

June 29, 2015

PRESENT: Rick Griffin, Chairman (Arrived at 7:40PM)
Rusty Bridle, Vice-Chairman
Mary-Louise Woolsey, Selectman
Phil Bean, Selectman
Jim Waddell, Selectman
Frederick Welch, Town Manager

SALUTE TO THE FLAG

I. Public Hearing RSA 674:40-a Street Acceptances

1. To accept as Class V Highways under the provisions of RSA 674:40-a the following named streets platted by the Planning Board on July 28, 1953 and June 06, 1958, and recorded at the Rockingham Country Registry of Deeds as Plan 02048 and Plan 02696: Portion of Carolan Avenue, and a portion of Carolan Avenue and Thayer Road.
2. To accept a Class V Highway under the provisions of RSA 674:40-a the following named street platted by the Planning Board on March 26, 1956, and recorded at the Rockingham Country Registry of Deeds as file number 02320: Ridgeview Terrace.
3. To accept as Class V Highways under the provisions of RSA 674:40-a the following named streets platted by the Planning Board on September 09, 1956, and recorded at the Rockingham Country Registry of Deeds as Plan 02480: Elaine Street and Richard Street.
4. To accept as Class V Highways under the provisions of RSA 674:40-a the following named portion of streets platted by the Planning Board and recorded at the Rockingham Registry of Deeds: Godfrey Avenue, Platted June 1, 1956, Plan # 02311, Platted May 16, 1957, Plan # 02592; Josephine Drive, Platted September 8, 1955, Book 1368, page 0185, Platted April 5, 1957, Plan # 02592, Platted October 8, 1956 Plan # 02473, Platted October 6, 1956, Plan # 02475; Bourn Avenue, Platted October 5, 1956, Plan # 02473.
5. To accept as a Class V Highway under the provisions of RSA 674:40-a the following named portion of streets platted by the Planning Board and recorded at the Rockingham County Registry of Deeds as indicated: Josephine Drive platted September 8, 1955, Plan # 2312; Bourn Avenue, platted September 8, 1955, Plan # 2312; Godfrey Avenue, Platted September 8, 1955, Plan # 2313.
6. To accept as Class V Highways under the provisions of RSA 674:40-a the following named street platted by the Planning Board on July 17, 1958, and recorded at the Rockingham Country Registry of Deeds as file # 02697: Quinlan Lane.
To accept as Class V Highways under the provisions of RSA 674:40-a the following named streets platted by the Planning Board on June 23, 1961, and recorded at the Rockingham Country Registry of Deeds as file # 2525, Plan # 8341. Portion of Locke

Lane now known as Edgewood Drive, Locke Lane Extension now known as Laurel Lane, and Morningside Avenue now known as Morningside Drive.

7. To accept as Class V Highways under the provisions of RSA 674:40-a the following named streets platted by the Planning Board and recorded at the Rockingham Registry of Deeds: Longwood Drive, September 19, 1962, Plan # 03359; Burgundy Drive, September 19, 1962, Plan # 03359; portion of Seavey Street, September 19, 1962; Plan # 03359; Evergreen Road, September 19, 1962, Plan # 03359; Heather Lane, September 19, 1962, Plan # 03359; Portion of Longwood Drive, June 14, 1963 V 1674, Page 470 Plan # 59; Portion of Heather Lane, April 20, 1966, Plan # 674.
8. To accept as Class V Highways under the provisions of RSA 674:40-a the following named streets platted by the Planning Board on May 25, 1964 and recorded at the Rockingham Registry of Deeds, Drawer III, Sec. I, Plan #225: Wentworth Avenue and Colby Street.
9. To accept as Class V Highways under the provisions of RSA 674:40-a the following named streets platted by the Planning Board on October 15, 1965, and recorded at the Rockingham Country Registry of Deeds as Drawer III, Section I, Plan 559: Colonial Circle and portion of Seavey Street.
10. To accept as Class V Highways under the provisions of RSA 674:40-a the following named streets platted by the Planning Board on October 15, 1965, and recorded at the Rockingham Country Registry of Deeds as file # 02997: portion of Carolan Avenue, Wingate Street, portion of Seavey Street.
11. To accept as Class V Highways under the provisions of RSA 674:40-a the following named street platted by the Planning Board on September 28, 1988, and recorded at the Rockingham Country Registry of Deeds as D-18550: Wigwam Circle.
12. To accept as Class V Highways under the provisions of RSA 674:40-a the following named street platted by the Planning Board on September 16, 1988 and recorded at the Rockingham Registry of Deeds as Plan # D-18494: Elm Drive.

Town Manager Welch: we review streets in Town that we have no acceptance for and do research at the Rockingham Registry of Deeds; once they are platted by the Planning Board the Board of Selectmen can accept them as public highway; we have no record of these being accepted in the past.

Selectman Woolsey: all of these streets over the years have been serviced over the years?
Town Manager Welch: correct.

Doug DeSilva: looked over RSA and looks like improvements can't be made unless the RSA is followed? Town Manager Welch: to become a town owned street or a public highway yes. Mr. DeSilva: assuming this was an oversight on the part of the Town, was it caught by doing the gas line work? Town Manager Welch: no, we have a program to try to find all the streets.

Selectman Woolsey MOTIONED to approve to accept the 13 streets on the list SECONDED by Selectman Waddell.

VOTE: 4-0-0

II. Public Comment Period (14:37) No public comment.

III. Announcements and Community Calendar (14:43)

Selectman Woolsey: Conservation Commission has been given the grant by the Piscataqua Region Estuary partnership; Chairman received letter dated June 19th from Bradstreet Road damage and would like to talk to Manager about this; the damages should be replaced by the person that caused it. Town Manager Welch: we are speaking with their insurance company.

IV. Consent Agenda (16:40)

1. Hampton Cemetery Deed
 - a. David A. Pignato
2. Dance Hall Permits
 - a. Victorian Inn and Pavillion LLC
3. Street Closure Permit
 - a. St. Cyr Drive 07/04/15
4. Solicitation Permit and Raffle Permit
 - a. Professional Firefighters of Hampton
5. License for Coin Operated Amusement Devices
 - a. Seacoast United Sports Club Inc. – 311 Winnacunnet Road
 - b. Funarama Inc. – Casino Bldg. at F Street
6. Request of No Objection for Outdoor Service of Alcohol
 - a. Smuttynose – (5) outside areas, 105 Towle Farm Road
7. Seafood Festival Utilization of Town Parking Lots 09/11/15 - 09/13-15
 - a. Municipal Parking Lot High Street (after 5:00 PM Friday 09/11/2015)
 - b. Old Town Hall Parking Lot (after 5:00 PM Friday 09/11/2015)

Selectman Woolsey: potential problems sometimes when residents request closure of street to have a celebration; things being placed in the middle of the street; putting in language in street closure permits would stipulate things be kept on side of road so that emergency services would have access. Town Manager Welch: we are also adding that portable fire pits should not be moved into street or near gas lines.

Selectman Waddell MOTIONED to move the Consent Agenda SECONDED by Selectman Woolsey.

VOTE: 4-0-0

V. Approval of Minutes (19:10)

1. February 09, 2015 Amended

Selectman Woolsey: Explained the reason why the minutes were amended; motion for the approval of the change in fees for Fireworks.

Selectman Woolsey MOTIONED to approve the minutes of February 09, 2015 as amended SECONDED by Selectman Waddell.

VOTE: 4-0-0

2. June 15, 2015

Selectman Woolsey MOTIONED to approve the minutes of June 15, 2015 SECONDED by Selectman Waddell.

VOTE: 4-0-0

VI. Appointments (21:55)

1. Kristi Pulliam, Finance Director

a. Monthly Financials

Ms. Pulliam: target expenditure 41.67%; months total income was \$744,800; motor vehicles \$324,600 which is over the month's target by \$94,800; other major contributors were payment in lieu of taxes @ \$120,600 (NextEra Settlement in 2014); interest on taxes \$99,900; building permits \$22,000; departmental \$44,500; parking lots \$23,900; franchise fee \$58,000; real estate trust \$38,000; operating departments without debt service but with open POs were 40.1% which is under the month's target by \$368,000; departments as a whole running under target of 41.67%; Board of Selectmen and Town Manager Supplies running over target; Assessing contracted services over budget by \$39,000; MIS four equipment related accounts combined at 40.33% which is \$1,000 under budget; Planning Board over target at 41.82%; general Government Buildings heating fuel is 79.79% spent; Cemeteries over budget and electric is 79.6% spent; Police Department is at 36.35% overall when open POs included; Fire Department at 39.3% overall when open POs included; Highways and Streets over target at 59.84% spent; Municipal Sanitation below target at 36.06%; Animal Control below budget, but OT wages at 78%; 2014 encumbrances showing 58% have been expended to date; Fund #24 Recreation beach sticker donations year to date \$8,430 with \$4,872 awarded as scholarships; Cable Committee received franchise fees of \$19,350; Private Detail low but increasing as we move towards summer; EMS continue making monthly payments on new defibrillators; Waste Water System Development Charge collected \$15,960 new balance in account is \$104,000.

Selectman Woolsey: highways and streets OT wages thought would be higher; need to put money in the paving line to keep it open; sidewalks \$26,000 sitting there year after year; salt shed looks half full; ground water monitoring for landfill operations any reason budgeted \$2,000 but spent \$3,500 any reason? Ms. Pulliam: actual proposed budget was higher; new regulations? Town Manager Welch: Yes, there are new regulations.

Selectman Woolsey: Wastewater treatment plant maintenance, are we going to use some of that money for ventilation? Town Manager Welch: yes, when we have an assistant director we will be able to shed some of that load over.

Selectman Woolsey: congratulations to Mike Dube and the Waste Water Treatment crew being recognized by Aquarion.

Selectman Bean: for the next meeting could you do some financial forecasting of what the numbers are going to look like as we whittle down the budget; next time can you give your opinion and shed some light on the Public Works being over budget; state budgeted impasse with rooms and meals the timeliness the state pays us will it affect your cash flow.

Selectman Waddell: looks good overall right; as Selectman Bean stated there are going to be problems especially when you talk about heating being over in many of the departments already; Public Works 305% over; what is the overtime in the Animal Control? Ms. Pulliam: plowing.

2. Chief Sawyer & Deputy Hobbs, Police Department (34:00)

a. Parking enforcement

Chief Sawyer: memo dated 6/25/15; requesting permission to hire up to 5 non-sworn part time employees for the purpose of parking enforcement this request is being made in response to the concerns that were aired at the open forum hosted by the Board of Selectmen regarding parking issues at the beach and north shore areas; with the reduced number of sworn officers working this summer the utilization of parking enforcement unit would also free up sworn officers for more critical needs throughout the community; have utilized a parking enforcement unit in recent summers and found to be highly effective showing increase in parking tickets and an increased revenue to the Town; the funds needed to equip the unit would be minimal; a golf style shirt and a ball cap would be issued; transportation would be bicycles or vehicles already in our inventory; 4 positions at \$11.18 per hour; and a supervisory position at \$11.75 per hour, if approved would move quick to institute by 7/6/15.

Selectman Waddell: good idea; what area would they cover specifically? Chief Sawyer: would be authorized to cover any parking issues in the Town of Hampton; but primarily would be covering the beach issues and the north shore issues. Selectman Waddell: are those the numbered streets? Chief Sawyer: correct. Selectman Waddell: when you did this before; the revenue? Chief Sawyer: 2012 revenue \$52,890; 2013 revenue \$44,226; 2014 revenue \$34,750; so they pretty much pay for themselves. Selectman Waddell: did you have fewer complaints? Chief Sawyer: depends on the complaint; whether I got a ticket or wanted one issued; primary complaint we get is folks being parked in resident parking.

Selectman Woolsey: going to be great for law enforcement; maybe some of these individuals could be candidates for police officers in the future. Chief Sawyer: that has happened in the past.

Selectman Bridle: sometime we have parking issues in the uptown area and this would cover that too. Chief Sawyer: we have an old ambulance that needs a lot of work done and will decommission that vehicle, and maintain one of the older units; will not increase our rolling stock.

Selectman Woolsey: will it have a radio in it? Chief Sawyer: yes, they will be able to get in touch with dispatch; it is an older vehicle that will not be used in patrol.

Selectman Bridle: although they are not sworn officers, they will give the sworn officers the time to do other things? Chief Sawyer: yes, the expense to recruit, train and retain, trying to find ways to utilize part time personnel for clerical and keep the officers out on the street; parking tickets a minimal thing for us and this will free up the officers for other things.

Selectman Bean MOTIONED to accept Chief Sawyer's plans in the memo dated June 25, 2015 recommendation to hire non-sworn part time employees for the purpose of parking enforcement SECONDED by Selectman Woolsey.

VOTE: 4-0-0

3. Dyana Martin, Director, Parks and Recreation (42:06)
 - a. Departmental Update

Ms. Martin: parks maintenance we have 2 employees mowing ball parks, trash and general maintenance; toddler parked cleaned, fixed dugouts; trash and recycling cans put out; painting ball fields; new lights working out great; maintenance done at tennis and basketball courts, nets put up for volleyball; completed bids for scarifier and bus; parking lots open and so far made \$61,936; training and paperwork done for new and re-hires; fields schedule for

soccer, baseball, softball and tennis; camp counselors started; Red Sox tickets available; new fitness classes added; summer programs set up; day trip set up to NY City; Cinderella trip to Boston; ice show in Boston trip for 2016; 5K run was cancelled trying to reschedule for fall; flag football league registration; no lifeguards this year and beaches have been posted.

Selectman Waddell: super report, a shame about lifeguards; many towns have been having the same problem. Ms. Martin: I don't know why, it is the best paying part time job. Selectman Waddell: your camps and other programs are getting signed up pretty well? Ms. Martin: yes. Selectman Waddell: too bad about the race, but couldn't do anything about the weather. Ms. Martin: sorry I called your house at 6am.

Selectman Bridle: good report, parks look wonderful; had the opportunity to visit Kids Kingdom they look good; too bad about the lifeguards.

Selectman Woolsey: do you have plans to take down that one tree at Eaton Park? Ms. Martin: it has already been taken care of. Selectman Woolsey: I thought somebody took down the wrong tree. Ms. Martin: they did, but they came back and donated a tree back to us, which has been planted and came back and trimmed the other tree.

~~a. Bid Waiver Purchasing Policy 718-4.B.2-14 Passenger Bus~~

Selectman Woolsey: are we going to do the bus bid? Town Manager Welch: not tonight. Selectman Woolsey: that is just informational? Town Manager Welch: yes.

Chairman Griffin: are most of those trips selling out? Ms. Martin: yes, the NY City day trip we have is very popular, Red Sox is not filling up; theatre productions sell out.

VII. Town Manager's Report (52:35)

1. I am very pleased to announce that the Department of Public Works Waste Water Treatment Division has been selected for one of Aquarion Waters 2015 Environmental Champion Awards. The Division was selected to recognize their efforts to protect and preserve our local environment through their work at the Waste Water Treatment Plant.
2. The Town has awarded a 5-year solid waste contract to Waste Management for solid, mingled recycling and bulky wastes subject to satisfactory contracts being executed.
3. The Town awarded a 5-year trucking contract to transport solid wastes, recycling and bulky wastes to Commonwealth Waste Transportation of Peabody, Massachusetts subject a satisfactory contract being executed.
4. Property Liability Trust has indicated that it will be filing to renew its license to issue insurance in New Hampshire as a Pooled Insurance Group.
5. State DES has issued an emergency permit to permit the Town to secure a washout at the Winnacunnet Road Bridge.
6. Public Works will be closed July 3, 2015.

Selectman Woolsey: Wi-Fi on the beach do we have to do anything about that? Town Manager Welch: I have not seen any applications come before the Planning Board for towers or anything of that nature. Selectman Woolsey: I just don't want it to slip through the cracks. Town Manager Welch: I don't think they would have to put up a tower so would not have to apply to the Planning Board; many of the local towers in the area would be enough to service that.

Selectman Woolsey: getting complaints about rentals; considering a housing standard warrant article for 2016; dog licenses 456 unlicensed dogs 73 from previous years I looked at the list and one person was deceased wouldn't the town clerk get the death certificate? Town Manager Welch: Not necessarily, if the death certificate was not filed here then we won't know. Selectman Woolsey: that is a staggering number of dogs not being licensed. Town Manager Welch: yes, but what is more concerning is that they might not be receiving their rabies shots.

Selectman Woolsey: Comcast has requested to commence negotiations for renewal of the contract. Town Manager Welch: that is on the agenda for discussion tonight and I am hoping that because they have requested it 2 years before the expiration of the current contract we should be able to get it at least in the millennium.

Selectman Bean: kudos for staying on the PLT and hopefully that remains a viable market; legislative delegation in support knocking on the appropriate doors; moving forward. Town Manager Welch: I hope somebody is knocking on the appropriate doors; it would help us to no end not to increase taxes in order to have insurance and that is exactly the position we will be in if their license is not renewed.

Selectman Bean: notwithstanding the great work that David Lang did for many years; viable market and couple that with massive consolidation that will occur in the health care field you will have 2-4 huge players; please let us know if there is anything we can do to assist. Town Manager Welch: will keep you on tap with that information.

Selectman Waddell: what is going on with Exeter Road? Town Manager Welch: not enough; we are scheduled sometime after July 4th to pave; our vendor will do scheduling with Public Works; every time it rains they have to stop installation; would have to shut down one side to pave and then shut down the other. Selectman Waddell: how long will this take? Town Manager Welch: 2-3 days; possibly 4 days; traffic control will be the biggest issue; if you are going to the Office Park, we suggest you may end up having to go down Drakeside Road to get there.

Selectman Woolsey: do we have any information on the Hampton Falls turn around? Town Manager Welch: Hampton Falls is taking the lead in that with the State; have told them we would provide back up to get that accomplished; the bridge won't be finished until 2018-2019 so it will be a long process.

VIII. Old Business (1:05:45)

1. 2015 Goals overview (Jamie Sullivan)

Mr. Sullivan: after feedback from the board I was asked to consolidate the goals into a more manageable form and more global descriptive; have narrowed 3-4 pages into 4 larger bullets.

Selectman Waddell: looks good; pretty good summary of our own goals; some are already in progress and some finished by now; I hope we keep track. Mr. Sullivan: from our point of view absolutely; the other document has been something I have been using in regards to staff; we are certainly moving forward.

Selectman Waddell: the board identified the following issues and goals for this year: 1. Improve Communications and Efficiencies: contract negotiations; and proactive in communicating with public.

Selectman Bridle: 2. Warrant articles and Research projects; items will be assigned to individual departments; include employment contract; employee contract negotiations; zoning amendments and strategic planning.

Selectman Woolsey: 3. Infrastructures Focus; assure major products approved are completed in a timely manner; continue to plan for future needs.

Selectman Bean: 4. Budget Presentation: focus on 2016 budget presentation must remain highest priority.

Selectman Waddell: will we have list of specifics? Mr. Sullivan: you want it referenced to each one of the 4 sections? Selectman Waddell: yes if the public sees this generalization they will wonder what they meant by that. Mr. Sullivan: we can put both documents up on line. Town Manager Welch: can do subsections under each of the 4.

Mr. Sullivan: I would recommend if we do that put the summary page to begin it and then the second document can be formatted so they could see the detail. Selectman Waddell: that will let the public see our goals.

Selectman Bridle: good idea, the summary gives us a good snapshot of what we are looking at and the other part digs a little deeper; a lot of these things are well in progress.

Selectman Woolsey: 5. conduct non-union salary study identify any gaps that exist, good idea but who is going to do it? Mr. Sullivan: I am. Selectman Woolsey: excellent; 6. Discuss pursuing legislative and town meeting approval to borrow from the town trust fund; I am absolutely opposed to doing that. Mr. Sullivan: these are just items you discussed and wanted to loop back on to have a conversation about.

Selectman Woolsey: 10. selectmen committees; Jamie is working on a recap or guidelines for us to present to the committees; under DPW item 4 develop and propose plan for vehicle inventory rolling stock to address vehicles are used for proper function and ongoing maintenance; needs firm figures and firm evaluations; Fire Department #5 collect data on the number of mutual aid services and establish estimated cost; why would we do that? Mr. Sullivan: the board had discussion on this; are resources going to the State or other communities; what are our resources doing outside of the community. Selectman Woolsey: received and supplied; so when we have towns come for a fire we will be identifying the services provided. Mr. Sullivan: to the extent of the services provided, yes.

Selectman Woolsey: Recreation Department; parking lots see what we are doing about compensating the staff. Town Manager Welch: we are already doing that. Selectman Woolsey: Planning impact fees? Mr. Sullivan: there was a general discussion about looking at impact fees globally.

Selectman Waddell: Mr. Chairman, are we going back through this; we already talked about these and these were things we were going to discuss about this and going over the general goals; I mean we had a big meeting on this and what we added.

Selectman Woolsey: well if that was left out it should be added because solid waste, drainage and unbuildable lots are a concern in this community; thank you Jamie very good job of consolidating.

Selectman Bean: great work; your tenure as Assistant Town Manager has been magnificent; it is appropriate for these issues to come forward to the Town and the Town's people, the

folks that vote, and the people who pay taxes to have an opportunity; for example; undesignated fund balance, there are \$19,000,000 on a project such as Exeter Road we would have to pay in the vicinity \$150,000-\$200,000 for interest rates when we have the money sitting in the bank; we appreciate you quarterbacking them, thank you.

Selectman Woolsey: if we are going to be tackling that on the tapping trust funds we are going to need the trustees of the trust funds in here for a discussion.

Additional Old Business

Selectman Woolsey: Fred you mentioned the Winnacunnet Road Bridge and the sewer manhole and stuff, is that on the south side of where Peter Ross's new building? Town Manager Welch: yes they are on the opposite side from his new building; part of the process was to realign the drainage lines, because of storms it washed out around the embankment, he completed all his work over there. Selectman Woolsey: he has done a tremendous amount of cleaning up; that is where Meadow Pond goes into Eel Creek. Town Manager Welch: yes, the end of Eel Creek into the marsh

Selectman Woolsey: the Department of Revenue Administration and the request for funds; a phone call to Steve Hamilton up at DRA might be helpful; Selectman Woolsey read the letter from DRA; I think it would save us a lot of time and effort if we perhaps checked with them first.

Chairman Griffin: Mr. Welch? Town Manager Welch: there were phone calls made; may I say Mr. Chairman, that analysis of Mr. Hamilton's letter indicates that it is not possible for the Town to ever apply to use surplus and the reason for that is the \$30,000,000 appropriation includes all warrant articles, we specifically talked about that for a half hour on the phone and his assertion was until every penny that is in the budget is spent or can be ratified to be spent the money is gone, until then, no one may apply for any use of transfer fund, which means that no one can apply for use of transfer of funds, as no one can spend the entire budget a plus all the warrant articles, he does not believe they know what they are are talking about, and that is from the stature, not Mr. Hamilton's.

Selectman Waddell: we all had that memo and I don't feel the need to have it read to me again and be lectured on somebody's interpretation of it in the meeting; we all had it, we all read it, we could maybe talk about it in the meeting, but I don't need a lecture on the interpretation of it and how I should interpret it, or how it should be interpreted, there are many interpretations of laws.

Selectman Bean: I would like to thank Mr. Welch for his initiative in pursuing this with the State of NH and your letter is especially cogent; it was the worst weather in the history of NH and that is an extraordinary event; the state sucks \$200,000,000 a year out of this very town; Director Rose sandbagged us and cost us 7 figures; we could get an attorney and challenge this other director that sits in Concord on how to run our town, but we are not doing that; I would like to thank Chairman Latimer in her letter to the Budget Committee; Chairman Griffin, Chairman Latimer and Town Manager Welch have acted as gentle people and have acted professionally; the lines of communication were sufficient; there were no bad guys in this, there were no problems, no mistakes this was just following the rule of law.

IX. New Business (1:31:20)

1. Transfer of tax-deed parcels to conservation Commission: Land at Tax Map 7, Lot 3; Land at Tax Map 235, Lot 22-C; Land at Tax Map 998, Lot 301

Town Manager Welch: these 3 wet parcels were acquired by the Town as open land in accordance with the vote of the annual town meeting under Article 28 of the March 12, 1994 you are directed to transfer those parcels of land to the Conservation Commission for preservation.

Selectman Woolsey: this is taking of the land by tax lien. Town Manager Welch: yes.

Selectman Woolsey MOTIONED to approve the Transfer of tax-deed parcels to conservation Commission: Land at Tax Map 7, Lot 3; Land at Tax Map 235, Lot 22-C; Land at Tax Map 998, Lot 301 SECONDED by Selectman Bridle.

VOTE: 5-0-0

2. RSA 466:14 Dog Warrant (1:32:35)

Town Manager Welch: the statute of NH require you to issue a dog warrant at this time for the 413 current dogs that are not licensed within the town, and this is to be issued to the Chief of Police and he is to return his report of the failure to license and court summons for those who do not license by August 31, 2015; this is statutory duty.

Chairman Griffin: so what do we have to do? Town Manager Welch: make a motion to sign the warrant,

Selectman Bridle MOTIONED to approve the issuance of the 2015 Dog Warrant SECONDED by Selectman Wooley.

VOTE: 5-0-0

3. Purchasing Policy Waiver Section 718-4.B.2 - Tree Work (1:33:20)

Town Manager Welch: we had 2 bidders and the Public Works Department has requested that you award it to the low bidder Urban Tree, but there are only 2 bids and 3 are required.

Selectman Woolsey: there are at least 3 trees in our beautiful little park on 5 corners that are dead and need to go. Town Manager Welch: there are 2 trees at the end of Locke Road as well and those trees are slated to be taken down. Selectman Woolsey: and the Little River Road Park too? Town Manager Welch: yes.

Selectman Wooley MOTIONED to approve the Purchasing Policy Waiver Section 718-4.B.2 and award the bid to Urban Tree Service - Tree Work SECONDED by Selectman Bridle.

VOTE: 5-0-0

4. Renewal of Fire Dispatch Agreement Hampton Falls (1:35:27)

Town Manager Welch: we have a dispatch agreement between the Fire Department in Hampton Falls and the Fire Department in Hampton it has been approved on the warrant article 33 on the March 17, 1990 meeting; it is due for renewal in 2016; before I approach the Selectmen in Hampton Falls I felt it was appropriate to come before this board to find out if you wish to renew the agreement.

Selectman Woolsey: so you want a consensus not necessarily a motion. Town Manager Welch: a consensus would be great. Selectman Woolsey: the length of the contract is? Town Manager Welch: generally 5 years.

Selectman Waddell: it has always been positive working them? Town Manager Welch: yes, it has been very positive for us and them. Selectman Waddell: ok, good.

Selectman Bridle: we have a very good working relationship with the Hampton Falls Fire Department, I think it should continue. Selectman Woolsey: no problem. Selectman Bean: I consent. Chairman Griffin: I also consent.

5. Approval of 2016 Capital Improvement Plan (1:37:10)

Town Manager Welch: every year we are required to have the department heads gather up a large compendium of information for the Town's capital improvement committee which is under the Planning Board, we have done that; I would like to pass it along to the Capital Improvement Committee so they can start their work for the year 2016 and hopefully we can get this done before the Budget Committee and Selectmen start looking at budgets.

Selectman Bean: I concur with Mr. Welch.

Selectman Waddell: you do this every 5 years. Town Manager Welch: we do this every year. Selectman Waddell: we put a lot of work into this? Town Manager Welch: we do.

Selectman Waddell: it has gone through with projecting what should be done in the future to lay out capital improvement? Town Manager Welch: one of the things we look at very seriously the boards establishment of goals; and you wanted to know what roads to do and when, we had the departments lay that out; we have 150 plus pages of material that relate to capital improvement; the question is what can we afford and we need someone from this board on that committee to say no we can't afford all of that and so we need to cut some of that back; the committee has been very good at doing that; the reason I am hoping to get this to them is so we can have some semblance of order; last year the report was filed late January early February which means it doesn't really do anything for the budget process; I am hoping that if we get this to them early they can incorporate that and get their report out in time for this board and for the Budget Committee to consider those recommendations when the budget is being prepared.

Selectman Waddell: so in the past has it been helpful to the process? Town Manager Welch: it hasn't because it has been prepared so late; it is important that it be completed before the Budget Committee starts their hearings and before you start looking at your budget totals; we can't have any of the funds to do with schools, new buildings, we can't do that if this process doesn't proceed.

Chairman Griffin: the history has been that in the past, someone stepped up to do it, and for many years it wasn't effective.

Selectman Waddell: that is my point it wasn't effective.

Chairman Griffin: the last 3 years that is what the boards have been trying to do, make it more effective.

Town Manager Welch: this board has been very diligent trying to get through that process; you fully understand the impact of the things that we have been talking about and we would like to have that appreciated by the rest of the community.

Selectman Bridle: it is good to get it out early and get some usefulness from it.

Selectman Woolsey: the capital improvement plan has been useless, some of the old stuff needs to be removed; this is going to the Planning Board who refuses to assess impact fees; as far as I am concerned it is a waste of paper.

Selectman Bean: I support Mr. Welch's efforts in getting that over and the comments of the other 2 selectmen.

Chairman Griffin: do we need? Town Manager Welch: just the consensus of the board.

Chairman Griffin: we have a consensus.

6. Commencement of Contract Renewal with Comcast (1:43:21)

Town Manager Welch: the current contract is 3 years old and due to expire in 2 years; they have sent in a request in advance of that expiration; you negotiated 2 years before I arrived; it was a 7 year process to get a 5 year contract done; we need to start the process.

Chairman Griffin: I hope Mr. Gearreald is keeping track of the lawyer's fees; just an endless bill that keeps going on.

Selectman Waddell: I think we should get it started and get it done effectively.

Selectman Woolsey: I think we need to get a focus on what we want; a lot of useless stuff on that cable. Town Manager Welch: I will make a copy of the current contract so you can review and you can give us any questions you have.

Chairman Griffin: when do we see the lawyer that we are paying? Town Manager Welch: so far we are not paying anybody and frankly I would like to keep it that way; we need to contact Comcast and say we are willing to sit down and have a preliminary discussion about what should occur, and we can determine whether or not we need to hire a \$300 per hour lawyer to look at paper. I am going to contact Comcast with Town counsel and ask them to come in and sit with us and have them tell us what their intentions are and what they will like; at the same time I will send you a copy of the contract for your feedback and we will see how difficult this process is going to be.

Selectman Woolsey: we met Thursday evening and reviewed the bids for solid waste, recycling, transportation, etc.; we got a June 1st memo from Director Jacobs; will we have the commodity market collapse provision? Town Manager Welch: No, we will not, it is a 0 fee for 5 years; that is it.

Selectman Woolsey: that is the same as the EcoMaine proposal? Town Manager Welch: yes; we were very firm when we rebid this; that in accordance with our bidding policy no one could change the conditions in the bid; they had to bid on the written bid; they all did that.

X. Adjournment (8:46)

Selectman Bean MOTIONED to Adjourn at 8:46. Selectmen Bridle Seconded.

VOTE: 5-0-0

Chairman