

Note: Draft minutes are subject to corrections, additions and deletions.

April 06, 2015

PRESENT: Rick Griffin, Chairman  
Rusty Bridle, Vice-Chairman  
Mary-Louise Woolsey, Selectman  
Phil Bean, Selectman  
Jim Waddell, Selectman  
Frederick Welch, Town Manager  
Mark Gearreald, Town Attorney

### SALUTE TO THE FLAG

#### I. Public Comment Period

#### II. Announcements and Community Calendar

Selectman Waddell: Red Sox won and Yankees lost, spring is here.

Chairman Griffin: Thursday, April 9 at 7:00 special concert at Congregation Church Jeff Warner will be performing.

Chairman Griffin: a moment of silence for Maury Friedman; he died a week ago; done so much all through the years; join me in a moment of silence.

#### III. Consent Agenda (05:00)

1. 2015 Veteran's Tax Credit Requalification: Fralinger 49 Falcone Cr; 54/29; Hart 63 Dunvegan Woods; 180/5/63; Harville 83 Locke Rd; 193/3; Hernon 43 Cusack Rd; 51/2; King 5 Homestead Cr; 127/63; Klausner 12 Rings Terr; 221/22; Klock 407 Ocean Blvd #B5; 265/9/B5; Kranz 20 Forest Dr; 106/7; Ohlson 7 Evergreen Rd; 69/25; O'Shaugnessy 5 Penniman Ln 207/50; Paul 286B Towle Farm Rd 169/7/1; Sangenario 39 Hampton Meadows 172/6/39; Simonds 220 High St 163/77; Snyder 9 Crest St 23/80; Southworth 30 Towle Farm Rd #4 123/3/4; Stark 6 Randall St 179/49; Stucker 16 Mace Rd 128/40; Swenson 80 Hampton Meadows 172/6/80; Tapia 29 Fieldstone Cr 42/13/49; Tinios 24 Drakes Lndg 124/6/24; Toomey 8 Elm Dr /60/4; Twitchell 211 Landing Rd 230/5; Vogt 102 Mace Rd 164/24; Walker 251 Drakeside Rd 157/6; Walsh 202 Woodland Rd 96/6; Watterson 186 High St 162/31; Way 467 High St #10 167/4/10; Wayslean 28 Thorwald Ave 222/91; Wlcox 25 Birch Rd 181/13; Young 195 Mill Rd 109/5;
2. Entertainment Licenses and Posted Permit: Mac Restaurant Group dba World's Greatest Karaoke Bar
3. One Day Entertainment License: Judi Healy 1 Meadowpond Road 06/06/15
4. MS-232 Report of Appropriations Actually Voted
5. Barn Preservation Easement: Demeritt 459 Exeter Road "Barn and Shed"

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Selectman Woolsey MOTIONED to MOVE the Consent Agenda SECONDED by Selectman Waddell.

VOTE: 5-0-0

IV. Approval of Minutes

1. March 23, 2015

Selectman Woolsey MOTIONED to approve the March 23, 2015 minutes SECONDED by Selectman Bridle.

VOTE: 5-0-0

V. Appointments (7:11)

1. Jay Diener

a. Seabrook-Hampton Estuary Alliance

Mr. Diener: advocate for protection preservation for the Seabrook-Hampton Estuary Alliance; sea-level rise of salt marsh; flood plans; would like to continue to advocate for the preservation; choosing up to 3 representatives from each community to service on the board; wants approval for Hampton advocates: Chris Martins, Rayann Dionne and Jay Diener; would like to move forward and want your approval.

Chairman Griffin: tomorrow night will be discussing different committees and coming up with guidelines; take this under advisement; we would like to have a better idea on what these committees are doing. Mr. Diener: this is not a town committee; not a function of the Hampton government; independent group; we do not represent town or act on issues from town; little different from the groups you are discussing tomorrow.

Selectman Woolsey: since this is not a town committee; do you require approval from the board of selectman? Mr. Diener: independent organization; we thought it would be best that each representative went to their boards; we want recognition from the town for the advocacy work we will be doing; advocating for town not representing town.

Selectman Woolsey: it is not committee appointments? Mr. Diener: not committee appointments. Selectman Woolsey: I have no problem with it.

Selectman Bean: I don't know anything about the organization; your letter says we don't have promotional materials; before we start advocating non-governmental organizations; if it passes muster and gains the merit of the board.

Mr. Diener: I can bring you some of the literature we created for some of the workshops we orchestrated last year; talking about putting together a group of advisors; we are looking to cast a broader net.

Chairman Griffin: I did attend one of your meetings; I don't have any problem either; the discussion we are going to be having tomorrow may have some bearing on it. Mr. Diener: I have been sent an email to attend tomorrow night's meeting. Chairman Griffin: yes, the Conservation Commission is definitely one of the things we will be discussing; we will look forward to your input.

a. Hampton Handbook Update

Mr. Diener: I created the Hampton Handbook in 2008, because there were a lot of people who didn't understand the depth of Hampton's government and how different groups and

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committees interact with each other; printed 500 copies and all have been distributed; been a while and town government has changed so I am here to ask for your permission to update the handbook; will be contacting the various boards and committees asking for their help in updating their sections and will need your support to make that happen.

Town Manager Welch: the last handbook worked out very well; good idea; provided valuable information.

Chairman Griffin: do you feel that the department heads would be available. Town Manager Welch: the department heads are always very cooperative in this effort.

Selectman Bridle: anytime you can inform the public on where to go to get information on the departments; you did a very good job last time and am sure you will do an excellent job this time.

Selectman Woolsey: you did a great job on that; great way of educating the voters; educating new people to town; worthwhile effort.

Selectman Waddell: it is great and really helps people; has that become an official town document; and after the update would we vote on it? Town Manager Welch: the one we have now has become an official town document and we would vote on the updated version to make it official.

Mr. Diener: the last time I sent it to all the department heads for their edits and approvals and then sent to the selectman to have it approved.

Chairman Griffin: I think the board gave some money towards it. Mr. Diener: Yes, the board did and I believe we received money from Pierce Atwood the law firm; they helped to fund printing; and the State prison system that has a print shop.

Town Manager Welch: let's get it finished first and will worry about getting it printed when we get there.

2. Chief Sawyer, Police Department (21:17)
  - a. Departmental Update

Chief Sawyer: busy with personnel matters; 34 full time officer's; Andrew Jowett was promoted to sergeant; David Hobbs promoted to Deputy Chief; hired a full time officer and she will graduate Friday, will be on probation for first year; will be replacing officer at Hampton Academy; detective assigned to DEA task force; will be assigning a new detective.

Selectman Woolsey: will the detective to the DEA task force be a Hampton Police Dept. employee? Chief Sawyer: he will still be an employee of Hampton working on the drug problems; the federal government will reimburse the town for his work on the task force.

Selectman Woolsey: does that come in under the forfeiture fund? Chief Sawyer: yes. Selectman Woolsey: is this the first time this has been done? Chief Sawyer: this is the first time for a full time assignment.

Chief Sawyer: considering the level of drug problems; already had 2 overdose drug deaths. We have 5 applicants for the detective position; we are allowed to have 70 part time; our current staffing level is 29; we have 8 part time candidates currently attending the academy; plans to conduct academy during the summer months; getting part time officers is difficult; as soon as we hire them they become viable candidates for full time with other agencies;

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looking at the class of 2014 started with 10 and down to 4; 2013 class same thing; class of 2012 was a dozen down to 1; to find next most junior person go back to 2003; but when other agencies are looking for full time officers it is hard for them to say no.

Selectman Waddell: we need to protect the investment. Chief Sawyer: hard to retain the part time officers, when full time opportunities arise for them; we need to find another means to retain the investment in our personnel.

Selectman Waddell: why is it that when you have 8 and then down to 3? Chief Sawyer: the process is very encompassing; physical fitness testing; written and oral board; get intrusive; polygraph; psychological battery; we have great talent while they are here because of our training, but unfortunately, they are not staying long.

Selectman Woolsey: the chief is saying we are too good at what we do. Chief Sawyer: I do not want to say that, need to train them in the manor that is sufficient to handle problems, off-season we are a little town, then for 12 weeks a city.

Chairman Griffin: is that a small amount to numbers that we have had in the past? Chief Sawyer: the numbers are dwindling; this is a national issue, regarding law enforcement opportunities. Moving on to the activity: this is a comparison to first quarter of last year; call for service up 2%; arrests are down; DWI is down; drug offenses are up 21%; incidences reported down; offenses down; felonies down; motor vehicles down; parking tickets up 200% that was indicative of the weather conditions; accidents up 62% also due to weather; burglars down due to weather; heroin epidemic is up.

Chairman Griffin: what about the DWI's, are those down because of the federal funding?

Chief Sawyer: I think this year it is indicative because of weather, great success in asking people to stay off the roads because of the storms and they did; fewer people on the roads. Overall our national based instant reporting system; how we report our statistics and how the FBI categorizes them; group A crimes against persons are down; group A crimes against property are down; group A crimes against society are up and that is corresponding to what you are seeing with the drug and alcohol issues; group B crimes are down that is disorderly conduct the lower end stuff down 15%.

Selectman Bean: your report speaks of how challenging to retain personnel; leadership challenge for you and taxpayers; you do a great job; thank you for your service.

Selectman Waddell: drug offenses terrible issue; having someone on the task force is great; state being proactive; every citizen and parent needs to take responsibility and try to clean it up; waste of humans.

Chief Sawyer: we have to speak with our folks in congress and state representatives; I understand the mood is to cut, cut, cut; be careful what you are cutting you are going to pay for on the other end. Department operations obviously with the snow fall we had was substantial especially with the snow drifts; never saw anything like it at the beach; melting is going pretty good; worked over 500 hours above our regular hours to provide for emergency services; started preseason staffing as businesses are opening up at the beach; due to staffing levels and budgetary considerations our summer season will conclude on Labor Day September 7, 2015; since 2004 our season ended on last day of Seafood Festival going back to old criteria of ending on Labor Day; vendors conducting events will be required to pay for

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cost of officers necessary to work any events; had discussions with Village District and the Chamber of Commerce; funding is the concern.

Selectman Bridle: we have a default budget; have you heard anything from the state for the seawall project at north beach, are we all set down there? Chief Sawyer: they sent us their time frame and it doesn't have a lot of impact on walking issues just one little section; have timetable to be out of there by Memorial Day.

Chief Sawyer: in speaking with the Village District, there is a provision in NH law as Chief of Police I can direct police details, anything that impacts safety of traffic flow; you as the board though by statute, open to accept appeals and waivers of those fees that go with that; there is Fund 26 which is a revolving detail account that the fees could come out of and not my salary budget.

Chairman Griffin: this board appreciates your efforts.

Selectman Waddell: police work is not just about enforcement but about relationships and Hampton does a great job.

Chief Sawyer: unique community where our base population is around 15,000; diverse community; cannot arrest everybody; find way to address issues; being upbeat and present; a lot needs to be done; need to work with people not against them. One other item is the training; great success in the amount of training we bring into the community and savings.

Deputy Chief Hobbs: training is never slow in our world; providing support to the police academy; entails in house instructors to assist their staff with classes; sent 3 officers to field training program; the we can train in house on our policies and procedures; a number have attended drug class taught by CT State Troopers very helpful to us; 2 detectives got back from a child homicide class to help with the investigative skill; detective just got back from a 3 week class covering network intrusion response and got us \$17,000 worth of equipment and software made him one of 3 officers in the State of NH that the Secret Service will call if there is a network breach in the state; will be attending a 2 week class concerning mobile devices to collect and preserve evidence upon completion will receive a \$30,000 piece of equipment and will be able to train our staff in that field; DWI training coming up; NH Emergency Management and Homeland Security basic training; evidence management class; 2 FBI leader classes; in-house training to gear up for summer.

b. Waiver of Purchasing Policy for Animal Control Vehicle Section 718-16.4.B(2)

Chief Sawyer: the van we are looking for is a high sided van, can get van for \$21,533, but not equipped with the other items; total costs including the additional amount of \$3,149; total package \$25,422; looked around to get the high sided van; if we put this out to bid not going to beat the price; seeking a waiver of the bidding.

Town Manager Welch: Irwin Motors is state certified on a state contract basis, I seriously doubt you could acquire this equipment at any less cost.

Selectman Woolsey: you have enough money in the \$37,000 to get everything you need for that vehicle. Chief Sawyer: I believe so. Pete is a pretty creative guy to help us deal with the animal problem.

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Selectman Bean MOTIONED to approve the waiver of the Purchasing Policy Section 718-16.4.B(2) for a 2015 Ford Transit in the amount of \$25,422 for Animal Control Vehicle SECONDED by Selectman Bridle.

VOTE: 5-0-0

3. Acting Chief Ayotte, Stephanie Welch, Fire Prevention Secretary; Deputy Kennedy
  - a. Fire Inspection Process (1:06:00)

Acting Chief Ayotte: outline changes in the fire prevention bureau; reorganized office space; new documents; application process more user friendly; uncovered significant inefficiencies; become proactive; one month in advance notifying clients and asking for documentation when they have expiration date; speeding up timelines; recognizing deficiencies; maintain communications; call directly to vendors; customer service improved; accept all electronic submissions; instituted new document helps visualize remaining open work; several members will be attending fire inspector class; working to diversify workforce to get several members trained; making things more consistent; more responsive to customer's needs.

Chairman Griffin: very impressive and long overdue.

Selectman Bridle: great start; good to hear you are out doing inspections.

Selectman Woolsey: welcome Stephanie we needed you; this has brightened up my entire year; great job; wonderful getting ourselves on track; perfect.

Selectman Bean: welcome aboard Stephanie; I stopped by and observed customer service she was providing; breath of fresh air; key to business and public service; thank you we appreciate it.

Selectman Waddell: ditto to what has been said; welcome; glad you are being proactive and not reactive; report looks good; businesses will appreciate it.

Selectman Woolsey: will we be getting quarterly reports? Acting Chief Ayotte: in addition to when I come and see you; do you want them electronically; this is giving us an opportunity to see what is open; date completed; requirements to do things in a timely manner; getting things done as rapidly as possible.

#### VI. Town Manager's Report (1:16:45)

1. Bids for the High Street-Lafayette Road Drainage project have been released through our Engineers. Bids are due April 29<sup>th</sup>. Also released bids for Exeter Road due back April 17<sup>th</sup>. Includes a few streets off Route 1 that need paving. Will have another set of bids for fall paving.
2. Patching operations for Town roads are underway. Please be careful to avoid potholes that have greatly multiplied due to our terrible winter weather.
3. The letter to the Governor has been replied to and a thank you has been returned. The Governor in her letter indicated that she had applied for a greater period of time for the recovery of funds but the request was denied by the President. FEMA has therefore only designated the recovery period to be January 26 through the 28<sup>th</sup>. The denial has been appealed by the Governor.

Town Manager Welch: BOS meeting here at 7:15 tomorrow night to set goals with department heads. You asked for information on Ashworth Avenue and have given those

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copies; Seacoast Science Center was given 3 year extension on contract by the federal government for mammal rescue team; seal issues.

Selectman Woolsey: As we discussed briefly the condition of the shoulders of the roads, do we have any hope of addressing maintenance? Town Manager Welch: have asked DPW to look at that there is very little in the way of funding; our current cost for snow removal this year is \$509,165 and our budget was \$146,000; need to find a way to replenish that cash; does not include fire department, police department or fuel costs; and does not include damages; hopefully we can get some of it done.

Selectman Woolsey: is there now or will there be a policy in public works where if vehicles are sidelines because it costs more to repair them then they are worth; are we identifying vehicles that are no longer viable. Town Manager Welch: we currently have 2 that are sidelined, because of extensive age, wear, deterioration; last month was inspection month; 2 could not pass inspection; one maybe fixed and put back on, right now dead lined.

Selectman Woolsey: there was a discussion of replacing the air handling system at the wastewater treatment plant. Town Manager Welch: we did a preliminary study on that; high acidic level of air quality in the plant; looking to correct problems and will bring to the board at a later date.

Selectman Waddell: High Street, make sure that we keep businesses informed of the progress. Town Manager Welch: as soon as we get bids in we will know if there are enough funds for the project; if the bids come in excess of the amount of appropriation and the federal money, then the project will not be done and will notify everybody of that.

Selectman Waddell: other thing Mary-Louise alluded to, the roads; we have to come up with a program for the roads and how to attack it; it costs more the longer we put off; develop a long-range plan. Town Manager Welch: we are working on a 6 year plan now for paving and rehabilitation; part of it is cracks, overlays, partial reconstruction; looking at several different things we can do; we have a lot of programs in process this year; sidewalks; roadways; drainage and sewer; looking to try to save money while doing the work.

Chairman Griffin: I met this week with the Hampton Area Commission and with the Governors Counsel; talking about Ocean Boulevard - 10 year plan; going to try to help get something going there; bridge alone was \$40,000,000; estimate now \$17,000,000 for Ocean Boulevard. Town Manager Welch: the bridge at Hampton Beach is #12 or #13 on red list, which means it is the #12 or #13 worse bridge in state; needs to be replace soon; Taylor River Bridge on I-95 is #22 as unsafe; State needs to work with us.

## VII. New Business (1:33:13)

### 1. Committee Re-appointments Process

Town Manager Welch: there are a number of committees that vacancies need to be appointed each year; should discuss this tomorrow night; think about the process; The Board will need to identify whether you need all the committees or need more committees; need to look at what they do and how they do it; whether they bring benefit to the community; committee work becomes stagnant if you don't rejuvenate them once in a while; need to find a way to rejuvenate to make more responsive to the needs of the community so we can get more done.

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Selectman Bean: enthusiastically support re-energizing concept; as I am now on the budget committee, if board members have any interest as relates to the Budget Committee, come to me; lines of communication is important.

Chairman Griffin: I saw the Budget Committee meeting and you are going to have your hands full; big job and you are the perfect person to take on.

#### VIII. Old Business (1:36:22)

##### 1. Board of Selectmen's Meeting Schedule 2015 Summer Schedule

Chairman Griffin: is there anything different from what was done in the past?

Town Manager Welch: it is the same as last year; usually around the time of snowmelt, we put this question on agenda to see whether you want to continue the every other week schedule.

Selectman Bridle: I think it worked well last year, we got everything done that we wanted to do; I recommend we do again this year.

Selectman Woolsey: this takes 11 Monday nights off our schedule; we have a full plate this year; I would suggest working through to June and then do every other week in July and August.

Selectman Bean: I support the current; if it requires a motion, I seconded it.

Selectman Waddell: I support the current; if it comes to the point if we need a meeting, we can call a meeting; last year we got our work done.

Chairman Griffin: it has always worked out very well.

Selectman Bridle MOTIONED to approve the Board of Selectmen's Meeting Schedule 2015 Summer Schedule as proposed SECONDED by Selectman Bean.

VOTE: 4-1(Woolsey)-0

#### IX. Return to Recessed Public Hearings of February 23<sup>rd</sup> for Lot B for Continuation should the need arise.

Attorney Gearreald: February 23 we conducted a public hearing on the various petitions relating to Stowecroft Drive Extension; the counsel involved was given a month's time to file written submissions answering board's questions, which they did, then were given until April 1<sup>st</sup> to file responses to each other's responses; we are required by statute that when there is a petition for lay-out, before acting upon, the board would need to schedule a view of the premises involved; in this case major impediment with weather; my suggestion to you is that we schedule a view for April 20, 2015 and then the board that evening could deliberate concerning the petitions; the view itself would be a public meeting; not looking to take testimony.

Selectman Bridle: what time are you looking to do it? Attorney Gearreald: about 2:00 or 3:00.

Chairman Griffin: so this would be Monday April 20? Town Manager Welch: just before your meeting, so will be fresh in your mind.

Chairman Griffin: I think 3:00 would be better; so April 20, 2015 @ 3:00.

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Attorney Gearreald: will send notice to the parties and post that it will occur at that time; no need to go any further on that agenda. Would suggest that there be a motion under RSA 91-A:3,II,(c) & (e) that we go into a non-public session to discuss matters that would affect the reputation or persons and also to discuss negotiation of litigation matters.

Selectman Woolsey MOVED RSA 91-A:3,II,(c) & (e) that we go into a non-public session to discuss matters that would affect the reputation or persons and also to discuss negotiation of litigation matters SECONDED by Selectman Bean.

ROLL CALL VOTE: 5-0-0

Town Manager Welch: suggest you make a notation that the recessed public hearing with regards to Stowcroft Road the layout of Lot B as a public way be continued from today until further call by the board and that this notation will remain on the agenda; will need motion on that.

Selectman Woolsey MOVED that the layout of Lot B as a public way be continued until further call by board SECONDED by Selectman Bridle.

VOTE: 5-0-0

X. Closing Comments (1:46:55)

Chairman Griffin: have had people ask about the house near the water tower; what is the story on that.

Town Manager Welch: I know the house you are talking about, but can't give you story on that, but will try to find out by tomorrow morning and report back to the board; I believe that the person who lived there is deceased; but don't know what the status is; it has been in bad shape for quite a while.

XI. Adjournment

Selectman Waddell MOVED to recess to the public session at 8:45PM to enter into a non-public session under RSA 91-A:3,II,(c) & (e) SECONDED by Selectman Woolsey.

VOTE: 5-0-0

The Board voted unanimously to seal the minutes of the non-public session under RSA 91-A:3 III.

The non-public session was adjourned and the public session was not resumed.

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Chairman