

**Hampton Conservation Commission  
Meeting Minutes  
Tuesday, June 25, 2019**

1 **Present:**           **Jay Diener, Chair**  
2                           **Barbara Renaud, Vice-Chair**  
3                           **Diane Shaw**  
4                           **Patricia Swank**  
5                           **Peter Tilton, Jr.**  
6                           **Gaye OMalley**  
7                           **Deborah Wrobel**  
8

9 **Also Present:**       **Rayann Dionne, Conservation Coordinator**  
10                           **Ann Carnaby, Planning Board Representative**  
11

12 **I.       Call to Order:**

13 The meeting was called to order by Chair Diener at 7:00 PM in the Town Hall Selectmen's  
14 Meeting Room.

15 **II.       Review Minutes**

16 **1.**       April 23, 2019

17 **MOTION:**   Mr. Tilton motioned to approve the April 23, 2019 minutes as amended.

18 **SECOND:**   Ms. Shaw seconded the motion.

19 **VOTE:**       6-0-2 (Ms. O'Malley and Ms. Wrobel abstained)               **MOTION PASSED**  
20               May 28, 2019

21 **MOTION:**   Vice-Chair Renaud motioned to approve the May 28, 2019 minutes, as  
22 amended.

23 **SECOND:**   Ms. Shaw seconded the motion.

24 **VOTE:**       6-0-3 (Ms. O'Malley, Ms. Wrobel, and Mr. Tilton abstained) **MOTION PASSED**

25 **III.     Appointments**

26 **IV.     Applications**

27 **1.       226 Island Path** (Map 285 Lot 15)                               **NHDES Wetlands Permit**

28           **Owner:** Stephen Dunn and Patricia Dunn

29           **Agent:** Norman Carpentier

30 Tear down the existing structure and build a new more conforming structure. The new building  
31 will be 3 ft. further back from the reference line on the westerly side and about 4 ft. on the southerly  
32 side. The stone block patio and concrete slab will be removed. The driveway will be expanded  
33 to allow parking on the lot. The overall impervious coverage will be reduced, and plantings  
34 installed to stabilize soils.

**Hampton Conservation Commission**  
**Meeting Minutes**  
**Tuesday, June 25, 2019**

35 Mr. Carpentier indicated the proposed project is to tear down the existing building. The new  
36 building will be 3' further back on the westerly side and 4' on the southerly side. The stone block  
37 patio and concrete will be removed, and the driveway expanded. Impervious coverage will be  
38 reduced, and plantings added.

39 Ms. Dionne advised the expansion of the driveway and crushed stone are not part of the  
40 application. The applicants can choose to amend the application and come back to another  
41 meeting. Ms. Dionne requested clarification of "expanding."

42 Mr. Carpentier indicated the dirt drive was split into two lots and they are not looking to dig up the  
43 lawn and put in stone.

44 Ms. Dionne advised the applicants they could update their narrative to not expand and park as  
45 they do now. Mr. Carpentier will send an email.

46 **PUBLIC COMMENT:** Chair Diener opened the hearing to the public at 7:15 PM for comments  
47 and questions and being none, closed the hearing to the public for deliberations.

48 Chair Diener advised this is for NHDES Wetlands Permit.

49 **MOTION:** Mr. Tilton motioned to not oppose the granting of the NHDES Standard Dredge  
50 and Fill permit.

51 **SECOND:** Vice-Chair Renaud seconded the motion.

52 **CONDITIONS:**

- 53 • The applicant has agreed to remove the driveway expansion and addition of crushed  
54 stone from the project proposal.
- 55 • The Conservation Commission shall be notified in writing upon commencement and  
56 completion of the project.

57 **VOTE:** 6-0-1 (with Chair Diener abstaining)

**MOTION PASSED**

58 **2. 29 Park Ave** (Map 190 Lot 12)

**Town Wetlands Permit**

59 **Owner:** Thomas Burness

60 Re-grade the existing gravel driveway and pitch the grade towards existing grass swale as  
61 originally approved in 2007. An additional 2.5 to 3.0 inches of crushed stone will be added to  
62 achieve the desired grade.

63 Mr. Burness presented the proposed project would be the same as presented last month to  
64 regrade the existing driveway and pitch it toward the swale with 2.5 to 3.0" of crushed stone. In  
65 2007 a wetlands permit was granted to create a driveway which has deteriorated over time.

66 Ms. Dionne advised the permit can be extended twice for two years, for a total of six years to  
67 allow general maintenance and not go back through the permitting process.

68 Chair Diener noted he was not opposed if work being done returns to the previously approved  
69 grade and materials.

**Hampton Conservation Commission**  
**Meeting Minutes**  
**Tuesday, June 25, 2019**

70 **PUBLIC COMMENT:** Chair Diener opened the hearing to the public at 7:12 PM for comments  
71 and questions and being none, closed the hearing to the public for deliberations.

72 Chair Diener advised this is for a Town Wetlands Permit.

73 **MOTION:** Vice-Chair Renaud motioned to grant the wetlands permit to regrade the  
74 driveway to its originally approved state with the understanding if additional maintenance is  
75 required within the six (6) year life of the permit it will be allowed, provided work brings it to its  
76 original grade as presented on the original plan to Conservation Commission.

77 **SECOND:** Ms. Wrobel seconded the motion.

78 **VOTE:** 6-0-0

**MOTION PASSED**

79 **CONDITIONS:**

- 80 • The Conservation Commission recommends allowing the property owner to perform  
81 driveway maintenance activities that are consistent with the 2007 approved design  
82 during the life of this permit. Before beginning any maintenance work, a description of  
83 the work shall be submitted and approved by the Conservation Coordinator.
- 84 • The driveway surface shall be maintained as permeable.
- 85 • The buffer should remain undisturbed to the degree possible during construction and  
86 elevations not be changed.
- 87 • There are to be no additional structures such as sheds, swimming pools, gazebos,  
88 patios or other sealed surface, etc. in the buffer other than that shown on the approved  
89 plan. A new Wetlands Permit is required for the erection of any additional structure(s) in  
90 the buffer.
- 91 • The Conservation Commission shall be notified in writing upon commencement and  
92 completion of the project. A final inspection shall also be scheduled with the  
93 Conservation Coordinator upon completion of the project.
- 94 • This permit will expire two years from the date that it is granted by the Planning Board.  
95 Refer to Hampton Zoning Ordinance Section 2.3.5 for information on permit extensions.

96 **3. 191 Island Path (Map 280 Lot 57) Town Wetlands Permit**

97 **Owner:** Judy LeClerc and Dick LeClerc

98 Replace and expand the existing 4'x13' deck to 11'x13' using a pervious decking material and  
99 installing plantings along the perimeter of the deck.

100 Ms. Dionne asked if the length of the deck would remain the same? – yes.

101 Mrs. LeClerc presented the proposed project that is similar to the conceptual proposal discussed  
102 earlier this year to expand the 4'x13' deck to 11'x13' along the backside of the building. The  
103 decking will be permeable. There will be perimeter plantings around the deck and along the  
104 wetland edge done by Churchill of Exeter with various plants outlined.

105 Chair Diener indicated the Commission had conducted a site walk on Saturday and inquired about  
106 the fire pit. Mrs. LeClerc noted the fire pit was brought with them when they moved and is not  
107 used. Chair Diener asked if they minded taking it out? – no.

**Hampton Conservation Commission**  
**Meeting Minutes**  
**Tuesday, June 25, 2019**

108 Ms. Shaw noted her concerns about how close the fire pit and the deck are to the wetlands. Mrs.  
109 LeClerc noted the State allows 12' and they did not go out the full 12.' Ms. Dionne noted as for  
110 the State permit, but the Town does not have a set allowable distance.

111 Ms. Wrobel noted her concerns with the fire pit and the deck close to the edge. Ms. Wrobel  
112 inquired about the success with the pervious decking material. Ms. Dionne indicated she had a  
113 sample; it is a flow-through design which DES recognizes as permeable and allows 60% of light  
114 to pass through. Vegetation can grow underneath. Mrs. Wrobel clarified that nothing would be  
115 stored underneath and asked what kind of enclosure would be recommended? Ms. Dionne  
116 indicated the perimeter plantings will fill in as they mature.

117 Vice-Chair Renaud questioned how high the deck would be? Mrs. LeClerc indicated the deck  
118 would be 4-4.5' high to the bottom of the sliders.

119 Ms. Swank noted whether the deck was pervious would depend on what is stored underneath,  
120 for example, kayaks. The current owner is good but she is uncertain what future owners would  
121 do and would be difficult to police. Ms. Dionne indicated lattice could be recommended, which  
122 lets light through. Mrs. LeClerc advised she would not be in favor of lattice as it might interfere  
123 with opening the lower windows.

124 Vice-Chair Renaud noted Rosa rugosa would be suitable. Vice-Chair Renaud noted she put the  
125 address into FloodIQ.com and it indicated the property is subject to some flooding now. Mrs.  
126 LeClerc noted it sometimes floods where the grass is now. Vice-Chair Renaud indicated she  
127 would prefer the deck be one foot less wide.

128 Ms. Carnaby asked if the stairs were in the same place? – yes. Ms. Carnaby noted she would  
129 also prefer to see deck 1' smaller. Mrs. LeClerc noted the railings take up space which is why  
130 they settled on 11.'

131 Chair Diener indicated he would like to see plantings as well and is also in favor of the deck being  
132 one foot shorter to leave room for plantings. The posts are there now.

133 Mrs. Wrobel commented that because of the deck's close proximity to the wetland edge, that the  
134 deck might need to be reduced in size to allow enough room for the planting to reach their mature  
135 size.

136 Mr. Tilton noted he was initially uncomfortable with removing a foot off the deck without good  
137 reason but agreed that was a good reason.

138 **PUBLIC COMMENT:** Chair Diener opened the hearing to the public at 7:28 PM for comments  
139 and questions and being none, closed the hearing to the public for deliberations.

140 Chair Diener advised this is for Town Wetlands Permit.

141 **MOTION:** Ms. Shaw motioned to recommend approval of the wetlands permit for the deck  
142 at 191 Island Path with changes reducing the deck size to 10'x13' with plantings at the deck and  
143 wetlands edges.

144 **SECOND:** Mr. Tilton seconded the motion.

145 **VOTE:** 6-0-2 (with Chair Diener and Ms. O'Malley abstaining) **MOTION PASSED**

**Hampton Conservation Commission**  
**Meeting Minutes**  
**Tuesday, June 25, 2019**

146 **CONDITIONS:**

- 147 • The footprint of the deck shall not exceed 10'x13' and the sonotube holes dug by hand.
- 148 • The existing fire pit shall be removed, and the area returned to vegetation.
- 149 • In addition to the plantings around the deck, shrubs shall be planted along the wetland
- 150 edge to provide a hedge-like row that will delineate the lawn area from the wetland.
- 151 • The deck shall be open above and below and shall not be enclosed. There shall be no
- 152 storage under the deck.
- 153 • The application of fertilizer, pesticides, insecticides, or herbicides is prohibited in any
- 154 tidal or inland wetlands, areas of poorly and very poorly drained soils, vernal pools, or
- 155 their buffers. The application of limestone is permitted within the buffer.
- 156 • No storage of grass clippings or yard waste in the wetland or its buffer.
- 157 • Removal of dead, diseased, or unsafe trees is permitted. The stumps and root systems
- 158 shall be left intact in the ground.
- 159 • All proposed plantings shall have at least 75% success after two (2) growing seasons.
- 160 Any plants that do not survive shall be replanted or replaced with another suitable plant
- 161 species.
- 162 • Proper erosion control will be in place before construction begins and remain in place
- 163 until the area is stabilized and removed after construction is complete.
- 164 • The buffer should remain undisturbed to the degree possible in the process of
- 165 construction and elevations not be changed.
- 166 • There are to be no additional structures such as sheds, swimming pools, gazebos,
- 167 patios or other sealed surface, etc. in the buffer other than that shown on the approved
- 168 plan. A new Wetlands Permit is required for the erection of any additional structure(s) in
- 169 the buffer.
- 170 • The Conservation Commission shall be notified in writing upon commencement and
- 171 completion of the project. A final inspection shall also be scheduled with the
- 172 Conservation Coordinator upon completion of the project.
- 173 • This permit will expire two years from the date that it is granted by the Planning Board.
- 174 Refer to Hampton Zoning Ordinance Section 2.3.5 for information on permit extensions.

175 **4. 35 Dumas Ave (Map 267 Lot 11) Town and NHDES Wetlands Permit**

176 **Owner:** KMM Trust of 2017

177 **Agent:** Mark Olson Landwright LLC

178 Install 160 sq. ft. of permeable pavement and 145 sq. ft. of stepping stones. Convert 495 sq. ft.

179 of lawn to native vegetation.

180 Mr. McDevitt, property owner, and Mr. Olson presented the proposed project for the conversion

181 of lawn to native plantings with the installation of 160 sq. ft. of permeable pavers and 145 sq. ft.

182 of stepping stones. The Conservation Commission was at the site on Saturday. The State is

183 looking for a recommendation for amended wetland/shoreland permit.

184 Mr. Olson displayed the plan for review. The home was recently built.

**Hampton Conservation Commission**  
**Meeting Minutes**  
**Tuesday, June 25, 2019**

185 Chair Diener questioned the back retaining wall, whether it will be rebuilt, or left open and if a  
186 fence is proposed. Mr. Olson indicated one section will be left open, the concrete remains and  
187 there is no fence proposed on the oceanside. Ms. Dionne noted it is on the DES application.

188 Henry Boyd from Millennium Engineering who did the Site Plan indicated he amended the State  
189 plan and there is no need for a fence. Chair Diener questioned safety with the steep drop. Mr.  
190 Boyd indicated the area will be heavily fortified with plants and stabilized. The south end has a  
191 6' drop and will be graded to the wall itself. Mr. McDevitt noted jersey barriers could be buried  
192 and utilized as a retaining wall and catch drainage overflow.

193 Ms. Carnaby asked if the barriers were poured concrete or reinforced? Mr. McDevitt noted there  
194 was some bar in it. Chair Diener noted the Commission could only discuss the plan that was  
195 before it.

196 Ms. Shaw noted on the site walk there was a lot of impervious areas with serious erosion on the  
197 north side when the site has been completed.

198 Chair Diener noted there was a fair amount of plantings and porous patio on the plan.

199 Ms. Wrobel noted the plantings were spread out and there are still erosion concerns. Vegetation  
200 should be used to its best. Mr. Boyd indicated there were grade changes from front to back.  
201 Stone infiltration strips below the roof drip edge to receive rooftop runoff. Erosion is an issue now  
202 and won't be.

203 Ms. Wrobel asked if the pavers would be planted around? – yes.

204 Chair Diener asked if the driveway grade would be above the grade of the street? – yes.

205 Mr. Olson noted the fill to contour grades would be from the site and no additional fill would be  
206 brought in, they can use what was taken out to level the patio area.

207 Mr. Tilton indicated the disturbed grade can be returned to what it was.

208 Chair Diener recommended focusing on the 50'. Ms. Dionne showed pictures of the site indicating  
209 the grades in the 50' buffer could go back to what they were before. The walkout basement wasn't  
210 there before, the wall previously went all across.

211 Ms. Swank noted her concerns were that permeable pavers in ten years become impervious and  
212 the water has nowhere to go but to rush down the street.

213 Mr. Tilton indicated he did not see any impact with turtles, amphibians or impacts to neighbors.

214 Vice-Chair Renaud noted she believed it affected the neighbors downhill, runoff from Boar's Head  
215 is a frequent complaint. On Saturday it was noted that the runoff from the roof and road had  
216 created much erosion from a recent storm. "Don't think we should recommend anything in the  
217 50' buffer."

218 Ms. Dionne asked how much space between pavers? 4-6." Ms. Dionne asked if there could be a  
219 2:1 ratio with 300' of impact equaling 600' of native planting.

220 Mr. Tilton asked why the stepping stones needed to be so large. Ms. Dionne agreed the size of  
221 the steppingstones so close together creates almost a solid walkway.

**Hampton Conservation Commission**  
**Meeting Minutes**  
**Tuesday, June 25, 2019**

222 Ms. Carnaby noted the plan was a flat diagram with no elevations. The site is not flat and would  
223 like to see elevations on the plan. Mr. Boyd advised they are working on a plan now to go to DES  
224 and will incorporate changes this week. The plan will show elevations.

225 Ms. Dionne questioned the time limit and whether they could return next month and see the  
226 revised plan.

227 **PUBLIC COMMENT:** Chair Diener opened the hearing to the public at 8:40 PM for comments  
228 and questions and being none, closed the hearing to the public for deliberations.

229 Chair Diener advised this is for Town and NHDES Wetlands Permit.

230 **MOTION:** Mr. Tilton motioned to recommend approval of the wetlands permit and not  
231 oppose the DES permit and to send the DES a note about 50' buffer work.

232 **SECOND:** Ms. Wrobel seconded the motion.

233 **VOTE:** 4-0-3 (Chair Diener, Vice-Chair Renaud, and Ms. Wrobel abstaining)

234 **MOTION PASSED**

235 **CONDITIONS:**

- 236 • The applicant agreed to buffer mitigation ratio of 2:1. For each sq. ft. of permeable  
237 pavers and stepping stones, 2 sq. ft. of the lawn will be converted to native plantings.  
238 The revised plan will be submitted to the Conservation Coordinator for review prior to the  
239 July 3, 2019 Planning Board meeting.
- 240 • Routine maintenance of permeable pavers to ensure permeability. This includes annual  
241 sweeping or vacuuming to ensure the drainage voids remain free and clear of debris.
- 242 • The application of fertilizer, pesticides, insecticides, or herbicides is prohibited at any  
243 tidal or inland wetland, areas of poorly and very poorly drained soils, vernal pools, or  
244 their buffers. The application of limestone is permitted within the buffer.
- 245 • No storage of grass clippings or yard waste in the wetland or its buffer.
- 246 • Removal of dead, diseased, or unsafe trees is permitted. The stumps and root systems  
247 shall be left intact in the ground.
- 248 • All proposed plantings shall have at least 75% success after two (2) growing seasons.  
249 Any plants that do not survive shall be replanted or replaced with another suitable plant  
250 species.
- 251 • Proper erosion control will be in place before construction begins and remain in place  
252 until the area is stabilized and removed after construction is complete.
- 253 • The buffer should remain undisturbed to the degree possible in the process of  
254 construction and elevations not be changed.
- 255 • There are to be no additional structures such as sheds, swimming pools, gazebos,  
256 patios or other sealed surface, etc. in the buffer other than that shown on the approved  
257 plan. A new Wetlands Permit is required for the erection of any additional structure(s) in  
258 the buffer.

**Hampton Conservation Commission**  
**Meeting Minutes**  
**Tuesday, June 25, 2019**

- 259       • The Conservation Commission shall be notified in writing upon commencement and  
260       completion of the project. A final inspection shall also be scheduled with the  
261       Conservation Coordinator upon completion of the project.  
262       • This permit will expire two years from the date that it is granted by the Planning Board.  
263       Refer to Hampton Zoning Ordinance Section 2.3.5 for information on permit extensions.

264   **5.     37 Nudd Ave** (Map 274 Lot 158)                   **NHDES Wetlands Expedited Permit**

265           **Owner:** Elaine Boyle and Ed Boyle

266           **Agent:** Mark West – West Environmental

267   Tear down the existing structure and build a more conforming building elevated on pilings.

268   Henry Boyd appeared on behalf of Mark West. Mr. Boyd presented the proposed project which  
269   is within 100' tidal wetland which involves tearing down the existing structure and build a more  
270   conforming structure on pilings. Ms. Dionne noted the 75% impervious threshold is at 84.1% but  
271   the proposal would reduce it by 32 sq. ft.

272   Mr. Boyd noted on the plan that 2500 sq. ft. had been blacktop with a poorly growing thin strip of  
273   grass. There are invasives behind the cottage in the back. The new house would require no  
274   variances. Mr. Boyle noted the driveway would have concrete pavers where there are tire tracks.  
275   Each dwelling would have two parking spaces, with a 10' driveway for the folks in the back. The  
276   revised plan removes the blacktop and puts in permeable pavers. This reduces 347 sq. ft. of  
277   blacktop, making the site's impervious coverage conforming. Mr. Boyle is seeking to have the  
278   Chair sign off on his application.

279   **PUBLIC COMMENT:** Chair Diener opened the hearing to the public at 8:45 PM for comments  
280   and questions and being none, closed the hearing to the public for deliberations.

281   Chair Diener advised this is for NHDES Wetlands Expedited Permit.

282   **MOTION:**     Vice-Chair Renaud motioned to sign the expedited NHDES Wetlands Permit for  
283   37 Nudd Ave.

284   **SECOND:**    Ms. Shaw seconded the motion.

285   **VOTE:**        6-0-1 (with Chair Diener abstaining)   **MOTION PASSED**

286   Chair Diener signed the application and presented it to Mr. Boyd.

287   **6.     Hampton-Seabrook Bridge – Southwest Abutment NHDES Wetlands Permit**

288   Re-positioning the riprap and adding gabion mattresses to further protect the slope around the  
289   southwest side of the bridge abutment.

290   Mr. Dionne advised the NH DOT declined the invitation to attend this meeting. Ms. Dionne  
291   explained the abutment is eroded, the riprap would be repositioned on the SW side of the bridge  
292   from Hampton to Seabrook, Route 1A. Ms. Dionne explained that a gabion mattress is essentially  
293   a wire basket filled with stone. She shared the proposal with DPW as the sewer line could be  
294   impacted.



**Hampton Conservation Commission**  
**Meeting Minutes**  
**Tuesday, June 25, 2019**

295 Chair Diener noted he was in favor of sending a letter indicating they were not opposed but noting  
296 that NHDO was not present to further explain or discuss the project.

297 **PUBLIC COMMENT:** Chair Diener opened the hearing to the public at 8:50 PM for comments  
298 and questions and being none, closed the hearing to the public for deliberations.

299 Chair Diener advised this is for NHDES Wetlands Expedited Permit.

300 **MOTION:** Ms. Swank motioned to not oppose the DES wetlands permit for  
301 Hampton/Seabrook bridge abutment maintenance.

302 **SECOND:** Mr. Tilton seconded the motion.

303 **VOTE:** 6-0-1 (with Chair Diener abstaining) **MOTION PASSED**

304 **CONDITIONS:**

- 305 • The Conservation Commission shall be notified in writing upon commencement and  
306 completion of the project

307 **V. New Business**

308 1. Signing the BOS Management Agreement for 230 Exeter Road

309 Ms. Dionne advised the back 12 acres at 230 Exeter Road are owned by the Town. The BOS  
310 drew up an agreement dated 6/3/19 for the Conservation Commission to monitor the property and  
311 any funds received for the harvest of timber to go to Conservation Commission fund. The  
312 Commission was in agreement to sign.

313 2. Recreation Department – Ball Field maintenance

314 Ms. Dionne advised the ballfield on Park Ave has invasives getting into the fence. Recreation  
315 would like to cut the vegetation 20' behind the fence where it dips and level the area with 2-3" of  
316 loam.

317 Chair Diener asked if all agreed 20' was reasonable? – yes. Ms. Dionne indicated they would not  
318 be replanting, converting or building dugouts.

319 3. 2020 Warrant Articles

320 Ms. Dionne read out loud the current Warrant Article for repair and replacement of an existing  
321 structure in the Wetland Conservation District. Mr. Tilton asked if structures which include  
322 driveways are defined as designed for occupancy, such as sheds, barns, and garages. Chair  
323 Diener noted the objective is to limit the size of the footprint that can be repaired or rebuilt as well  
324 as an incursion into the buffer.

325 Ms. Dionne noted another potential article would be the Tidal Wetlands delineation from 1972-  
326 1974 which is outdated.

327 Chair Diener noted they would take action at the next meeting and could read through and forward  
328 any questions.

**Hampton Conservation Commission**  
**Meeting Minutes**  
**Tuesday, June 25, 2019**

329 4. FloodIQ.com reports

330 Ms. Dionne noted the Commission approved the Flood Policy Statement. When someone comes  
331 in it would be good to include data demonstrating the potential impact, risk scenarios; how  
332 much/what depth between 2018 to 2033. Applicants could be required to look up their property  
333 on FloodIQ.com and submit the data with a permit application. One example was Little Jacks  
334 which projects 2033 at 83% and 3' deep. The next step would be to present the concept to the  
335 Planning Board and make it part of the application.

336 Ms. Dionne asked if everyone had a chance to try the website and for feedback.

337 Vice-Chair Renaud asked who it would be required of? Ms. Dionne noted it could be limited to  
338 certain project types in tidal wetlands.

339 Ms. Wrobel noted she tried the website and it indicated the searched address was not available  
340 and directed to one nearby. Vice-Chair Renaud noted she put in 37 Nudd and came up 52 and  
341 there isn't a 52. Ms. Swank noted she received a response that the searched property wasn't  
342 available and was redirected to another property nearby which turned out to be the searched  
343 property after all. Ms. Dionne noted they could add a disclaimer. Chair Diener recommended  
344 getting in touch with the website. Ms. Wrobel questioned what would happen if the website were  
345 not supported and instances when mitigation has happened and they are not up to date.

346 5. 2020 Budget

347 Ms. Dionne provided a copy of the proposed Hampton Conservation Commission – 2020 Budget  
348 and noted it would be submitted by the end of the week. The 2019 budget was a default budget.  
349 Conservation typically has a Warrant Article for \$20,000 of funding per year to purchase  
350 properties.

351 Ms. Dionne noted the highlighted item for Old Stage Bridge Lighting of \$400 which had been  
352 moved to the Town's lighting budget but was still listed with nothing proposed.

353 Ms. Dionne noted the highlighted item for Tuition Reimbursement. Ms. Dionne is interested in  
354 applying to UNH to get her Master's Degree in Environmental or Civil Engineering. Her  
355 employment agreement allows tuition reimbursement up to 50% and believes it would need to be  
356 a line item in the department's budget. Ms. Dionne noted some of the undergraduate classes that  
357 were required she would pay for herself. The first step is to get approval from the Conservation  
358 Commission and then the Town Manager.

359 **MOTION:** Vice-Chair Renaud motioned to agree with the proposed 2020 budget.

360 **SECOND:** Ms. Shaw seconded the motion.

361 **VOTING:** 6-0-1 (with Chair Diener abstaining) **MOTION PASSED**

362 **MOTION:** Vice-Chair Renaud motioned to support tuition reimbursement for the Conservation  
363 Coordinator for \$6,000 per year up to three years with terms to be worked out with Town  
364 Manager.

365 **SECOND:** Ms. Swank seconded the motion.

**Hampton Conservation Commission**  
**Meeting Minutes**  
**Tuesday, June 25, 2019**

366 **VOTING:** 6-0-1 (with Chair Diener abstaining) **MOTION PASSED**

367 6. Cranberry Lane – no parking signs

368 Ms. Dionne noted invasives were recently removed in the area on Cranberry Lane near 1019  
369 Ocean Blvd which opened up a pocket near the wetland which people are now parking in the  
370 shoulder. Ms. Dionne would like to send a letter to the BOS to get no parking signs.

371 Chair Diener recommended someone go to the meeting to inform them this is the issue and why  
372 we are concerned. Ms. Dionne will attend the meeting.

373 7. NH Liquor Commission offering land around facilities to NHDOT

374 Ms. Dionne advised the State is looking to dispose of land near 95 North and 95 South, a  
375 combined three parcels totaling 27 acres. It has already been offered to DOT. Should DOT not  
376 want it, it would next be offered to municipalities. Ms. Dionne indicated she did not know what  
377 the price would be but could send a letter of interest.

378 **MOTION:** Vice-Chair Renaud motioned to submit a letter of interest.

379 **SECOND:** Mr. Tilton seconded the motion.

380 **VOTING:** 6-0-1 (with Chair Diener abstaining) **MOTION PASSED**

381 **VI. Old Business**

382 1. Re-paving existing driveways and parking lots

383 Ms. Dionne questioned when repaving should trigger a permit if, for example, it were in the  
384 same footprint with 1.5” overlay at the same grade.

385 **MOTION:** Ms. Swank motioned to not require a permit with up to 2” of overlay for a  
386 driveway not expanded and within in the same footprint.

387 **SECOND:** Ms. Wrobel seconded the motion.

388 **VOTING:** 6-0-1 (with Chair Diener abstaining) **MOTION PASSED**

389 2. Schedule a Town Forest Committee meeting

390 3. 2019 projects and goals – tabled

391 4. CHAT update - tabled

392 **VII. Conservation Coordinator and Chair Update**

393 Ms. Dionne reported a successful clean-up and recommended alternating year to year from  
394 removal of invasives and trail work.

395 **VIII. Treasurer’s Report**

396 **IX. Adjourn**

**Hampton Conservation Commission  
Meeting Minutes  
Tuesday, June 25, 2019**

397 **The next meeting will be on July 23<sup>rd</sup>.**

398 **MOTION:** Mr. Tilton moved to adjourn the meeting at 9:43 PM.

399 **SECOND:** Ms. Shaw seconded the motion.

400 **VOTE:** 6-0-1 (with Chair Diener abstaining)

**MOTION PASSED**

401

402 Respectfully submitted,

403 Nancy J. Hoijer

404 Recording Secretary