



# HAMPTON FIRE/RESCUE

*A Tradition of Service, Courage and Pride*

## FIRE ALARM PERMIT APPLICATION (For New Systems Only)

Application is hereby made for the installation of a Fire Alarm System and/or UL monitoring equipment. The Hampton Fire Prevention Bureau requires certain information prior to the installation. Design, installation and testing shall conform to NFPA 1, NFPA 70, and NFPA 72 editions as adopted by NH State Fire Code and local ordinances.

**IMPORTANT NOTE: A Fire Protection Engineer (FPE) of Record is required.** A review is required by the FPE before submittal to the Bureau of Fire Prevention. Reviews by NH registered professional engineers with a specialty in Fire Protection only are acceptable. All documents must be reviewed and stamped by the FPE to be considered a complete application. Any deviations from the approved plan shall be submitted to the FPE of record for review, stamped and submitted to the Bureau before final testing.

### INFORMATION REQUIRED:

**Submit COMPLETE set of electronic plans in PDF format.** "Complete" means that the plans and applications shall be accompanied by the following:

- Letter from the designer that plans meet all requirements of NH State Fire code as adopted including NFPA 1, NFPA 70, and NFPA 72 and the Town of Hampton local ordinances.
- All information regarding the system:
  - See supplemental "General Information for Fire Alarm Designers / Installation Contractors / Technicians" Available on the Town of Hampton Website

**Approved plans must be on file with the Hampton Bureau of Fire Prevention and a permit issued BEFORE installation work begins. Failure to obtain a permit before installation begins may lead to fines.**

Prior to acceptance by the Hampton Fire Department, a signed Record of Completion shall be submitted to the Bureau.

**All inspections require a minimum of 48 hours advance notice by the Installer. A Fire Official shall witness any operational and final tests as required. The Official shall not perform the test. The installer shall provide adequate manpower and equipment for such test.**

Permit Fee(s): **\$50.00 for new + \$0.05 per gross sq. ft. of protected area**  
Check made payable to: **Town of Hampton**

## THIS IS NOT A PERMIT

Date of Application: \_\_\_\_\_

Property Name & Address: \_\_\_\_\_  
(Including Unit #) \_\_\_\_\_

Alarm Company Name: \_\_\_\_\_

Alarm Company Phone #: \_\_\_\_\_ Alarm Co. Fax #: \_\_\_\_\_

Installer Name (Individual in charge of job): \_\_\_\_\_

*140 Winnacunnet Road Hampton, NH 03842*

*www.hamptonfirerescue.com*

*Headquarters (603) 926-3316*

*Fax (603) 929-1915*