

**TOWN OF HAMPTON, NH**  
**BASIC REQUIREMENTS FOR SEWER LATERAL**  
**CONNECTIONS AND DISCONNECTIONS**



**Disconnections**

1. Must obtain a Sewer Disconnection Permit Application from the Public Works Department. Applications can also found online at <https://hamptonnh.gov/DocumentCenter/View/1725/Appendix-B--Sewer-Disconnection-Application>
2. Application must be completed and brought to the Public Work Department at 1 Hardardt's Way and the sewer connection fee paid (DPW does not accept credit cards as payment). The application will be left for the Sewer and Drain Foreman to review. The turn around time can take up to 3 working days. Once the review is completed, the Administrative Assistant will call to let the applicant know of the approval status.
3. Once approved, two (2) days notice must be given to the Sewer & Drain Division by calling (603) 929-5932 **before starting work.**
4. Sewer lateral must be excavated and capped at the property line for all services 100' or less. For services greater than 100' the Director or his designee will make a determination with the contractor in the field.
5. Capped lateral must be **inspected by the Town** and shall be exposed at time of inspection.

**Connections/Installations**

1. Must obtain a Sewer Connection Permit Application from the Public Works Department. Applications can also found online at <https://hamptonnh.gov/DocumentCenter/View/829/Sewer-Connection-Permit-PDF>
2. Application must be completed and brought to the Public Work Department at 1 Hardardt's Way and the sewer connection fee paid (DPW does not accept credit cards as payment). The application will be left for the Sewer and Drain foreman to review. The turn around time can take up to 3 working days. Once the review is completed, the administrative assistant will call to let the applicant know of the approval status.
3. Once approved, two (2) days' notice must be given to the Sewer & Drain Division by calling (603) 929-5932 **before starting work.**
4. Sewer line must be installed and tested by the contractor and **inspected by the Town**. The new pipe should be exposed but properly bed in suitable materials to the spring line of the pipe and holding 4 lbs. of air pressure at the time of inspection.
  - a. Type of Test: Air Test (4 lbs of air pressure for 2 minutes)
5. A cleanout must be installed at the property line, brought to 6" below grade with solvent welded housing, threaded cap and an H-20 rated cast iron cover/frame set within 5" of finished grade. In any area where vehicles are driven, cleanouts need to be at grade.
6. Construction Requirements:
  - b. P.V.C. – SDR 35 or Schedule 40
  - c. Pipe through wall must be either Cast Iron or sleeved P.V.C. Schedule 40.
  - d. No openings into sewer (sinks, showers, toilets, etc.) below the street elevation.
  - e. Once building is tied into town sewer the septic tank must be pumped and filled in. (existing buildings)

**Call 926-4402 early in the day to schedule inspection of work before backfilling!**  
**The contractor shall use the Contractors Sewer Inspection Checklist attached to this document or as provided by the Sewer and Drain Department to assure all work is completed prior to the inspector arriving on-site.**

TOWN OF HAMPTON, NH  
CONTRACTORS SEWER INSPECTION  
CHECKLIST



**\*Note** - For scheduling purposes 24 – 48 hours notice must be given before work starts. To avoid a possible **\$125** re-inspection fee please be sure the following steps are taken before calling for an inspection.

**Disconnections:**

- A sewer disconnection permit has been obtained and in possession at time of inspection.
- Disconnection has been made at the **property line** and lateral (street side) has been capped using a hard manufactured cap (Short term disconnections may use flexible rubber cap, ask inspector prior to use).
- Wood witness stake placed at cap for future location.
- Trench is open for inspection of work.

**Connections:**

- A connection permit has been obtained and in possession at time of inspection.
- All pipe is installed and bed to the spring line of pipe with suitable material.
- Holding 4lbs of air pressure visible on a **low** pressure gauge.
- A clean out riser built and ready to install after test including proper threaded cap and cast iron frame/cover for driveway areas or iron witness for non-driveway areas.
- Area clear to take tie measurements from house corners to clean out at property line.

This form is to be used in conjunction with the ***Basic Requirements for Sewer Lateral Connections and Disconnections*** that was provided at the time of application or can be found at <https://hamptonnh.gov/DocumentCenter/View/830/Sewer-Permit-Guidance-PDF>.