

Minutes of the public session of the Hampton Cemetery Trustees meeting on Tuesday September 4th, 2018.

PRESENT: Susan Erwin, Trustee
Maryrae Preston, Trustee

ABSENT: Mary Blackwell, Chairman

ALSO PRESENT: Frederic Welch, Town Manager
Brain Chevalier, Sexton
James Hunt
Stacy Noyes

At 6:11 PM, the Cemetery Trustees convened a duly notice public session in the second floor of the Hampton Town Office. Motioned by Trustee Erwin, Seconded by Trustee Preston, unanimously voted 2-0-0.

On a motion made by Trustee Erwin to accept the public minutes from Tuesday July 10, 2018 and Tuesday August 7, 2018 meetings Seconded to accept the minutes by Trustee Preston, unanimously voted 2-0-0

I. NEW BUSINESS

- 1) Report from the Cemetery Sexton Brian Chevalier
 - A. Costs of the lots (20) given away for reburials \$14,040
 - B. Disinterment's and re-internments costs: 1st \$3,128.88, 2nd \$2,310.
- 2) Discussion of a gravesite to be sold back to the Town from a woman who has since moved to Florida @\$651.

Trustees voted to purchase the lot back. Motion by Trustee Erwin, Seconded by Trustee Preston. Unanimously voted 2-0
- 3) Removed trees, the Cemetery is looking fabulous.
- 4) The Sexton is continuing to investigate undocumented burials.
- 5) Sexton is clarifying potential for a sale of a double lot.
- 6) Discussion on how the Cemetery looks with the front fence removed, the gates will be left up at this time.
- 7) 2019 Budget Discussion approvals
 - A. Sexton position will be ? To be determined Sexton will let Fred know
 - B. Establish rates of pay 2019 budget and hours of work
 - C. Health insurance
 - D. Approval of budget for maintenance of utilities line items

Motion by Trustee Erwin 2nd by Trustee Preston, unanimously voted 2-0-0.

E. Approval of contracted services line items

Motion by Trustee Erwin, 2nd by Trustee Preston, unanimously voted 2-0-0.

F. Approval of repairs and maintenance line items

Motion by Trustee Erwin, 2nd by Trustee Preston, unanimously voted 2-0-0.

G. Approval of supplies and expenses line items

Motion by Trustee Erwin, 2nd by Trustee Preston, unanimously voted 2-0-0.

H. Approval of gasoline line item

Motion by Trustee Erwin, 2nd by Trustee Preston, unanimously voted 2-0-0.

I. Approval of replacement equipment line item

Motion by Trustee Erwin, 2nd by Trustee Preston, unanimously voted 2-0-0.

8) Approval of warrant article for tree removals and stump grinding

Motion by Trustee Erwin, 2nd by Trustee Preston, unanimously voted 2-0-0.

9) Comcast will install services for free.

Motion by Trustee Erwin, 2nd by Trustee Preston, unanimously voted 2-0-0.

10) The Town has accepted responsibility for maintenance and preservation under the statute for the Elkins Batchelder and J. Freeman Williams Cemeteries.

II. OLD BUSINESS

None.

Motion to adjourn the meeting at 7:40 PM made by Trustee Erwin, Seconded by Trustee Preston, unanimously voted 2-0-0.