

HAMPTON PLANNING BOARD

MINUTES

July 5, 2023 – 7:00 p.m.

PRESENT: Ann Carnaby, Chair
Ward Galanis, Clerk
Keith Lessard
Tracy Emerick
Rusty Bridle, Selectman Member
Jason Bachand, Town Planner

ABSENT: Brendan McNamara, Vice Chair
Sharon Mullen
Laurie Olivier, Office Manager/Planning

I. CALL TO ORDER

Ms. Carnaby commenced the meeting by leading the Pledge of Allegiance and asking the Board to introduce themselves.

She noted that the applicant for 514 High Street wishes to continue to the Planning Board's August 2, 2023 meeting.

MOVED by Mr. Lessard.

SECOND by Mr. Emerick.

VOTE: 5 – 0 – 0

MOTION PASSED.

Ms. Carnaby noted that the application for 105 Towle Farm Road has been withdrawn by the applicant and will not be heard this evening.

II. ATTENDING TO BE HEARD

III. NEW PUBLIC HARINGS

23-024 514 High Street *CONTINUED TO AUGUST 2, 2023 (SEE ABOVE)*

Map: 150 Lot: 57

Applicant: Christopher Griffin

Owner of Record: Same

Wetlands Permit: Construct a breezeway, deck and garage addition to the existing structure within the Town of Hampton WCD, NHDES upland tidal buffers and NHDES shoreland buffers.

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23-025 38 Huckleberry Lane

Map: 115 Lot: 34-1

Applicant: CNA Realty Trust

Owner of Record: Same

Wetlands Permit: Wetland restoration work and new home construction as previously approved in 2018 (since expired). The current request is fully consistent with stipulations included with prior approval.

The applicants, Maria and James Chouinard, appeared. Ms. Chouinard is the Trustee of CNA Realty. She wishes to renew their Town Wetlands Permit. They have their State Wetlands Permit in place. It is active until 2024, but the Town permit has expired. They have been before the Conservation Commission and have their recommendation. The sewer, excavation, and foundations permits are all in place.

Mr. Lessard asked if it (this application) is identical to what has already been approved. The applicant said there are no changes whatsoever.

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Mr. Bachand said this is identical to the 2018 (Town Wetlands Permit) approval. The Conservation Commission recommends it with stipulations, which also reflect back to the 2018 approval. He recommends approval of the Wetlands Permit with the stipulations in the Conservation Commission's letter dated June 28, 2023.

MOVED by Mr. Lessard.

SECOND by Mr. Emerick.

VOTE: 5 – 0 – 0

MOTION PASSED.

IV. CONTINUED PUBLIC HEARINGS

23-016 105 Towle Farm Road *WITHDRAWN (SEE ABOVE)*

Map: 122 Lot: 1-2

Applicant: Jacob Doyon

Owner of Record: Finest Kind Brewing, LLC

Site Plan (Amended): Construction of two seasonal (identical) bathrooms.

Waiver Request Section V.E. Detailed Plans.

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V. CONSIDERATION OF MINUTES of June 21, 2023.

MOVED by Mr. Emerick.

SECOND by Mr. Lessard.

VOTE: 4 – 0 – 1 (Carnaby)

MOTION PASSED.

VI. CORRESPONDENCE

VII. OTHER BUSINESS

Master Plan Implementation Committee – Recap of first meeting held on June 28, 2023

Mr. Bachand provided a recap of the first Master Plan Implementation Committee meeting, which was held last Wednesday evening. He said it was a very productive and informative first meeting. It generally served as an orientation for the group. He said that Ms. Carnaby attended and gave welcome remarks to the group. Mr. Bachand gave a brief presentation about the Master Plan process, how we got to where we are, and where we would like to go from here with the implementation process. We had a discussion about individual member topics of interest, and those perspectives will be helpful as we continue forward. Mr. Bachand also noted that an assignment was given to members to preliminarily prioritize the first two sets of action items and offer suggested timeframes for completion. This information was put into Survey Monkey with assistance from Erica DeVries (Zoning Board Representative on the Committee), so it will be easier to tabulate and review the responses. He thanked Ms. DeVries for her assistance.

The next meeting of the Master Plan Implementation Committee is Wednesday, July 26th. Meeting minutes were provided to the Planning Board for their information. Right now, the meetings are audio recorded. We will see going forward if that continues, or if we will be able to make adjustments.

Ms. Carnaby said that she had a conversation today with the Town Manager. She expressed disappointment that the meetings are not being (video) recorded. He told her that he wished they could, but it's a matter of having enough staff and maintaining the quality of the broadcast. It requires a minimum of two people in the booth. He gave assurance that this is simply a practical matter of not having enough people. We will keep looking for work-arounds. It was suggested to put the word out for preferably 2 or 3 volunteers who are willing to be trained to work in the booth, then we would be able to be televised. Anyone interested in volunteering should visit the Planning Office or the Town Manager's Office.

Mr. Bachand noted that we are at least assured that the meetings will be audio recorded.

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Mr. Emerick said that once the Committee starts implementing, it will be interesting television. The Committee is talking about change in the Town, it will generate interest. Ms. Carnaby said this is all of our futures being discussed.

Mr. Galanis asked if we can publicize a request for volunteers on the Town website. Mr. Lessard thinks this is a great idea, even though it is out there now.

Mr. Emerick suggested getting trainees from the school system. Mr. Lessard noted Shark News. Mr. Bachand asked if they could potentially earn class credits for doing this. Mr. Lessard asked if there would be pay or a stipend for a volunteer position. Maybe seniors would be interested was noted by Mr. Emerick.

VIII. ADJOURNMENT

MOTION by Mr. Lessard to adjourn.

SECOND by Mr. Bridle.

VOTE: 5 – 0 – 0

MOTION PASSED.

MEETING ADJOURNED: 7:11 p.m.

Respectfully submitted,
Jason Bachand, Town Planner

****PLEASE NOTE****

**ITEMS NOT CALLED OR IN PROGRESS BY 10:00 P.M.
MAY BE CONTINUED TO THE NEXT SCHEDULED MEETING**