

Hampton Heritage Commission
Draft Meeting Minutes 5/12/2022

Call to order 6:59 P.M.

Salute to flag was conducted by Chairwoman Ann Carnaby.

Commissioners Present:

Ann Carnaby

Christine Bushway

Jim Metcalf

Erica DeVries

Chuck Rage

Members of the Public Present:

Betty Moore

Meeting was held in the Selectmen's Meeting Room of Hampton Town Hall.

Approval of April 21, 2022 Minutes

Commissioner Bushway moved that the minutes be accepted. Commissioner Carnaby seconded. The vote to accept was 3-0-2 with Commissioners DeVries and Rage abstaining.

General Discussions

A number of items were touched on (no votes taken):

1. Regarding agendas, if any Commissioner would like a topic placed on the agenda, the Chair should be so notified and the item may be added.
2. Minutes must document votes taken including the motion, the individual moving the question, the second, and the results of the vote.
3. Commissioners were cautioned to avoid having more than two parties on an email exchange. If a commissioner wishes to distribute information to more than one other commissioner, the Chair should be requested to make that distribution. Do not "reply all".
4. Chairwoman Carnaby suggested that a liaison be established with the Hampton Historical Society (HHS). Commissioner Metcalf suggested it be a member of the HHS Board of Trustees. Ms. Betty Moore was endorsed by consensus for that role; however, on an *ad hoc* basis, anyone designated by HHS would be acceptable to the Commission.
5. Chairwoman Carnaby circulated a contact sheet for the use of commissioners.

Programs

1. Historic House Marker Project update

Commissioner Bushway reported on her investigation of local craftsmen who could provide markers given the passing of Mr. Robert Leonard, our previous contractor. Two sources have been identified: Signs Now (Pelham, NH) and Lincoln Signs (Lincoln, NH). Quotes have been requested from both potential vendors. Commissioner Metcalf referred to feedback from the New Jersey vendor recommended by Mr. Leonard's family as having taken over his business that had been sent to all commissioners by email. Based on that feedback and further discussion, it was decided by consensus not to pursue that source further. It was noted that markers will be more expensive than with Mr. Leonard, and a brief discussion ensued regarding potential for Town subsidy. Or ordering markers in "batches" to reduce cost. No votes were taken.

2. Blacksmith Shop preservation

Commissioners DeVries and Carnaby both noted the poor condition of the structure. Commissioner DeVries will continue to investigate with Public Works and potential contractors to determine what, if anything, can be done by way of preservation. No votes were taken.

3. Hampton Historical Society (HHS) Interpretive Sign Kiosk update

Commissioner Metcalf reported on the status of HHS's acquisition of two interpretive sign kiosks for the HHS Tuck Museum property. As noted in previous minutes, the NHDOT has stipulated in the Hampton Harbor Bridge MOA that if an interpretive sign template is defined by the Town, they would take that template into consideration when creating the kiosks associated with the bridge history to be displayed on state property near the bridge. A motion was made by Commissioner Bushway (seconded by Commissioner Rage) that a letter to NHDOT should be drafted by Commissioner Metcalf to be signed by the Chair which would describe the "template" of the final, approved HHS design as our recommendation for that application. The letter needs to be sent to NHDOT by June 1, 2022. The vote was 5-0-0 to prepare and send the letter as discussed.

Looking Forward

A number of goals and questions of Commission function were discussed and tabled. No votes were taken.

Adjournment

Commissioner Metcalf motioned for adjournment at 8:35 PM. Commissioner Bushway seconded the motion. The vote was 5-0-0 to adjourn.