

Note: Draft minutes are subject to corrections, additions and deletions.

August 10, 2015

PRESENT: Rick Griffin, Chairman
Rusty Bridle, Vice-Chairman
Mary-Louise Woolsey, Selectman
Phil Bean, Selectman
Jim Waddell, Selectman
Frederick Welch, Town Manager
Jamie Sullivan, Assistant Town Manager

SALUTE TO THE FLAG

I. Approval of Memorandum of Understanding

1. Local 2664
2. Local 3017

Selectman Woolsey MOTIONED to Approve the Memorandum of Understanding for Local 2664 SECONDED by Selectman Waddell.

Selectman Woolsey read the Memorandum of Understanding for Local 2664.

VOTE: 4-0-1(Bridle)

Selectman Bean MOTIONED to Approve the Memorandum of Understanding for Local 3017 SECONDED by Selectman Waddell.

The memorandum of understanding for Local 3017 contained the same language as for Local 2664, therefore it was not read.

VOTE: 4-0-1(Bridle)

II. Oath of Office (06:50)

1. Fire Prevention Officer William Paine

Town Clerk Jane Cypher administered the Oath of Office to William Paine.

Chief Ayotte introduced Fire Prevention Officer Paine to the audience and gave a brief outline of his resume.

2. Deputy Fire Chief William Kennedy

Town Clerk Jane Cypher administered the Oath of Office to William Kennedy

Chief Ayotte introduced Deputy Fire Chief Kennedy to the audience and gave a brief outline of his resume.

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III. Public Comment Period (14:19)

Betty Moore: our 90th celebration was a huge success; August 22, 2015 will be doing a Marsh Walk \$10 adults \$5 students; September 5, 2015 annual Pig Roast \$20 adults \$10 students under 8 free; September 13, 2015 Harvest Repast at the museum.

IV. Announcements and Community Calendar (16:57)

Selectman Bridle: congratulations to Bill Kennedy and Billy Paine; condolences to family of retired police officer Robert Campbell; condolences to family of Bill McGuirk; get well to Arthur Moody.

Selectman Woolsey: Exeter Road paving; a lot of homes on Exeter Road with no house numbers.

Selectman Waddell: congratulations to the 2 fire fighters; great support.

Chairman Griffin: congratulations to the fire fighters; great job the Chief is doing.

V. Consent Agenda (19:05)

1. Taxi Business Application
 - a. "Surfside Taxi" Dennis Croteau
2. Parade and Public Gathering License
 - a. Smuttynose Rockfest Half Marathon and 5K 10/04/15
 - b. Joseph T. McGuirk Memorial Firefighters Bag Pipe Band 08/24/15
3. Request for No Objection for issuance of Liquor License/Service of Alcohol Outside
 - a. Ron Cipullo dba Frankie Figs, LLC - 822 Lafayette Rd
4. Seafood Festival Vendor Licenses
 - a. EY Authentic jewelry 115 Ocean Blvd
 - b. The Shirt Factory 117 Ocean Blvd
 - c. Stella Palm Reading 117 Ocean Blvd
 - d. Beachology 119 Ocean Blvd
 - e. BZ Beach Supply 189 Ocean Blvd
 - f. Dudley's 203 Ocean Blvd
 - g. Impressions Beachwear 225 Ocean Blvd
 - h. Slush Factory 235A Ocean Blvd
 - i. Mohab's Jewelry 237 Ocean Blvd

Selectman Woolsey requested that 2.a. Smuttynose Parade License be removed for discussion.

Selectman Bridle MOTIONED to move the Consent Agenda with the exception of 2.a. Smuttynose Parade License SECONDED by Selectman Waddell.

VOTE: 5-0-0

Selectman Woolsey MOTIONED to deny 2.a. Smuttynose Parade License, no second.

Selectman Bridle MOTIONED to approve 2.a. Smuttynose Parade License SECONDED by Selectman Waddell.

VOTE: 4-1(Woolsey)-0

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VI. Approval of Minutes (21:04)

1. July 27, 2015 Public Session Minutes

Page 6: 5th paragraph change the word “our” to “out”

Page 10: 5th paragraph change the word “affluent” to “effluent”

Selectman Woolsey MOTIONED to approve the public session minutes of July 27, 2015 as amended SECONDED by Selectman Bridle.

VOTE: 5-0-0

2. July 27, 2015 Non-public Session Sealed Minutes

Selectman Bridle MOTIONED to approve the non-public session sealed minutes of July 27, 2015 SECONDED by Selectman Waddell.

VOTE: 5-0-0

VII. Appointments

1. Fire Chief Ayotte (22:40)

a. Departmental Update

Fire Chief Ayotte: creating fire team; firefighter Kyle Jameson diagnosed Non-Hodgkin’s Lymphoma; in remission; became new dad; fire engine pumper; fire calls 1,386 which is 12% over last year; EMS 1,428 an increase in calls of 2%; fire prevention log; rise in revenue \$7,827; call for service 3 miles out on ocean on disabled vessel, cardiac issues, team performed admirably.

Chairman Griffin: amazed by the emergency services you provide; Hampton has fastest respond time of anyone in NH and MA.

Selectman Bridle: excellent job.

Selectman Woolsey: outstanding report; proud of department.

Selectman Bean: great job, great leadership; job well done.

Selectman Waddell: congratulations.

Selectman Woolsey: a lot of happy people down at the beach.

Chairman Griffin: I like your leadership style; doing a great job.

Fire Chief Ayotte: on this call (marine) in moderate surf which most of us would be 6-8’ swells; they did an EKG; interpreted it correctly; hospital notified; did an amazing job.

2. Jay Diener, Conservation Commission (37:00)

a. Conservation Coordinator Salary Increase

Mr. Diener: non-union employees not getting adequate compensation; around 5 employees did not receive the non-union pay increase and the conservation coordinator was one; trying to find ways to reward these employees when budget does not pass; mid-season salary increase; has not received increase since 2013; increase would total \$292.30 through end of 2015.

Chairman Griffin: would like to take this under consideration as there are 4 others; would rather talk about this in private.

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Town Manager Welch: I think you ought to talk about it, it is an issue and I have heard a number of issues brought up; this is one way to address this particular employee; the Board needs talk about these different employees and different circumstances for each one.

Selectman Bridle: we need to talk about the 5 positions; I have no problem recommending this right now.

Mr. Diener: tried to come up with a solution to be universal for all 5 employees, but could not.

Chairman Griffin: that is why I would rather sit and talk about it.

Selectman Woolsey: 3 of the individuals are elected officials, it is not up to us to designate any type of salary increase for them; could petition for salary; I have no problem with what you are proposing; put in for the position not person.

Selectman Bean: I support your intent to raise the salary and support the Chairman's position to discuss and get back to you soon.

Chairman Griffin: I would like to discuss this along with the other employees; come in an hour early.

Selectman Waddell: support this and support the intent; do things the right way; more cooperation should get budgets passed; in 17 years only 4 budgets passed.

Selectman Woolsey: contact Chairman McNamara of the Planning Board, because of the other 2 positions; not going to touch elected positions.

Chairman Griffin: Planning Board decides what the pay raise was going to be. Town Manager Welch: that is correct.

Chairman Griffin: again would like to discuss this and get back to you in 2 weeks. Mr. Diener: that would be great.

Selectman Woolsey: we are talking only the 3 positions, 2 planning and 1 on conservation.

Chairman Griffin: I am talking about the 5 positions.

Selectman Woolsey: no, 2 are elected officials.

Chairman Griffin: that is what we are going to discuss over the next 2 weeks and come up with recommendations.

Selectmen will meet in private and reconvene on this issue in 2 weeks; no vote was taken at this time.

VIII. Town Manager's Report (51:48)

1. Congratulations to Jane Cypher for her graduation from New England Municipal Clerks Institute and for her designation as a Certified Municipal Clerk from International Institute of Municipal Clerks.
2. The Selectmen and the citizens of Hampton are invited to the American Legion Post 35, on September 11, 2015 at 6:00 PM for the rededication of the Global War of Terrorism Memorial Monument.
3. I would request that the Board appoint James Sullivan as the Acting Town Manager from September 13 to September 21, 2015 during my vacation period.

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4. Work continues on Exeter Road for pavement edge backup and other fine work. A thank you to everyone during the construction phase for their patience and understanding.
5. Notified today by DRED back to normal cleaning of beach; plovers are gone.
6. Message from American Legion that the Wounded Warriors beach day will be held in Hampton; looking for assistance.
7. Spoke with Assistant Town Manager in Seabrook as we have a perambulation due this year and received response back; would like to get it done right after the Seafood Festival.
8. Sent letter for renewal of the Fire Dispatch agreement with Hampton Falls; everyone on both sides would be delighted to renew.
9. Sent all of you a lengthy email from Chris Jacobs on Unutil replacing old steel gas mains.
10. A piece of property we took in the past at 27 Pearl Street; we attempted 4 times to get prior owner to redeem; best interest of Town to sell at public auction; after speaking with Counsel would like the Board to authorize Town Manager to: as the Boards designee: a. under RSA 80:89 Section 1 give the required notice of intent to offer for sale to the former owner; b. after 90 days from when notice is issued to sell at public auction the property at 27 Pearl Street that was deeded to Town by Tax Collectors dated September 23, 2014 and recorded October 3, 2014.

Selectman Bridle MOTIONED to give notice of intent to offer property at 27 Pearl Street for sale to former owner and after required waiting period of 90 days issue to sell at public auction SECONDED by Selectman Woolsey.

VOTE: 5-0-0

Selectman Woolsey: did the State mention the jetty, as they are supposed to be working on that? Town Manager Welch: no information has been given.

Selectman Woolsey: Unutil did a good job of replacing gas line on Taylor Street. Town Manager Welch: that is their intention to replace all the old lines; want to make sure we don't get ahead of repair patches in the roadways.

Selectman Woolsey: safety concerns at North Beach are we turning this over to the State? Town Manager Welch: we have turned it over to the State; attempted to advise our public service agencies of the individual situations.

Chairman Griffin: I want to discuss this under old business; it is not part of the Town Manager's report.

Selectman Woolsey: can we have a copy of the information that Mrs. McKenzie gave on the seawall? Town Manager Welch: will make copies and put in your mail box.

Selectman Waddell: September 11 at the American Legion Post 35; they do an extremely moving ceremony and would be beneficial to everyone in Town to go and honor the people that have fallen for us.

IX. Old Business (1:01:48)

1. Selectmen's Goals (MLW)

Assistant Town Manager Sullivan: moving forward on the list; a lot has been accomplished; tracking with department heads; paving warrant articles been completed.

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Selectman Woolsey: identifying selectman committees; can #6 discuss borrowing from the Trust Fund be dropped?

Selectman Bean: we don't need to be dropping anything right now.

Chairman Griffin: let her discuss the goals then we will move onto you.

Selectman Woolsey: I would like to go through these and if some are not relevant; I have started a list of suggested warrant articles that we need to review; do you (ATM) have anything further as you just gave a little recap?

Assistant Town Manager Sullivan: I think the best way is to put together a copy of the report with the dates of accomplishment and where we are at; issues will be put on further selectmen's agenda.

Selectman Woolsey: create vehicle inventory Public Works; color code vehicle assignments to better able the Budget Committee. Assistant Town Manager Sullivan: they are putting together a presentation.

Selectman Woolsey: collecting data for mutual aid services received and supplied? Assistant Town Manager Sullivan: yes that was added on as a goal.

Selectman Bean: satisfied with performance of the Town employees, Town leadership; we see the high degree of capability; we should not go into the minutia of the Departments, I don't think this Board should be telling civil engineers and highly paid competent professionals of the Public Works department what they should be doing with their maintenance procedures and folders; don't want to bother our Department heads in the middle of this very busy time.

Selectman Waddell: we came up with these goals and they all look great; agree with Selectman Bean this Board should not to get into the minutia on telling the Department Heads how to do their job; we hire competent leaders; competent employees, we need to allow these people to do their jobs, and not interfere.

Chairman Griffin: I am going to read goals so the people understand:

1. Contract negotiations
2. Become more pro-active in communicating with public
3. Better communication with public on the budget
4. Facilitate discussion on infrastructure improvements
5. Conduct a non-union salary study
6. Discuss pursuing legislative and town needing approval from Town Trust Fund
7. Discuss and reach consensus in pursuing a zoning change to the s/w side Ashworth Ave.
8. Discuss pursuing acquiring marina for Town ownership
9. Continue to pursue options to address impact to tax payers providing unreimbursed services to state owned properties
10. Identify number of Selectmen committees

Chairman Griffin: (#8) has the approvals for condominiums at the marina expired? Town Manager Welch: no they are vested, the utilities were completely installed water and sewer infrastructures are there, the original plans are vested forever.

Chairman Griffin: so there is a plan that these people have in place? Town Manager Welch: yes

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Selectman Bridle: we have progressed quite a bit this year; our Departments have been extremely busy; we use mutual aid a lot; Public Works: we have highly qualified people, we need to listen to them.

Selectman Woolsey: it helps the Budget Committee to understand better how many vehicles are designated where; not trying to tell the Public Works Director what to do, but color coding to segregate different areas of the department.

Selectman Bean: I think if Selectman Woolsey was so concerned about the Budget Committee she wouldn't have resigned from the representation. And I am the Rep to the Budget Committee.

Selectman Woolsey: ambulance write downs? Town Manager Welch: still working on it; hoping at your next meeting I will be ready to give you information.

Selectman Woolsey: Article 16 Exeter Road - \$320,000; do we have a final cost on that? Town Manager Welch: it cost approximately \$311,000 to pave the road; there will be an additional cost of \$4,800 for the ditch work; will be pretty much on target.

Selectman Woolsey: the 11 H Street complaint; apparently we posted that property at one time; are we following up on posted properties and how are we tracking these properties? Town Manager Welch: the building department tracks them.

Chairman Griffin: what is happening with the North and South Beach parking; have signs gone up? Town Manager Welch: the signs have gone up and we have not received any complaints; the Chief and Deputy Chief have done a remarkable job of addressing the issues by talking to people.

Chairman Griffin: what is the Town right-of-way on a typical street? Town Manager Welch: most streets the total width is 40'; some 50'; some residential streets only 30'; have to look at the original sub-division plan to determine the street width.

Chairman Griffin: where are the people supposed to park? Town Manager Welch: they can park on the side of the road where it is legal.

Chairman Griffin: all the grass they have is their yard? Town Manager Welch: no

Assistant Town Manager Sullivan: we generally have always used the telephone pole which has to be in the right-of-way; that identifies the right of way; we want people to park on the paved portion of the road.

Chairman Griffin: your comparison to the telephone poles is a good one.

Selectman Bridle: can we follow up to see if the 20mph sign was put up on Boar's Head? Town Manager Welch: yes.

Chairman Griffin: has there been anything else about South Beach? Town Manager Welch: have received 2 complaints with regards of not doing enough; starting to look at those issues now.

X. New Business (1:26:50)

1. Amendment to Chapter 805 Vehicles and Traffic Article VI Fire Lanes
 - a. §805-41 Fire Lanes Designated

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Town Manager Welch: this concerns the address description of Shop and Save, which no longer exist, it is Hannaford's, so this corrects that description, it doesn't change any parameters.

Selectman Bridle MOTIONED to approve the Amendment to Chapter 805 Vehicles and Traffic Article VI Fire Lanes §805-41 Fire Lanes Designated SECONDED by Selectman Waddell.

VOTE: 5-0-0

2. Amendment to Chapter 718 Purchasing Policy Article I
 - a. §718-4 Award of Bids or Professional Proposals

Town Manager Welch: amendment to the purchasing policy ordinance to make it clear for bids that the posting of bonds is required.

Selectman Woolsey MOTIONED to approve the Amendment to Chapter 718 Purchasing Policy Article I §718-4 Award of Bids or Professional Proposals SECONDED by Selectman Bridle.

VOTE: 5-0-0

3. Authorization to withdraw from DPW Equipment Capital Reserve Funds for (2) vehicle purchases in the amount of \$40,036.00.

Selectman Bridle MOTIONED to approve the Authorization to withdraw from DPW Equipment Capital Reserve Funds for (2) vehicle purchases in the amount of \$40,036.00 SECONDED by Selectman Woolsey.

VOTE: 5-0-0

4. Street Name Request
 - a. Timber Swamp Road "Swett Drive" Susanna & Michael Dunbar

Town Manager Welch: the Planning Board had approved a subdivision and one of the requirements that the Dunbar's had to name a street; so they chose Swett Drive and need your permission to put that on there.

Selectman Bean MOTIONED to approve the name "Swett Drive" for the subdivision off of Timber Swamp Road SECONDED by Selectman Bridle.

VOTE: 5-0-0

Selectman Bridle: the list of street names is becoming very short, we should look into expanding it.

XI. Closing Comments (1:32:46)

Selectman Waddell: August 17, 2015 at 2:30 is a hearing at the State House on Rooms & Meals Tax.

XII. Adjournment

Selectman Bean MOTIONED to recess this meeting at 8:30PM SECONDED by Selectman Bridle.

Chairman