

HAMPTON PLANNING BOARD

MINUTES

August 5, 2020 – 7:00 p.m.

PRESENT: Tracy Emerick, Chair
Ann Carnaby, Vice Chair
Alex Loiseau, Clerk
Fran McMahan
Mark Olson
Keith Lessard
James Waddell, Selectman Member
Jason Bachand, Town Planner
Laurie Olivier, Office Manager/Planning

ABSENT:

I. CALL TO ORDER

Due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic, and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, in order to properly ensure the safety of the public and that of several of the Board members who are within the CDC guidelines needing to take special precautions, this body is authorized to meet electronically. Please note there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Emerick is confirming that the Planning Board are: Utilizing a teleconference service for this electronic Meeting. The Public may join the teleconference by calling 1-857-444-0744 and using the code 156034. If anyone has a problem, please call 603-929-5805.

Mr. Emerick commenced the meeting by introducing the Planning Board members.

Mr. Emerick read the Governor's State of Emergency criteria regarding the meeting being held telephonically. Prior to the meeting, the Planning Office gave information to residents/applicants on how to access the meeting electronically.

The pledge of allegiance was said. Attendance was taken, and it was stated who was in the room. Planning Board member, Ann Carnaby, and Office Manager, Laurie Olivier were home; no one was present with them. All other Board members and Town Planner, Jason Bachand were present in the Selectmen's Meeting Room. It was noted that all votes will be taken by roll call.

It was noted Brian Warburton was on the phone, as is Barbara Kravitz, and Noah Slovin, consultant from Milone & MacBroom.

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Mr. Emerick noted the applicant for 16 L Street wishes to continue to August 19, 2020.

MOVED by Mr. Lessard.

SECOND by Mr. Olson.

ROLL CALL VOTE: 7 – 0- 0

MOTION PASSED.

Mr. Emerick noted the applicant for the 137 Winnacunnet Road Change of Use wishes to withdraw that application. They are resubmitting for Site Plan approval, per Mr. Bachand's feedback that a Site Plan is necessary for multi-family dwellings per our Zoning Ordinance.

It was noted that the agenda item regarding Channel 22 will not be discussed this evening.

II. ATTENDING TO BE HEARD

- **Milone & MacBroom – Consultant for Phase I Master Plan Vision and Coastal Management Content:** Progress Update and Next Steps

Mr. Bachand noted we are now touching base at the first meeting of each month since things are picking up with the Master Plan. Upcoming virtual workshops are next week.

Mr. Noah Slovin gave an update. The Text Campaign was discussed. Twenty-five yard signs were put up around Town. Seven messages were received by text. Seventy-five (75) responses so far in total as well. Five posters need to be hung. The "In the Know Hampton" Facebook page posted information as well. Posters will need to be put up. He thinks that the signs should be relocated every couple of weeks and put in different locations. Mr. Bachand said we can move them around. We have about 30 different locations we can locate signs at. Best exposure will be given. The cost of signs was discussed. Mr. Slovin said an outside company was used.

Mr. Bachand said he hopes the five posters will be hung this week. Hannaford was named as a location. One in Town Hall. Transfer station was discussed. He asked for input from the Steering Committee. Galley Hatch also. Places where residents will see them; we need to get the best exposure. There are only five signs, and one must be at Town Hall.

Mr. McMahon asked about when the library is re-opening. That would be a good place to hang them. Mr. Bachand thinks maybe a week or two, but he is not certain. The Board noted that would be a good location.

Mr. Slovin discussed the virtual workshop. The list of stakeholders was discussed. They contacted about 40 stakeholders and community champions from the list. Mr. Slovin has not

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heard back from any of them yet. He sent it to the contact on the “In the Know” Facebook group.

Mr. Slovin sees that people are getting his emails. He noted yesterday he saw the article in the Hampton Union. Word is getting out. He can see who is opening and seeing the emails.

He will get in touch with the stakeholders again; discuss the virtual workshop. Spread the word. Other names and organizations to contact may be given.

Mr. Slovin discussed the workshop. The advertising push will be rest of this week and the beginning of next week to have people participate. Send another press release to the Hampton Union. Put it on the Town website. Email stakeholders and community champions. Email responders to the public survey about the workshop.

The structure of the workshop was discussed. More focus on encouraging participation and feedback. Introduce the overall Master Plan and its process. Explaining the Master Plan Vision will be discussed. Zoom polling will be conducted to get feedback on what people want to see. What residents want to see for the Vision will be addressed.

Coastal Management and Coastal Resilience will be discussed as well. Break out groups for more discussion on vision and coastal management or coastal resilience, coastal hazards, etc.

They will then re-convene and open the floor for discussion.

Mr. Bachand said we need to get the information to the public – he sees this as most important.

There is no physical room.

Dates: Wednesday, August 12th at 2:00 p.m. via Zoom.

And

Thursday, August 13th at 7:00 p.m. via Zoom.

Ms. Carnaby asked what is the roll of the Steering Committee for the virtual workshops. Mr. Slovin did not think about that yet.

The first half of the workshop will be a presentation and they will then ask for feedback. The second half if it is good for discussion for the Steering Committee to have. Sharing views was discussed. The Steering Committee can take a back seat if it wishes. For the second half during discussions – it could be a benefit for the Steering Committee to be there. They may be able to split into three groups.

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Mr. Emerick said the Steering Committee is not an authority. The Steering Committee is made up of citizens. Mr. Bachand discussed breaking out into three groups. Mr. Bachand feels that he, Nathalie Morison, and Noah Slovin can facilitate the break out groups.

Mr. Warburton is looking forward to this process.

Ms. Olivier asked if the BoS can mention this virtual workshop at its next meeting. Mr. Waddell stated yes it can/he can.

Mr. Emerick wants the link out on the front page (of the Town website). Mr. Bachand said absolutely.

Will the meeting be recorded was asked. Mr. Slovin said it will be recorded. It should be was decided upon.

DATES WERE NOTED AGAIN:

Wednesday, August 12th at 2:00 p.m (Zoom)

Thursday, August 13th at 7:00 p.m (Zoom)

Mr. Bachand said the connection information will be provided soon.

Mr. Slovin said the link will be provided tomorrow.

The Zoom meeting will last about an hour and a half. People can join any time.

Making this link live on our website was discussed.

Citizens can just link from the website – click on it and it should open right away.

If on the website, can citizens link from website and get into Zoom on its computer was asked. Mr. Slovin said “yes”.

Zoom meetings will be an hour and a half or so.

Ms. Kravitz asked about information about the workshops on the website. Mr. Bachand said we can do that. Signing up for alerts was discussed – it is possible for residents to sign up. They will receive alerts from the Town and see what is going on.

- **Change of Use 137 Winnacunnet Road** *(Withdrawn - see above. Coming back as a Site Plan)*
Single family to multi-family (3 Unit)

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III. NEW PUBLIC HEARINGS

IV. CONTINUED PUBLIC HEARINGS

V. CONSIDERATION OF MINUTES of July 15, 2020

MOVED by Mr. Olson to accept and approve the July 15, 2020 Minutes.

SECOND by Mr. Waddell.

ROLL CALL VOTE: 7 – 0 – 0

MOTION PASSED.

VI. CORRESPONDENCE

VII. OTHER BUSINESS

Mr. Bachand discussed the above Change of Use (for 137 Winnacunnet Road) being withdrawn. It requires a Site Plan per the Zoning Ordinance. Three or more units is multi-family. Mr. Bachand discussed due to it being a relatively simple project, and no large site changes are proposed, he feels it does not need to go through the PRC process. Can the Board waive the PRC was asked by the applicant. This needs a vote from the Board.

Staff will still receive application information to offer their comments, if any.

MOVED by Mr. McMahon for no PRC.

SECOND by Mr. Loiseau.

ROLL CALL VOTE: 7 – 0 – 0

MOTION PASSED.

VIII. ADJOURNMENT

MOTION by Mr. McMahon to adjourn.

SECOND by Mr. Olson.

ROLL CALL VOTE: 7 – 0 – 0 (Mr. Lessard-jokingly “no”) MOTION PASSED.

MEETING ADJOURNED: 7:28 p.m.

Respectfully submitted,

Laurie Olivier, Office Manager/Administrative Assistant

****PLEASE NOTE****

ITEMS NOT CALLED OR IN PROGRESS BY 10:00 P.M.

MAY BE CONTINUED TO THE NEXT SCHEDULED MEETING