

Town of Hampton



CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

Minutes

**November 3, 2022 – 3:00 p.m.
Selectmen's Meeting Room**

PRESENT: Tracy Emerick, Chairman
Jason Bachand, Town Planner
Kristi Pulliam, Finance Director
Larry Quinn, Alternate Budget Committee Representative
John Gamache, SAU 21
Keith Lessard, SAU 90
Amanda Reynolds Cooper, Library

Chairman Emerick opened the meeting at 3:00 p.m.

I. 2023 CIP UPDATE – SUMMARY OF TOWN PROJECTS

Mr. Emerick explained the CIP process. He asked for Town CIP comments.

Ms. Pulliam said that all Town Department information is included in the CIP. Many items from before have passed. High Street is going out to bid. The Wastewater Treatment Plant Phase II work is starting. A fire truck and an ambulance are on order. These are all planned projects. There are no issues to report.

II. 2023 CIP UPDATE – SUMMARY OF SCHOOL PROJECTS (SAU90 and SAU21)

Mr. Gamache discussed the SAU21 CIP. There are no surprises. They are continuing the HVAC work, these will be more efficient units. LED lighting was discussed. The prices are very high – we are getting ½ of what we used to for the same price.

There was general discussion about streetlights.

Mr. Lessard discussed the SAU90 CIP. They are continuing with the \$300,000 for long-term maintenance. Major items include the playground at the Center School, security improvements, and lighting upgrades. The unexpended fund balance was discussed.

Mr. Lessard noted that they received ESSER (Elementary and Secondary School Emergency Relief) funds about 18 months ago.

Mr. Lessard said that they are not getting the life expectancy from their LED lighting.

Mr. Emerick discussed recreation allocation of funds, which includes libraries. Would schools also qualify was asked.

Ms. Reynolds Cooper discussed the community center.

There was a general discussion about future replacement of the Town Hall. Mr. Bachand noted that this has been identified during the Master Plan process. Ms. Pulliam thinks this will need to be limited to renovations due to money that already needs to be spent on the building. Mr. Emerick said that maybe the existing Town Hall could become a community center and a new Town Hall could be built. Creating a central campus with the library, a new Town Hall, and a community center was discussed.

Mr. Emerick discussed the lead time for purchasing.

III. NEXT STEPS

Mr. Bachand explained the next steps. He will work with Ms. Pulliam to coordinate the compilation of the final CIP financials for the Town, SAU 90, and SAU 21. When ready, probably in December, these will go to the Planning Board for approval. A letter of the Board's action and a copy of the CIP financials will then be provided to the Selectmen and the Budget Committee. It will also be included in the Annual Report.

The meeting ended at 3:15 p.m.

**Respectfully submitted,
Jason Bachand, Town Planner**