



## Parades & Public Gatherings License

*In compliance with New Hampshire Revised Statutes Annotated, RSA 286, I/We hereby make application for a Parades & Public Gatherings License.*

I/We request permission for the following:

Parade License \_\_\_\_\_ or Parade and Public Gathering License \_\_\_\_\_ or  
Public Gathering License \_\_\_\_\_\*

Name of Event: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Name of Promoter in Charge: \_\_\_\_\_

Address: \_\_\_\_\_

Date of Event: \_\_\_\_\_ Alternate Date (s): \_\_\_\_\_

Starting Time: \_\_\_\_\_ # of Hours: \_\_\_\_\_

Number of participants anticipated: \_\_\_\_\_ # of Public Restrooms Provided: \_\_\_\_\_

Route of Parade (attach map if necessary): \_\_\_\_\_

\_\_\_\_\_

Event Description: \_\_\_\_\_

\_\_\_\_\_

NOTE: Events planned on NH Route 1A (Ocean Boulevard) will require permission from the NH Department of Transportation (ph 603-271-6862) and NH Department of Resources & Economic Development – Parks and Recreation Division (ph 603-271-3556). Please submit copies of the appropriate State permits and/or letters of permission along with this parade license.

NOTE: A certificate of liability insurance is required with the Town of Hampton as an “Additional Insured”. Certificate of Insurance Requirement: Please contact the Town Manager’s Office at 603-929-5908 for the amount required for your event.

NOTE: Any indoor or outdoor public event or gathering of more than twenty-five persons is required to provide recycling containers as required by Chapter 420; Article IV Public Event Recycling in the Code of Ordinances.

# Town of Hampton Parades & Public Gatherings License

Fee required \$5.00

The undersigned agrees to reimburse the Town of Hampton for any excess expenses pursuant to RSA 286:4-a, and furnish an acceptable bond for such payment.

Promoter's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

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### **Town Use ONLY**

Approved: Yes ( ) No ( ) No. Officers Needed: \_\_\_\_\_ Cost: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chief of Police

Approved: Yes ( ) No ( )

Comments: \_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
DPW Director

Parade & Public Gathering License granted this \_\_\_\_\_ day of \_\_\_\_\_

Board of Selectmen:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Town of Hampton Parades & Public Gatherings License

**INSTRUCTIONS: Please print this document as single pages.**

Town of Hampton Additional Information

For an event that is only a Public Gathering

Fee: \$5.00

Certificate of Insurance Requirement: Depending on the size and type of event; one to two million dollars, with the Town of Hampton named as an additional insured. Please contact the Town Manager's Office at 603-929-5908 for the amount required for your event.

For an event that is both a Parade and a Public Gathering

Fee: \$5.00

Certificate of Insurance Requirement: Depending on the size and type of event; one to two million dollars, with the Town of Hampton named as an additional insured. Please contact the Town Manager's Office at 603-929-5908 for the amount required for your event.

New Hampshire State Parade License Information

Please contact the State DOT for permission (permit required) to host an event on portions of the state highway system. Number 603-271-6862.

For an event that is only a Parade

Fee: \$5.00

Certificate of Insurance Requirement: Depending on the size and type of event; one to two million dollars, with the Town of Hampton named as an additional insured. Please contact the Town Manager's Office at 603-929-5908 for the amount required for your event.

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