, just over 56,000 miles, this vehicle does not have many miles, but is old; it is rotting and rusting. I do not see us getting more than another year out of this vehicle, if that.

Selectman Bridle: the salt gets to them and gets used in winter a lot. Chief Sawyer: we purchased this when we bought Pete MacKinnon's and we traded his in last year. Selectman Bridle: where this is hauling horses around with the weight you do not want to take a chance.

Selectman Woolsey: where do you store the truck, it is not undercover. Chief Sawyer: no, we move the truck in the summer where we have the horses stabled in Hampton Falls. During this time of year, we bring it back to the PD. Selectman Woolsey: this is used to pull the horse trailer. Chief Sawyer: yes.

Selectman Woolsey: I am hoping to get a wash down facility at the DPW; so you and other departments can put your vehicles through it.

Chief Sawyer: the truck engine is solid and is very well maintained.

- Police Facility Video System - \$80,000

Chief Sawyer: this is the most critical one to the department; replace existing failing system; provides surveillance to sensitive areas; booking and interior/exterior of building; includes installation, maintenance, and associated warranties; this system would be more of a network system, which is more user friendly and easier to maintain; I feel the purchase is the way to go.

Selectman Bridle: when were the cameras put in the building, when it was new? Chief Sawyer: yes, when it was new 2005. Selectman Bridle: how much improvement has technology made, in the last 10 years to the systems and cameras? Chief Sawyer: just look at the difference between Channel 22, 10 years ago and what you see now. Selectman Bridle: people have to realize that you have to replace this stuff, because it does get worn and outdated, probably cannot even find parts for it now. Chief Sawyer: when you look at the priority list, this is at the top; we could try to patch it together, but would spend more money over the long run doing that, as opposed to starting fresh with new technology. Selectman Bridle: this is a good idea I have no problem with it

Selectman Woolsey: where or how is the information stored in your current system, and where would it be stored in your new system? Chief Sawyer: the current system is DVR; 46 cameras in the building. Selectman Woolsey: date and time stamped. Chief Sawyer: yes, the new system will be on a network and much faster; and more user friendly. Selectman Woolsey: so you can still retrieve the information that you need to retrieve now with the current system. Chief Sawyer: it will be improved; but there are areas I cannot retrieve some information, because the files are corrupted based on the hard drives in the DVRs they are starting to fail.

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Selectman Woolsey: so you are documenting as you go. Chief Sawyer: our prime area is the booking area.

Chairman Griffin: do you have a priority; this being the #1. Chief Sawyer: Absolutely, the Video System is #1; body cameras #2; Tasers #3 and the truck #4.

Chief Sawyer: the other is the asset forfeiture fund, which has no impact on the tax rate; it is a fund, which we receive money through; if we are part of an investigation where we do seize assets from issues such as drug dealers; this just gives us permission to spend money if we have it.

V. Approval of Minutes (58:12)

1. September 14, 2015

Page 5: 1st paragraph change “Board” to “State”
6th & 8th Paragraph add “information” after the word “insurance”.

Selectman Woolsey MOTIONED to Approve the Minutes of September 14, 2015 as amended
SECONDED by Selectman Bridle.

VOTE: 4-0-0

2. September 21, 2015

Selectman Woolsey MOTIONED to Approve the Minutes of September 21, 2015
SECONDED by Selectman Bridle.

VOTE: 4-0-0

3. September 28, 2015

Selectman Woolsey MOTIONED to Approve the Minutes of September 28, 2015
SECONDED by Selectman Bridle.

VOTE: 4-0-0

4. September 30, 2015

Selectman Woolsey MOTIONED to Approve the Minutes of September 30, 2015
SECONDED by Selectman Bridle.

VOTE: 4-0-0

5. October 05, 2015

Page 3: Clarify what “ISO” means “ISO rating is what gives us a good insurance rate”

Selectman Woolsey MOTIONED to Approve the Minutes of October 05, 2015 as amended
SECONDED by Selectman Bridle.

VOTE: 4-0-0

VI. Town Manager’s Report (1:02:17)

1. I have received an email indicating that the Businesses in the Town of Hampton or having headquarters in the Town paid \$7,357,785.92 in rooms and meals taxes to the State. That number needs to be refined but it gives a ballpark figure of contributions

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from Businesses located here or headquartered here. Note that rooms and meals taxes the State shared with the Town last year were \$722,150.

2. We will be issuing next week to the Cable Provider a list of requests for the Company to discuss with us regarding possible amendments to the Cable Agreement as previously discussed with the Board. We are taking this action because to date we have not been contacted by the Cable Provider despite written indications to the contrary.
3. We note that the State Retirement System announced that their return on investments was reported as 3.5% as opposed to their projected forecast of 7.75% for income on investments. That may foretell a coming increase in retirements cost assessed to the Town and its employees in the coming two-year cycle.
4. We remind residents that your refuse and recycling carts should be taken in and off the streets and sidewalks except on the day of collection. With winter coming, carts can be damaged due to plowing as well as salt and sanding operations. Carts damaged due to those winter activities will be replaced at cost to the resident.
5. Please keep in mind that the Town Parking Lots are closed effective October 15th except for special events at the Beach. Vehicles parked in violation will be ticketed.

Town Manager Welch: I have asked the Finance Director to be here tonight, as we need to amend the budget as we have new information.

Selectman Bridle: just want to reiterate that the Town parking lot will open at the beach when there is a snow emergency at the beach.

Selectman Bean: thank you for a great report, send a letter of support to our state representatives and senator that are doing such a great job with the meals and rentals, they are working hard. Can we get the NH Municipal Association Representative down here to give us information on impact on pension and the budget?

Chairman Griffin: everyone received two free trash carts, then at one point, they could buy them if you want extra, does that still stand? Town Manager Welch: yes.

Chairman Griffin: if a Town resident wanted one, they could just go down to the DPW and order one. Town Manager Welch: they have them in stock, just go down, pay for it and take it away. Chairman Griffin: any resident can do that. Town Manager Welch: yes, any legal resident.

Chairman Griffin: I have a person that went down to get one, but they were not allowed because they live in Hampton Meadows. Town Manager Welch: we do not collect in Hampton Meadows that is why. Chairman Griffin: why would they not be able to buy one anyway? Town Manager Welch: what has been happening on a number of occasions; they say I am a resident, they go down and buy a cart, and they are in a complex where we do not collect the trash, but then it is rolled out to the side of the road to be collected. Chairman Griffin: these people are not going to do that, they want it for their garage; they have a problem buying it at Home Depot for \$80 when they could get it from the Town for \$45. Town Manager Welch: you would have to change your policy. Chairman Griffin: so that is in the policy? Town Manager Welch: they are only sold to those people we actually pick up from; now that would substantially increase the DPW budget because we do not pick up at any of the condominium complexes in Town, but that would be many hundreds of carts and distribute for free. Chairman Griffin: these people feel they are being short changed. Town Manager Welch: if you want to change the policy that is up to the Board.

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Chairman Griffin: I will ask the person to come in and speak, and then we can make a decision then.

VII. Old Business (1:11:12)

Ms. Pulliam: Fred had me do a very in depth analysis of the gas and diesel accounts and was able to cut \$37,000 in regards to gas and diesel, but then this morning received a phone call from Health Trust with a rate increase. The \$39,000 I tried to remove from the budget last week, resulted in a \$279,000 increase, because the health insurance rates have gone up for 2016.

Ms. Pulliam: I went back and took a year snap shot of every single gas and diesel in the budget, so all the adjustments were made on the gasoline account; we came up with an average cost.

Ms. Pulliam: Health Insurance: The overall rate increase was 17.3%; January pool as a whole was 8.1%; it is based on usage and claims; figuring on the average, I used 17.85% and it added \$279,000 to that line item in the budget. The Board needs to accept the changes before I can pass onto the Budget Committee.

Selectman Bridle: no questions, good job.

Selectman Woolsey: the health cost is locked in, and we are not going to have a problem getting health insurance. Ms. Pulliam: no, we signed a 3-year contract last year.

Selectman Woolsey: is this fuel price going to prejudice us as far as the State contract? Town Manager Welch: we used their figures.

Ms. Pulliam: I can let you know; we used an average rate for unleaded of \$2.54 and diesel \$3.27, we looked at the 15th of every month for the period of September 15, 2014 thru August 15, 2015.

Town Manager Welch: this will give us a measure and be able to financially track every month for every department.

Selectman Bean: the Health Insurance calculates as a 2.5 percent increase, what is the employer share of this increase? Ms. Pulliam: was \$2,635,917 going up to \$2,903,204.25; total increase of \$267,287 for the year of the employer share. Selectman Bean: so it is about a 1% increase, I think the Health Trust needs to come down and tell us what is driving this kind of increase. Ms. Pulliam: the rates were just set Friday afternoon. Selectman Bean: we have a Cadillac Tax and people out there are on fixed income and then these kinds of increases. Ms. Pulliam: we will get a full report from Health Trust regarding these increases.

Chairman Griffin: the people that work at the library have the same issues as the ones that work here. Ms. Pulliam: yes, they are all on the same Health plan.

Town Manager Welch: the Board will need approval to put those numbers in; the rate increase for the insurance was very high.

Chairman Griffin: do we need a motion? Town Manager Welch: yes, a motion to amend the budget that the Board originally approved.

Selectman Woolsey MOTIONED to Amend the Budget amount originally approved to \$26,762,945 SECONDED by Selectman Bridle.

VOTE: 4-0-0

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Ms. Pulliam: DRA has given us the preliminary tax rate, the tax rate is \$8.09; this is only the municipal portion; it went up from \$7.24 to \$8.09. It is an increase of \$281 on average home for 2015; included out current fund balance is \$5,057,505. Fred has proposals in regards to warrant articles for some uses of the fund balance, which total \$860,000, bringing the new balance to \$4,197,505. DRA minimum 5% retention rate, which has always been our goal, is \$3,067,915. The total tax rate is \$19.34 up from \$18.31.

Town Manager Welch: you need to apply some of the surplus to reduce the rate, you could go down to \$3,100,000 which is 5%; the warrant articles you heard this evening have been recommended this year to come from surplus, are all deferred articles. I think it is important to replace some of those items, but you need to apply funds to reduce the rate as far as the increase is concerned. We are very close in our expenditures with the budget, and have in fact have shut the departments off as far as budget expenses are concerned except for normal day to day operations and payroll. We have been cautioned by our weather service people to expect colder weather and more snow than usual. I recommend you use some funds.

Selectman Bridle MOTIONED to use \$500,000 of the fund balance to reduce the tax rate SECONDED by Selectman Bean.

VOTE: 4-0-0

Selectman Woolsey: we have reduced our debt service, have we not? Ms. Pulliam: yes

Town Manager Welch: we have knocked off four bonds. Selectman Woolsey: so that does help. Town Manager Welch: it does help a lot.

Selectman Woolsey: we are talking in terms of the calculations for the first tax billing; the second tax billing to come up next July 1st; this is for December 1st. Town Manager Welch: this is the last tax billing of this year; ½ of the previous year's taxes (2014) are billed at the first tax billing which is due on July 1st., and that maybe adjusted a little bit depending upon what the State does; the second half tax bill goes into effect (first half of 2015) and accumulates any changes for the year (warrant articles that were voted on) plus any changes of State requirements.

Selectman Woolsey: what billing comes out next July? Town Manager Welch: that is ½ of the new tax rate. Selectman Woolsey: but the tax rate will not be set. Town Manager Welch: it is an estimate required by statute. Selectman Woolsey: I just want to clarify, because I know there are two separate bills. Town Manager Welch: there are two separate processes, yes.

Chairman Griffin: so the tax rate is going to be \$19.34. Ms. Pulliam: roughly.

Chairman Griffin: thank you for coming in tonight.

Town Manager Welch: we did have the auction; we made \$200; we broke even, for having employees; we do have a warrant article to allow us if approved to sell equipment to scrap dealers, so we will make money next year. We have received bill for the county tax of \$3,138,007, which went up this year as part of the overall Town tax rate; that is not due until mid-December.

Chairman Griffin: how much did that go up? Town Manager Welch: that went up 2%; it did not go up very much, the State has changed the ratios, and we are picking up some of the State's costs. As requested, I requested from DPW dates for the DPW to conduct tours for the

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Budget Committee, and the best date is 10/24/15 from 8-3; with your permission to send dates out to the Budget Committee.

Selectman Woolsey MOTIONED to send dates to the Budget Committee for a tour of the DPW facilities SECONDED by Selectman Bridle.

VOTE: 4-0-0

Town Manager Welch: the Board asked us to look at snow insurance, which we have done. Unfortunately, it will not be applicable this year, we have to commit the money for the insurance in November, and we do not have it in the budget. If the insurance had been in effect in that storm we had this year we would have collected \$375,000 from the insurance company, which would have more than paid for our total cost.

Selectman Bridle: what was the cost of the insurance? Town Manager Welch: a fairly small amount of money, \$14,800.

Selectman Woolsey: we cannot find it. Town Manager Welch: it is not there.

Chairman Griffin: Is this the type of thing we would want to put on a warrant article? Town Manager Welch: Not sure, we would want to do that on a warrant article, but I will get this information out to the Board and you can review; you may want to amend the budget, somehow, there needs to be an appropriation to get it done.

Selectman Woolsey: I like the concept, beneficial to a community.

Town Manager Welch: would like to get a reaction on the warrant articles of tonight, so I can send them to the Budget Committee. Selectman Bean: would like to wait until Jim comes back.

Selectman Woolsey: please make an announcement to public that you cannot discard large pieces of furniture onto a public way; it will not be picked up. May we find the 2014 audit on the website? Town Manager Welch: it is not finished; it will be put up when it is finished.

Selectman Woolsey: Have the east end of the salt shed been secured? Town Manager Welch: they are working on a remedy for that; do not know when it will happen.

Selectman Bean: what did we spend for the snow last year? Town Manager Welch: in round figures say \$400,000.

Selectman Bean: you could have paid that insurance premium out of that for 25 years; going forward it is prudent; expand that for the hurricane season, very effective way to manage fiscal challenge. Town Manager Welch: have inquired whether or not we are covered for hurricanes, earthquakes and tornadoes.

Chairman Griffin: I understand there is a lot of trash on Mary Batchelder Road and was told people are partying in the woods.

Selectman Bridle: in the last week or so saw a build up of trash at the corner of Mary Batchelder and Timber Swamp Roads.

Chairman Griffin: you do not hear the people, the noise? Selectman Bridle: no.

Chairman Griffin: I have a person that has questioned it; I told them to call the police. Town Manager Welch: we will take a close look.

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VIII. New Business (1:48:36)

1. Release of Encumbered Funds Fire Department: Traffic Lights at D Street

Town Manager Welch: they have encumbered funds to reinstall the traffic lights at D Street and Ashworth Avenue, so the Fire Dept. can exit Brown Avenue; we have had a glitch, which is called Fair Point Communications; they are not willing, as other utilities are to simply attach the poles. They want a \$2,000,000 insurance policy to be kept on tap forever; they want \$24,650 for re-spacing of the lines on the poles; we do not have the money to do that. As opposed to holding encumbered funds, which are not going to be used, the Fire Chief has recommended the Selectmen remove the encumbrance and put the funds to surplus. I can tell you my plan for next year we are either going to get remote control lights that can be controlled from the Fire Station without wiring and they will stop traffic on Ashworth Avenue when they are activated. Or simply trench down Brown Avenue around the corner and erect two of our own poles and put the lights on those. There are the two options we have; and we will do one of them; probably do the lights around \$2,000-\$2,500.

Selectman Bridle: if Fair Point is being this generous, we should look at ways to make sure we can return some favors. Town Manager Welch: we are.

Selectman Bean: is there a dollar amount on the funds? Town Manager Welch: \$24,650.

Selectman Bridle MOTIONED to remove the encumbrance of the Fire Department funds of \$24,650 SECONDED by Selectman Bean.

VOTE: 4-0-0

2. Bid 2015-024 Roadway Pavement Crack Sealing a. Purchasing Policy Waiver Section 718-4.B (2)

Town Manager Welch: we did not have enough folks bid on this; would like to seal the cracks on Route 1; drive from four corners High Street north, there are some cracks that need to be sealed before winter. We need your approval to award to the lowest qualified bidder and get this done immediately, as we did not have the required number of people bid on it.

Selectman Bridle: what is the price? Town Manager Welch: it is under \$15,000; it is \$14.82 per gallon of sealant; when we reach the end of the money available, we will stop.

Selectman Bridle MOTIONED to Waive the Purchasing Policy Section 718-4.B (2) to go with the lowest bid SECONDED by Selectman Bean.

VOTE: 4-0-0

3. NH State DOT Contract 8001823 Pricing: Authorization to purchase Salt from Granit State Minerals

Town Manager Welch: annual event, they were the low bidder with the state at \$51.73, which is not quite a dollar per ton less than we were paying the previous winter; we need 1435 tons @ \$51.73 = \$74,232.55; this is a state bid; this is qualified to be accepted.

Selectman Bridle MOTIONED to Accept the NH State DOT Contract 8001823 Pricing: Authorization to purchase Salt from Granit State Minerals SECONDED by Selectman Bean.

VOTE: 4-0-0

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4. Authorization of Installation of Fiber Data Lines from WWTP to DPW Administration Building

Town Manager Welch: request from DPW to install fiber lines to replace old copper lines from the Waste Water Treatment Plan to the DPW Administration Building; this is a revised authorization request for \$5,226.25 to make the system fully functional. The first company renege; so reached out to the second company for \$6,750; only two companies responded. The previous authorization and subsequent authorization be nullified for Hampton Technical Services in the amount of \$5,226.25 and recommends that approval and authorization be provided to Howard Systems, LLC to complete the work in the amount of \$6,750.

Selectman Bridle MOTIONED to Authorize the Installation of Fiber Data Lines from WWTP to DPW Administration Building for \$6,750 to Howard Systems, LLC SECONDED by Selectman Bean.

VOTE: 4-0-0

5. Authorization to expend \$32,000 from the Wastewater System Development Charge Fund (Sewer Access Fee Account) for WWTP Projects
- a. Replace one (1) Sludge Pump @ \$20,000
 - b. Replace Dissolved Oxygen Control System @ \$12,000

Town Manager Welch: these are the last two items for the 2015 long-range programs; the funds would be taken from the Sewer Access Fee Account, and have no impact from the tax rate, funds are currently there and will complete the 2015 repair program under that account.

Selectman Bean: the figures of \$20,000 and \$12,000 were they already bid out; they already passed muster by the Board. Town Manager Welch: these are prices from the vendors; they have not been bid yet.

Selectman Bean MOTIONED the Authorization to expend \$32,000 from the Wastewater System Development Charge Fund (Sewer Access Fee Account) for WWTP Projects SECONDED by Selectman Bridle.

VOTE: 4-0-0

Selectman Woolsey: this is an example of how that fund is really working. Town Manager Welch: saving the taxpayers a lot of money.

Selectman Woolsey: is that air handling system done yet? Town Manager Welch: it is almost completed.

IX. Closing Comments (1:58:26)

X. Adjournment

Selectman Bridle MOTIONED to adjourn the meeting at 8:54PM SECONDED by Selectman Bean.

VOTE: 4-0-0

Chairman