

Note: Draft minutes are subject to corrections, additions and deletions.

May 20, 2019

PRESENT: Rick Griffin, Chairman  
Jim Waddell, Vice-chairman  
Rusty Bridle, Selectman  
Regina Barnes, Selectman  
Mary-Louise Woolsey, Selectman  
Frederick Welch, Town Manager

Note: Selectman Barnes not at table.

7:00 PM Public Meeting

SALUTE TO THE FLAG

## I. Public Hearing

1. RSA 31:95-b,III (a) to take testimony from those who wish to be heard concerning the following: To apply for, accept, and expend unanticipated monies in amounts of \$10,000 or more from the following in 2019: National Fish and Wildlife Foundation Coastal Resilience Grant and Great Bay Resource Protection Partnership – Land Protection Transaction Grant.

Mr. Welch explained the opportunity to be able to apply for these grants for resources for flood protection and departments are ready to file providing board approval.

Chairman Griffin opened comments to the public, there being none, brought to the table for discussion. Sel. Woolsey asked who is sponsoring this. Mr. Welch answered the National Fish and Wildlife Foundation, a national organization. It is state recommended. Sel. Woolsey asked about other communities applying and the ease of working with the grants. Mr. Welch said his understanding is several communities and the grants are easy to work with. This is a new grant. Mr. Welch explained the procedure of accepting the grant.

Selectman Jim Waddell MOTIONED to APPROVE RSA 31:95-b,III(a), for the purpose of complying with the provisions of RSA 31:95-b, III SECONDED by Selectman Bridle.

VOTE: 4-0-0

Selectman Woolsey MOTIONED to Close the Public Hearing at 19:03, SECONDED by Selectman Bridle.

VOTE: 4-0-0

## II. Public Comment

Greg Grady, 120 King's Highway to speak on behalf of the Hampton Beach Village District and the Annual Masters Sand Sculpting Competition. He asked for support of the event, from

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DPW and the loan of 500 feet of fence, and public and police awareness of the event. He stated the Fire Dept. has been on call for water if needed and he thanked the Board for past support. He stated some of the event information and it is all on the hamptonbeach.org website. Chairman Griffin thanked Mr. Grady and stated the information will be mentioned at all meetings.

### III. Announcements and Community Calendar

Selectman Waddell announced the state park meeting on Weds. May 22. He also offered an update on the Cable Renewal Committee. The contract runs out on 2021. The committee has received the survey input and are now having the legal dept. look at the contract due to so many changes in federal law and Comcast. There is no decision on the franchise fee and he stated this all takes time.

Selectman Bridle mentioned the passing of former Fire Chief Paul Long with condolences to the family.

Note: Selectman Barnes now at the table.

Selectman Barnes announced the Post 35 Memorial Day Celebration on Monday the 27<sup>th</sup>, at the beach (at the statue), and the parade is at 11.

Chairman Griffin mention the Tow Truck Parade and said it was fun with a few people mentioning complaints. He also stated someone asked about permits. He stated it was very positive overall.

### IV. Approval of Minutes

#### 1. April 1, 2019 Non-public session Corrected

Selectman Woolsey MOTIONED to APPROVE the Corrected Non-public session Minutes of April 1, 2019 SECONDED by Selectman Waddell.

VOTE: 5-0-0

#### 2. April 8, 2019 Public session Corrected and Non-public session

Selectman Woolsey MOTIONED to APPROVE the corrected Public session and Non-public session Minutes of April 8, 2019 SECONDED by Selectman Waddell.

VOTE: 5-0-0

#### 3. April 15, 2019 Public session Corrected and Non-public session

Selectman Woolsey MOTIONED to APPROVE the corrected Public session and Non-public session Minutes of April 15, 2019 SECONDED by Selectman Barnes.

VOTE: 5-0-0

#### 4. April 22, 2019 Public session additions and Non-public session

Selectman Barnes MOTIONED to APPROVE the Public session and Non-public session minutes of April 22, 2019 SECONDED by Selectman Woolsey.

VOTE: 4-0-1(Bridle)

#### 5. May 6, 2018 Public and Non-public Sessions

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Discussion on a correction regarding a motion. Selectman Bridle stated a change with regards to his comment about good report, good plan, adding that he also stated it was too bad they didn't have that information before the March meeting. Chairman Griffin stated he was not at the meeting.

Selectman Waddell MOTIONED to APPROVE the Public session and Non-public session minutes of May 6, 2019 SECONDED by Selectman Woolsey.

VOTE: 3-0-2(Griffin, Barnes)

#### V. Consent Agenda

1. 2019 Veterans Credits and Exemptions: Renewals: Bilodeau, Family Revocable Trust, Doubek, Thomas J., Doubek, Judith A., Homan, Genevieve
2. 2019 Elderly Credits: New: Viola, Judith A.
3. Letters of No Objection: Finestkind Brewing LLC, Pizzeria 339
4. Mobile Food Truck Hawkers and Peddlers License – Burrito Betty's
5. Verizon Pole Petition License – 27 Dumas Avenue
6. Heritage Commission Appointments: James Metcalf, John Wrobel
7. USS Virginia Committee Appointments: Tracey McGrail, Ute Pineo, Lollita Wilson
8. HBVD 19th Annual Hampton Beach Master Sand Sculpting Classic assistance request

Selectman Woolsey MOVED to APPROVE the Consent Agenda SECONDED by Selectman Bridle.

VOTE: 5-0-0

Sel. Woolsey asked if there was a cap on the number of Hawkers and Peddlers licenses for food trucks and Chairman Griffin stated this was for a private party at a hotel and Mr. Welch added it was a set location.

#### VI. Appointments

1. NH Dept. of Safety - Homeland Security & Emergency Management (HSEM): Director Harper, Planning Chief Fallon, Assistant Planning Chief Welch, Hazard Mitigation Officer Alexx Monastiero, Hampton's HSEM Field Representative Heidi Lawton
  - a. Hazard Mitigation Flooding Grants

The planning chief Fallon Reed introduced herself and her assistant Whitney Welch seated at the table and their associates, Hazard Mitigation Officer Alex Monastiero, and Hampton's HSEM Field Representative Heidi Lawton and Director Harper. Ms. Reed stated that Whitney had a presentation and that the board and the public have handouts available. Ms. Welch mentioned the three parts to her presentation and Selectman Griffin suggested listening to the whole presentation, with questions at the end.

Ms. Welch presented what FEMA deems hazard mitigation and that this funding is for natural causes. There are three programs under HMA: Hazard Mitigation Grant Program, Pre-Disaster Mitigation, and Flood Mitigation Assistance. She discussed the three plans and their specifics. She discussed eligible activities for all three and the eligible sub-applicants. She also presented a listing of percentages of funding and cost share. She then stated eligibility requirements. She presented a timeline for all the programs. She listed a number of application elements. She highlighted cost effectiveness and cost review. She went on to discuss EHP review and compliance for the programs. She discussed another component being

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consideration of floodplain management and protection of wetlands. She discussed structure elevation and all eligible costs, and the additional application elements for that. She then discussed project closeouts. There are two types of property acquisition, demolition and relocation, and she listed the addition application elements for those. She then discussed project closeout. She stated contact information is in the handouts.

Ms. Reed made a clarification as to the town doing the application for the resident. She stated the Town of Plymouth as an example. Ms. Welch stated what funding is currently available.

Chairman Griffin asked if there were questions. Sel. Woolsey mentioned communities that constantly flood and flood insurance required by the federal government. Ms. Welch stated they don't deal with insurance and did not feel comfortable speaking to such. Sel. Woolsey asked about dredging the harbor. Ms. Welch stated again, not their jurisdiction. Sel. Barnes asked if the presentation is available electronically and the answer was yes. She asked if Rockingham County is eligible and the answer is the entire state is and she also asked if Hazardous Mitigation Grant Program is a state program and the answer is it is and the other two discussed are national. Sel. Waddell thanked them for the well done presentation. He asked if the applications can be done after work is done. The answer is no. He asked about funding and Ms. Reed stated the variables on approvals and amounts. Ms. Welch discussed the review program of the statewide grant. Mr. Waddell asked about getting the information out and Ms. Welch stated it is shared with Emergency Management. Chairman Griffin asked for clarification on multiple applications and Ms. Welch stated the best fit would be found. Sel. Bridle also stated it was a great presentation and thanked them. Chairman Griffin also offered thanks and asked how long they had been doing presentations. Ms. Welch highlighted Ms. Reed's experience. He also asked who the Emergency Management person was Mr. Welch stated the chief of police. He asked who is our flood plain administrator and Mr. Welch stated we don't have one person, it is all under Emergency Management. Ms. Welch mention Heidi Lawton who is our liaison. Chairman Griffin asked what a resident with much flooding should do. Ms. Welch mentioned a polling of flooded residents and/or a public hearing. Chairman Griffin asked for clarification on the application process and Ms. Reed outlined the town and resident involvement. He asked if there are more elevations or acquisitions and the answer was historically, more acquisitions. Sel. Waddell aske for clarification on elevation. The answer is raising the lowest floor about flood elevation. Ms. Welch stated residents with questions should contact town officials. Chairman Griffin asked about future changes and Ms. Welch said she foresees none. Sel. Barnes revisited seeing how many residents might be interested. Ms. Welch again mentioned a possible public hearing. Sel. Woolsey asked about reaching out to local planning boards, and the answer was yes, part of the overall process.

2. Donna Bennett, Tax Collector
  - a. Tax Deeding

Ms. Bennett stated that Vivian was with her in case filling in was ever needed. She asked if all had a binder and if she should go through the list. She discussed three items on the list.

Selectman Waddell MOVED to accept the Tax Collector's recommendations: **SECONDED** by Selectman Bridle.

Chairman asked for questions. Sel. Barnes had a comment on the great work getting such a small amount outstanding.

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VOTE: 5-0-0

Selectman Bridle MOVED to APPROVE and sign the TAX paperwork: SECONDED by Selectman WOOLSEY.

VOTE: 5-0-0

3. Stephen Falzone, Trustees of the Trust Fund
  - a. Quarterly update

Mr. Falzone presented the first quarter update, but through the end of April due to time issues. He stated the all the funds had a good run through April and the total value is \$22,185,054.00 and the investment gain was almost \$800,000.00. The rate was approximately 3.7 % across the board. He noted there will soon be a custodial change at Bearing Point. He mentioned the April markets being up and down with what is happening worldwide. Chairman Griffin asked for questions. Sel. Woolsey asked if he felt comfortable with the funds in all that, he stated yes, they are set up to generate income and they are. Sel. Barnes asked for a copy of report. It was stated it is online and would be given. Sel. Waddell asked if they should be concerned about the custodial position. Mr. Falzone stated he didn't believe so.

4. Kristi Pulliam, Finance Director
  - a. Monthly Financials

Ms. Pulliam reiterated the comments on the trustee report. Chairman Griffin acknowledge Ms. Pulliam's daughter in attendance with her.

She presented the monthly financials.

The month's total income was \$862,055. Of that total, motor vehicles came in at \$342,925; Interest on Taxes @ \$30,021; Building Permits @ \$28,884; Highway Subsidy @ \$63,469; Departmental @ \$43,484; Rye Sewer Agreement @ \$26,222; Real Estate Trust @ \$90,035 and the workers comp premium return mentioned above. The 2019 revenue is higher than 2018 revenue by \$306,118. There is one item that is making up the majority of this increase and that is \$224,914 from Primex as return on premiums.

On the expense side you will find that we are 30.57% spent or under budget by \$697,217 or 2.77%. Although this number may appear high to some it is actually right in line with where we normally are at this time of year. In April of 2018 we were under budget by \$727,688 and in April of 2017 by \$504,019. I feel that sometimes when you are dealing with numbers this big, it may be helpful to compare this under expenditure to a monthly household budget of \$5,500 and in doing so you would be under budget by \$152.

As you are all aware it is hard to analysis this budget on an annual basis due to many factors. One factor being the seasonality impact on many of the larger department's budgets. Some of the smaller budgets are impacted by annual and semi-annual payments that result in significant impacts on their budgets today that balance out as the year progresses. For these reasons I think it best to look at the bottom line for the big three departments to see how each of them is running. In the smaller departments by focusing on each line you can see pretty well how each of these departments is running.

Under Legal you will see that Outside Counsel Fees is at 111.35% and Legal Department as a whole is over target at 44.37%. Under General Government Buildings the Building Maintenance line is at 64.88% and Heating Fuel is at 49.39%.

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Personnel Administration is still over target but the gap is closing as the driving line here is the Bank Buy-Back Program, which as discussed in the past is a onetime expenditure in January. This gap is expected to continue to close as time goes on. I will remind the Board though that in the next two month's we have some retirements scheduled for employees with a significant pay out, which will come for the Employee Separation line in this section. The Police Department is under target by \$289,999. The Fire Department is under target by \$102,006. Public Works is under target by \$248,870. Fund 24, Recreation has a balance of \$230,994 with \$4,299 being granted in scholarships. Fund 25, Cable Committee has a balance of \$436,486. Fund 26, Private Detail has a balance of \$204,215. Fund 27, EMS has a balance of \$321,354. Wastewater System Development Charge, fees collected in 2019 total \$13,296 with a balance in this account of \$194,600. The Board has approved expenditures from this fund of \$95,491.

Chairman Griffin opened up questions. Sel. Woolsey mentioned Ms. Pulliam handles the money for the whole town and that the town is lucky to have her. Sel. Barnes agreed. She asked for clarification on the buyback program and Ms. Pulliam restated it is only once per year. She also stated the Fire Chief has said they will be upping manning levels starting this weekend, and they will be approving a cable payment later. She discussed HB616 with regard to its potential financial effect on Hampton, being roughly \$26,000.00. Sel. Waddell mentioned the default budget and departments cutting spending, with money not be extra. Ms. Pulliam agreed. Sel. Bridle stated his agreement a great job done and departments are asked not to spend extra due to default budget. Chairman asked if Ms. Pulliam is comfortable with how the budget is going so far and she stated yes.

5. Ed Tinker, MRI Assessor
  - a. 2019-01 "First Half" 2019 Property Tax Warrant

Mr. Tinker stated the amount of the warrant is \$28,767,418.00. He said this is the first half, based on last years tax rate. Sel. Woolsey asked about last year and Mr. Tinker said it was approximately \$27 million. He explained it generally goes up and that this year we will do a revaluation. She asked about a specific change and Mr. Tinker thought it was possibly due to permitting changes.

Selectman Woolsey MOVED to APPROVE the 2019-01 "First Half" 2019 Property Tax Warrant SECONDED by Selectman Waddell.

VOTE: 5-0-0

- b. 2018-2 Tax Collector Abatement (1) & 2018 Abatements (11)

Mr. Tinker discussed the abatements. The total is \$22,351.03. He stated three were denials and Sel. Barnes asked if there was a dollar amount on those if not denied. He did not have that. Chairman Griffin asked about the timing of the abatements. Mr. Tinker stated it was similar to the past.

Selectman Woolsey MOVED to APPROVE the 2018-2 Tax Collector Abatement (1) & 2018 Abatements (11) SECONDED by Selectman Waddell.

VOTE: 5-0-0

Sel. Barnes asked about HB 700. Mr. Tinker stated it was in regard to valuing utilities that service retail customers. It has been approved by the House and the Senate with word that the

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Governor will sign. He mentioned an Assessing Officers meeting on June 11<sup>th</sup>. He discussed the five year phase of the plan. Sel. Barnes asked about the 2018 valuation for Hampton. She asked about getting further information from Assessing once (if) the bill is signed. Mr. Tinker discussed the reporting issue of the utility valuing. Chairman Griffin asked for Mr. Tinker to be put on the agenda for the meeting after June 11<sup>th</sup> for further information.

6. Jason Bachand, Town Planner
  - a. Master Plan Initiation Sessions

Mr. Bachand discussed the master plan and the planning board work on it. He discussed state law requiring a master plan and that Hampton's is long overdue. The planning board is proposing holding Master Plan Initiation Sessions, at it's second meeting of the month beginning on June 19<sup>th</sup>. He discussed who would be attending. Mr. Bachand has asked Rockingham Planning Commission to attend the first session to provide an overview, and discussed what the sessions are looking to accomplish. Sel. Woolsey asked if the meetings will be televised, and Mr. Bachand answered they are at the regularly scheduled planning board meetings, so yes. Sel. Barnes asked about a steering committee. Mr. Bachand explained the board representative meetings were a beginning step and that would happen after. They both discussed the need for the public being informed. Sel. Barnes asked about the Capital Improvements Committee, he and Mr. Welch stated it is still being worked on.

7. Jamie Sullivan
  - a. Solid Waste & Recycling Study Committee

Mr. Sullivan stated he was here to appoint the trash committee that has been put together. He added one name to the list that was on the agenda, Mr. Jake Fleming. He asked the board decide how many they wanted on the committee and what they would like them to do. Chairman Griffin asked for his recommendations. Mr. Sullivan recommended that all who expressed interest should be appointed to the committee. He also asked what role he should take. Chairman Griffin stated he would like him to moderate, and said he was looking for input to go to the town warrant procedure and would need recommendations sometime in October. He stated they are not looking for a mandate, but what conditions should be in place. He stated the need for specifics and fairness.

Sel. Woolsey stated there should be a Selectman on the committee and she volunteered. She also thinks a focus should be the waste from the state park. Chairman Griffin asked if someone from the state has expressed interest in the committee and Mr. Sullivan said no. He stated that he believes that issue is not what this committee is about and that he does not believe a selectman should be on it. He believes they will have their input after the committee findings. Sel. Woolsey disagreed and Sel. Waddell suggested a motion and vote. Sel. Woolsey thought Article 8 of the town warrant should be looked at. Chairman Griffin asked her is she had a motion. Sel. Barnes asked for more discussion before a motion. She mentioned the need for the board to be get informed along the way, and that she agreed the committee looks like a good representation. Mr. Sullivan stated there would be no problems with updates, and that information will most likely be back and forth between the board and the committee with guidance being critical. Chairman Griffin and Mr. Sullivan discussed that warrant articles for the town to vote on will most likely be the outcome.

Sel. Waddell agreed Mr. Sullivan should moderate and that the number on the committee should be an odd number, with Mr. Sullivan possibly being a voting member. He stated RSA's

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should be looked at and what is the town's ability to collect trash. He asked about televised meetings and Mr. Sullivan said that had not been decided yet. Sel. Waddell said that it would be a good idea. Sel. Bridle agreed and also said Mr. Sullivan should be a voting member. Chairman Griffin asked if the procedure would be the committee breaking into groups and Mr. Sullivan stated no. Chairman Griffin asked about how many meetings and the timing of them. Mr. Sullivan stated he thought once or maybe twice a month. Sel. Woolsey stated an area that needs to be addressed is commercial businesses that pay to get rid of their waste. Sel. Barnes reiterated that this is one committee for all town waste, and mentioned the Waste Management contract up in 2020 and this is perfect timing noting the possible bidding process. Mr. Sullivan stated he thought the contract issue was a separate piece. Chairman Griffin stated he felt the trash for commercial and condos are separate. There was more discussion of businesses.

Selectman Bridle MOVED to APPROVE the Appointments to the Solid Waste & Recycling Study Committee, adding Mr. Fleming and Mr. Sullivan and to make the final date November 1<sup>st</sup>, SECONDED by Selectman Waddell.

There was further discussion about the motion, the date, and what is expected, and the baseline to start from, along with prior warrant articles that involved the subject in the past. Mr. Sullivan mentioned the legal department looking at it as well.

- i. Appointments: Paul Morin, Norman Silberdick, Frank Healey, Ute Pineo, William "Skip" Sullivan, Helen McIntyre, Mary Broderick, Dave Hartnett, David Morrison, Mark Longstaffe, Tom McGuirk, Alicia Xanthopoulos, Julie Glover, Jake Fleming

VOTE: 5-0-0

## VII. Town Manager's Report

1. The first session of the Household Hazardous Waste Collection will be Saturday, June 1<sup>st</sup> from 8AM to 12 Noon at the DPW facility, 1 Hardardt's Way. Please see on-line instructions for the disposal of and type of materials.
2. The construction of the new Kids Kingdom will not take place until late in August due to replacement construction of the culverts in and around the general area of the playground. The delay is due to safety concerns of the children during the construction.
3. The Fire Department has posted the date for the exam to fill the Captain position. Only individuals who have completed the probationary period for Lieutenant by June 1<sup>st</sup> are eligible for take the exam.
4. The Dept. of Natural and Cultural Resources (DNCR) formally DRED)) has notified me that they are working on the JOP for the Beach. One item that they would like to return to the document is the termination clause that was previously removed, replacing that clause will allow for quicker approval by the State. The document is under review and we will be notified of any other items of concern.
5. Public Works is awaiting a meeting with the beach crews to determine if a new suggested process can be used to remove the sand from the beach cleanings. The meeting cannot take place until sweepings start, that may be as late as May 28<sup>th</sup>.
6. Aquarian projects that the installation of the new water main on Church Str. can begin as early as May 14<sup>th</sup>. Mr. Welch stated possibly this week. Installation of the new

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- water main on the east side of Route 101 is awaiting the issuance of a State DOT permit. We understand that work will progress through the summer, once the permits are issued by State and Federal agencies. Please be careful on Church Street.
7. A public hearing will be held by the State in the Selectmen's Meeting Room on June 4<sup>th</sup> at 7 PM on Aquarion's request for the ground water withdrawal permit for Well 22.
  8. We have been notified about the possibility of the harbor being dredged.
  9. We have been contacted by the US Dept. of Commerce asking us to participate in the construction of the new program for the bureau of the census.
  10. It is Public Works week and there is a food drive taking place, with a truck in the lobby of the Town Office for donations.
  11. The board should review certain legislation that is current. One piece is a proposed income tax, along with Senate bill #36 and HB616
  12. The Hampton Beach Area Commission is meeting on May 23<sup>rd</sup> in this room.

Sel. Woolsey asked about problems logging on to the town website. Mr. Welch stated the issues are coming from outside our website and it is being corrected. He also stated the current issue with robocalls. Sel. Barnes asked if Aquarian would be working over Memorial Day weekend. Mr. Welch did not know, he has little information from them. He was not fully aware of where they stand permit wise. Sel. Barnes offered to send out an email regarding the financial impact of Hampton with regard to HB616. She also had a question regarding DOT installing a camera at the 101 Landing Rd Way. Mr. Welch stated there are 4 or 5 there, but are not positioned yet. She also asked Mr. Welch's opinion of the JOP termination clause addition. He stated it does not harm.

Sel. Waddell mentioned the work on Church Street and a Mr. Peter Tilton asking him about police having wands (stop and slow) there, rather than just a hand, due to sun glare. Sel. Bridle stated the state of Church St. being less than a Class 6 dirt road, asking if something can be done for summer travel. Mr. Welch said that would take a lot of asphalt that would then be dug up again, not cost effective, not enough money, and the settling of the road. He will speak to Public Works to see if anything can be done.

Chairman Griffin asked if the permits were in place for the tow truck parade. Police Chief Sawyer came to the podium and stated he believed so. He will double check with DOT. He mentioned all the positive comments he read on social media regarding the event. He stated the event gets bigger every year.

## VIII. Old Business

### 1. SAU 90 Channel 13 Funding request

Present are Mr. Lunney, Business Administrator, and John Judson of 951 Ocean Blvd. They are requesting \$255,000.00 from the cable fund. Mr. Judson stated the money will be used to make the Hampton Academy camera ready. Sel. Waddell stated the money would come from the cable fund which is the franchise fee, which is to support PEG, (Public Education & Government) channels. Chairman Griffin asked about Winnacunnet and Mr. Judson restated, Hampton Academy. He also asked about them asking for future money requests and they stated, none that they are aware of. Sel. Woolsey asked the cost of renting the school for

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deliberative session. Mr. Welch stated several thousand dollars. Sel. Woolsey stated that having been on the renovation committee, the funds should have been asked for then. Sel. Waddell spoke to that as he was also on the committee. He said at that time, it was discussed that funds would be available from the cable fund. Mr. Lunney discussed all of the financial challenges of the project. Sel. Woolsey brought up her concerns with channel 13 content. Sel. Barnes discussed her issues with the request of funds. She stated the negative comments regarding comcast and Ch 22 and the franchise fees that are paid. She also stated the community center at the school will be available for use.

Sel. Bridle started a motion and Chairman Griffin had comments before that. He discussed the future of franchise fees, with regard to the high cost of Comcast.

Selectman Bridle MOVED to APPROVE the SAU 90 Channel 13 Funding request SECONDED by Selectman Waddell.

VOTE: 4-1(Woolsey)-0

Chairman Griffin asked for any other old business, he asked Sel. Barnes about something she was going to bring up in new business and he asked for it here.

Sel. Barnes discussed her recusing herself from the Aquarian discussions. She only feels comfortable discussing matters that are public at this time. Atty. Gearreald stated that position fits with the boards' ethics policy. Chairman Griffin asked him about participating in discussion if you are abstaining. He stated the person should make known they are abstaining up front, before discussion. Chairman Griffin questioned about other boards. Atty. Gearreald stated other boards may and should adopt the boards' ethic policy, but it is not mandatory. Chairman Griffin asked Mr. Welch to obtain information on which boards do or don't. Sel. Barnes clarified what to do in her position when Aquarian comes in. She also clarified with Atty. Gearreald her email situation regarding confidential Aquarian information. Chairman Griffin clarified how to find email contact information for Selectmen. Sel. Waddell said email issues may be computer issues, not just email.

Sel. Barnes asked about free precinct lot parking for the Navy crew. She asked about free Island Path parking for beach employees. Chief Sawyer stated there was no interest, no applications. She made a suggestion of free parking in Island Path for residents. Chief Sawyer is researching a discounted app program that Portsmouth uses and he said to possibly revisit when he has completed that. Chairman Griffin asked about last season's app and Chief Sawyer said that was a space locator only, not a payment process. He will be back with research findings on the app process.

## IX. New Business

Sel. Barnes brought up the trash budget figures and asked they be presented to the committee as soon as possible. The general discussion was that Ms. Pulliam was getting it to them tomorrow.

Chairman Griffin asked about forecasting revenue windfalls in the future. Mr. Welch stated forecasting is done using building permits with regard to future valuation for the town. Chairman Griffin stated that information would be helpful to voters for upcoming budgets, whether or not more money is available. Mr. Welch stated that is the case every year. Sel. Woolsey commented on the need for more services when that occurs.

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1. Bid 2019-001 Grinding and removal of Brush, Log wood, & Wood chips - Purchasing Policy Waivers §718-3A, §718-4 B(1)&(2), §718-5.1

Mr. Welch asked the waiver not be given. The amount of the bid exceeds money available.

Selectman Waddell MOVED to NOT APPROVE the Bid 2019-001 Grinding and removal of Brush, Log wood, & Wood chips - Purchasing Policy Waivers §718-3A, §718-4 B(1)&(2), §718-5.1 SECONDED by Selectman Woolsey.

VOTE: 5-0-0

2. Bid 2019-002 Ejector Trailer - Purchasing Policy Waivers §718-3A, §718-4 B(1)&(2), §718-5.1

Mr. Welch stated the recommendation of this passage and awarding the bid to the lowest bidder.

Selectman Woolsey MOVED to APPROVE the Bid 2019-002 Ejector Trailer - Purchasing Policy Waivers §718-3A, §718-4 B (1)&(2), §718-5.1 SECONDED by Selectman Bridle.

VOTE: 5-0-0

3. Agenda items deadline

Chairman Griffin stated people are asking for an earlier deadline to have more time to get information. There was general discussion on what was better.

On MOTION of Selectman Barnes, to change the agenda deadline to Tuesday at 5:00pm. SECONDED by Chairman Griffin.

VOTE: 2-3-0

(For: Barnes, Griffin, Oppose: Waddell, Woolsey, Bridle) Motion Fails

4. Private Well Testing by NHDES

Sel. Barnes asked if they are still testing private wells. Mr. Welch stated he was under the impression that Aquarian was doing the testing and the state was paying for it. Atty. Gearreald stated it was the other way around. Atty. Gearreald stated results were mixed. Sel. Waddell will check with Aquarian for an update.

On MOTION of Selectman Bridle, SECONDED by Selectman Woolsey unanimously by roll call (5-0) to go into a non-public session at 9:44 PM under RSA 91-A:3,II(a)&(c).

VOTE: 5-0-0

9:44 PM Non-public Session RSA 91-A:3,II (a) & (c)

PRESENT: Rick Griffin, Chairman  
Jim Waddell, Vice-chairman  
Rusty Bridle, Selectman  
Regina Barnes, Selectman  
Mary-Louise Woolsey, Selectman  
Frederick Welch, Town Manager  
Mark Gearreald, Town Attorney  
Richard Sawyer, Police Chief

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[Minutes Sealed]

At 10:15 PM, a MOTION was made by Vice Chairman Waddell, SECONDED by Selectman Bridle to leave the non-public session, which was approved unanimously (5-0-0).

At approximately 10:16 PM, back in Public Session, Selectman Bridle moved to seal the minutes of the Non-Public Session, SECONDED by Vice Chairman Waddell on the basis that disclosure of these minutes could jeopardize the actions to be taken and affect reputations.

This motion to seal the minutes passed unanimously (5-0-0) by roll call vote.

X. Adjournment

At 10:17 PM, the Selectmen adjourned the Public Session on MOTION of Selectman Bridle, SECONDED by Vice Chairman Waddell, which passed unanimously (5-0-0).

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Rick Griffin, Chairman  
for the Board