

Note: Draft minutes are subject to corrections, additions, and deletions.

October 4, 2021

7:00 p.m. Board of Selectmen's Room

SALUTE TO THE FLAG

I. Oath of Office

Deputy Chief William Paine – Fire Department

Dep. Chief Paine was introduced by Chief McMahan who outlined his career and accolades. He was sworn in by Town Clerk Shirley Doheny.

II. Public Comment [Time limitation of three (3) minutes]

Brian Warburton, 24 Sanborn Road, Chairman of Budget Committee, noted Steve LaBranche's resignation from the budget committee and that they will accept applications until Oct. 12th. He explained the voting process and offered thanks to Mr. LaBranche for his service.

Molly McCoy St. Jean, Trustee of Historical Society, announced the fall festival happening on Oct. 10th, with activities for all ages.

III. Announcements and Community Calendar

Sel. Barnes discussed attending the master plan forum. She noted it very informative and announced the online survey. She noted the current report listing 80% of taxable property in Hampton is residential and encouraged residents to participate. She asked if Halloween was on Oct. 31st and the answer was yes.

Sel. Sawyer noted the dedications for Judge Frazier and Judge Casassa was a great event and thanked the court for the invitation to the Board. Chairman Bridle thanked Sen. Stiles for spearheading that.

Chairman Bridle reiterated the announcement of the fall festival.

IV. Approval of Minutes – None

V. Consent Agenda

1. Corrected Cemetery Deed: Vernon Ventura and Assunta Lanphier 31/I-1/1/3 RD 12
2. Food Truck Hawkers & Peddlers License: The Big Bad, LLC

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Sel. Waddell MOTIONED to APPROVE the Consent Agenda, SECONDED by Sel. Barnes.
VOTE: 5-0-0

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VI. Appointments

1. Nancy Stiles, Chairman HBAC
 - a Annual Report of the Hampton Beach Area Commission

Ms. Stiles noted the RSA that requires the report to the Board. She discussed the Board had a copy of the report. She highlighted for the public the HBAC support for the bridge and the renovation of Rt. 1A. She discussed funding in place for the bridge and needs for the renovation. She discussed the Coastal program symposium. She discussed funding, grants, and donations for the HBAC and noted working on the master plan. She extended an invitation to all to attend their meetings. She discussed SB100, which would set up a study regarding a pier over the jetty. She discussed needing involvement from those it would affect and the reasoning behind the study. She noted their position that it has potential, but no responsibility should fall on the town of Hampton and noted the look of it should be compatible.

Sel. Barnes noted her appreciation of Ms. Stiles advocating for the engineering to be complete for the Rt. 1A project. She asked if there was another member representing Hampton and Ms. Stiles noted it was Pat Bushway.

Chairman Bridle called for the Old Business items to be held at this time.

VII. Old Business

1. RSA 41:14-a Vote
 - a 16 L Street

TM Sullivan noted the two previous hearings had been held, and the motion has been drafted by town council.

Sel. Barnes hereby MOVED that the Board vote:

1. To modify Town owned Deed Restrictions #3 contained in the Quitclaim Deed from the Town to Albert A. Levesque and Lucille E. Levesque dated June 24, 1985, and recorded in the Rockingham County Registry of Deeds in Book 2550, Page 2975, which formerly read as follows:
 - #3. No fences may be erected upon said premises other than ornamental fences of no more than a three-foot height.

So that same will now read as follows:

- #3. No fences may be erected upon said premises other than fences of no more than a six-foot height.

And

2. To eliminate said Town owned Deed Restriction #4, which formerly read as follows.
 - #4. All outbuildings, other than a private garage, shall be connected with and attached to the dwelling house on the lot.

Said changes to be memorialized in a Modification of Deed Restrictions document drafted by the Town Attorney for the Selectmen's signatures and recording. **SECONDED** by Sel. Sawyer. **VOTE: 5-0-0**

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b 715 Ocean Blvd

TM Sullivan noted parties are here and read the motion.

Sel. Barnes hereby MOVED that the Board modify the first sentence of deed restriction #4 in a certain Quitclaim Deed from the Town of Hampton to John A. Dwyer and Mary E. Dwyer dated February 25, 1985, and recorded at the Rockingham County Registry of Deeds in Book 2534, Page 1441, which formerly read as follows:

- #4. The Grantee will not erect any buildings upon the premises within seven (7) feet of any boundary line nor shall the premises be subdivided.

So that said first sentence will now read as follows:

- #4. The Grantee will not erect any buildings upon the premises within the setbacks prescribed in the Hampton Zoning Ordinance except to the extent allowed by the Hampton Zoning Board of Adjustment by variance once said variance becomes final, nor shall the premises be subdivided.

Said modification to be memorialized in a Modification of Deed Restriction document to be drafted by the Town Attorney for the Selectmen's signatures and recording. SECONDED by Sel. Sawyer. VOTE: 5-0-0

3. Jen Hale, DPW Director and Joe Lynch, DPW Deputy Director

a Budget Review

Sel. Waddell asked for an explanation of the budget and the default budget for an understanding for the public. TM Sullivan noted where they are in the budget process and discussed trying to bring the budget in near the default number. He explained the budget and the difference of the default budget noting the law requirements. He discussed how the budget process proceeds and the timeline. He discussed that tonight they will have the first presentation of the DPW budget with no vote happening.

Fin. Dir. Pulliam offered a power point presentation of the DPW budget. She noted the total proposed budget is \$6,106,522.00 and gave a breakdown of categories, noting a pie chart. She discussed the comparison of 2021 and 2022 category totals, noting a graph.

Dir. Hale asked how to proceed, and TM Sullivan suggested major section by section.

Dir. Hale started with a discussion on Highways and Streets Administration noting what it includes. She highlighted the largest jump being gasoline and diesel and noted the reasoning for the water decrease.

Sel. Waddell asked about rentals and leases, noting the 5-year average. Dir. Hale discussed the 5-year lease schedule, and we are on payment #3.

Sel. Barnes asked about replacement equipment noting this year's expense. Dir. Hale discussed the outright purchase of the two pickup trucks.

Chairman Bridle asked why seasonal wages are at zero. Dir. Hale discussed seasonal and parttime and noted no seasonal in highway, but in other departments. He asked about career incentives and the answer was they are paid out in November.

Sel. Barnes discussed liking the personnel report they received and noting there are three vacancies. She noted it appeared two vacancies are in the budget, and one is not. Dir. Hale

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discussed open positions and that half of the sewer and drain folks are in the highway department.

Sel. Sawyer asked about the decrease in the water line and the answer was the repair of the leak. There was general discussion on maintenance and the fix.

Sel. Rage noted his concern regarding gas and diesel that it may not be enough. TM Sullivan noted it an ongoing process of analyzing prices and this is what we have at this time. Dir. Hale discussed that is across the Board with a lot of items and the need to watch them.

Dir. Hale discussed engineering, noting half of the cost of People GIS software.

Dir. Hale discussed paving and reconstruction and noted the amount at \$1 due to the Highway Block Grant. She noted cleaning and maintenance included pothole repair, tooling, painting crosswalks, etc.

Sel. Waddell asked about hired equipment and the 5-year average. Dir. Hale discussed several items but offered she will look into and get a more direct detail. He asked about street signs and offered, was it because of their doing, and the answer was yes. Dir. Hale discussed the need for more funding in street signs. She discussed tree maintenance, noting it will be over budget and the safety issue.

Sel. Sawyer asked if there is any relief with trees, noting Unitil. Dir. Hale noted Unitil is amazing and if trees are near power lines they were accommodating. Sel. Barnes asked if there are trees near power lines, what is the best thing for residents to do, and the answer was to call Unitil.

Dir. Hale discussed storm drainage, noting the standard request and that this year was the Park Ave. culvert failure.

Chairman Bridle asked if this were enough. Dir. Hale discussed the difference in putting large projects in the budget or a warrant article and discussed possible small repairs and needs.

Dir. Hale discussed sidewalks, noting at zero due to doing sidewalks when they do roadways with sidewalks.

Chairman Bridle asked if we wanted to put money in, what would it take, noting doing walking and seeing sidewalks have some issues. Dir. Hale referenced a sidewalk project a few years earlier that no one would bid on, as it was not a large enough project, and ended up paying twice as much. She discussed the efficiency of the system and noted any money would have to be project specific. Chairman Bridle asked if we could add to a project is they are in the vicinity. Dir. Hale noted there is nothing stopping that and describe how that process would work. TM Sullivan noted that is what happens when we do a large project. Chairman Bridle reiterated the repairs needed downtown and at Towle Ave.

Sel. Rage asked about the sidewalks and crosswalks around F Street. Dir. Hale discussed some of the many issues with that area. They discussed the entrance to the parking lot. Dir. Hale noted it being a logistics solution. TM Sullivan reiterated the safety issue.

Chairman Bridle asked about the crosswalk notification systems and if they were put in by the school and the answer was yes. Dir. Hale noted being grateful for them.

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Dir. Hale discussed snow and ice removal, noting we are low on drivers and the snow bid is currently out. She highlighted the increase in salt and sand costs.

Sel. Barnes noted the same amount appropriated and Dir. Hale noted the five-year average. They discussed supply and this year's, and next year's budget.

Dir. Hale discussed WWTP lines, noting the regular ones that come up. She noted the increase in career incentives, but a small percentage and contract driven. She referenced vehicle maintenance and using averages. She discussed vehicle #85 being benched and noted the need for this vehicle.

Sel. Sawyer asked where we haul to, and the answer was Rochester. Dir. Hale discussed the search for a replacement. Dep. Dir. Lynch discussed the shipping issues for commercial trucks.

Sel. Barnes noted electric costs the same as last year and the tipping fees are higher but only expended 50% through August. Dir. Hale discussed the reasoning for the increase, noting the contract costing. She noted using 4% increases for this year due to the CPI increase.

Dir. Hale discussed solid waste and noted changes in staffing and the recycling hauling contract rate.

Sel. Barnes asked about the rental and lease line item and if it is the two Mack trucks. Dir. Hale noted yes, as well as one more year of the rental for a summer truck lease and discussed the reasoning why.

Dir. Hale discussed solid waste disposal, noting it is required permits and discussed landfill maintenance. She discussed waste hauling and tipping increases, again based on the CPI. She discussed a presentation they will be making to the solid waste committee regarding an audit they did this summer, referencing the contamination fees.

Dir. Hale discussed waste hauling is contract pricing.

Dir. Hale discussed the transfer station, noting wages that are contractual. She discussed career incentives and staff development also contractual. She noted supplies and expenses increases. She discussed screening and grinding staying level and vehicle maintenance and unknown repairs.

Sel. Barnes noted DPW is the largest budget and that 25% goes to solid waste disposal.

Dir. Hale discussed sewage collection and disposal, noting sewer line maintenance. She reiterated that this is not infrastructure, that would be for warrant articles. She noted the Exeter Sewer Agreement while discussing sewer treatment. She noted wastewater treatment staying flat and discussed the WWTP, reiterating this is just maintenance.

TM Sullivan noted this presented budget is below the default.

Sel. Waddell noted it a tight budget and they have done a good job. He noted statistics of what DPW costs per citizen per day, noting they are getting a lot of service for very little cost. He reiterated everyone there does a great job.

Sel. Barnes noted relying on the warrant articles to do projects and reiterated the budget is for day-to-day expenses and Dir. Hale agreed.

VIII. Town Manager's Report

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1. A reminder the 10-digit dialing becomes mandatory Oct. 24th.
2. The Covid numbers in town have remained stable, with the seacoast area moving into the moderate transmission level.
3. Winnacunnet High School is asking us for additional parking at Eaton Park with their parking enforcement taking care of it.

Chairman Bridle ask about plowing and TM Sullivan noted we can make it a part of the agreement.

Sel. Waddell MOTIONED to APPROVE the Winnacunnet High School to Park at Eaton Park with conditions set forth, SECONDED by Sel. Barnes. VOTE: 5-0-0

4. We have received communication asking if we want to become a purple heart community. We need no action tonight, just keep on your radar.

IX. Old Business

Sel. Barnes asked, who is the selectman's rep. for the police contract negotiations and the answer was Chairman Bridle.

X. New Business

Sel. Barnes announced two committee hearings, one on Monday, and one the following Wednesday, regarding virtual meetings for municipalities. TM Sullivan explained the remote meetings, noting the public comment sections.

Sel. Barnes discussed the Smuttynose race and noted some residents commenting on the set up being for the whole week before the race. There was general discussion on the set up and what was done prior years, and state involvement. There was general discussion on the beer garden, fencing, and a one-day license.

Sel. Barnes discussed losing friends to opioids and noted the DEA issuing an alarm regarding fake prescription pills. She listed some of the names of the counterfeit prescriptions. She discussed wanting to bring this up and make the public aware it is out there.

Sel. Sawyer noted working with the Rockingham County's drug task force regarding the issue Sel. Barnes spoke of, noting a large seizure in Chelsea. He reiterated the target audience is young people. He discussed the issue of Adderall laced with meth. He urged everyone to be cautious and noted more information on the Sheriff's website.

XI. Closing Comments - None

XII. Adjournment

Sel. Rage MOTIONED to adjourn, SECONDED by Sel. Barnes. VOTE: 5-0-0

Russell Bridle, Chairman