

**HAMPTON PLANNING BOARD**

**DRAFT MINUTES**

**May 19, 2021 – 7:00 p.m.**

**PRESENT:** Tracy Emerick, Chair  
Fran McMahon, Vice Chair  
Anne (Tocky) Bialobrzkeski, Clerk  
Ann Carnaby  
Alex Loiseau  
Jason Bachand, Town Planner  
Laurie Olivier, Office Manager/Planning

**ABSENT:** **Keith Lessard**  
**James Waddell, Selectman Member**

**I. CALL TO ORDER**

*Due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic, and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, in order to properly ensure the safety of the public and that of several of the Board members who are within the CDC guidelines needing to take special precautions, this body is authorized to meet electronically. Please note there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Emerick is confirming that the Planning Board are: Utilizing a teleconference service for this electronic Meeting. The Public may join the teleconference by calling **1-857-444-0744** and using the code **156034**. If anyone has a problem, please call **603-929-5805**.*

Chairman Emerick commenced the meeting at 7:00 p.m. by leading the Pledge of Allegiance and introducing the Planning Board members. Ann Carnaby was home alone. Jim Waddell was home alone (dropped off call). Everyone else is in the Selectmen's Meeting Room. Jason Bachand and Laurie Olivier are in the Selectmen's Meeting Room.

It was noted the applicant for 144 Ashworth Avenue, 6, 8 & 10 Riverview Terrace, and 6 Johnson Avenue wishes to continue to the July 7, 2021 meeting.

**MOVED** by Mr. McMahon.

**SECOND** by Mr. Loiseau.

**ROLL CALL VOTE: 5 – 0 – 0**

**MOTION PASSED.**

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## II. ATTENDING TO BE HEARD

### Master Plan Steering Committee

1. Public Comment (relating to Master Plan)
2. Resilience Planning & Design – Consultant for the Phase II Comprehensive Update
  - a. General Update (mapping, existing conditions review, etc.)
  - b. Demonstration of Draft Master Plan Website
  - c. Outreach and Engagement Plan
  - d. Next Steps
3. Steering Committee Membership

Frank Deluca was on the line. Brian Warburton is present in the Selectmen's Meeting Room.

Liz Kelly, Resilience Planning and Design gave an update. They are deep into the mapping. Multiple firms are involved. They meet regularly. Timeline (by July) was discussed.

Tocky asked about the person who is handling the data. Ms. Kelly said Zach (Brohinsky) is the GIS Analyst. He is working most closely with the data. Tocky asked if by the end of the meeting will we know how the team is set up. How many seasonal rentals are in Town now as opposed to year-round (data). We will get information before the July meeting. Housing, natural resources, etc. all will get discussed. Tocky asked if there is a time or opportunity for people who might have questions that could be helpful. Specific to Hampton. **Ms. Kelly said they could do something like that for the June meeting.** Pressing issues can be submitted. Tocky wants a window where they can weigh in before the report is finalized. Ms. Kelly said probably July.

Mr. Bachand identified the Steering Committee members on the line: Barbara Kravitz, Sharon Raymond, Frank Deluca and Jay Diener are all on the line. Chuck Rage is present in the Selectmen's Meeting Room as is Brian Warburton.

Ms. Kelly said if there are issues between now and July; send them to Resilience Planning and Design.

The Master Plan website was discussed. Ms. Kelly said everyone will receive the link to the website. You can look at everything on your own computers.

There will be a link sent out tomorrow. A draft website has been set up. Social Pinpoint. The website will evolve over time. Information will be fixed before it goes live. Provide any changes to Mr. Bachand/Planning Office.

Sections were discussed. Tabs can be put at the top of the website page. People concurred. Adding people to the email list was discussed. People can sign up on the website. The municipal email list will be used also.

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Phase II is a continuation of the Milone and MacBroom work (Vision and Coastal sections).

An FAQ section is added. There will be a clear area for draft documents for people to review. Resources will be added from the first/prior Master Plan document. They will be migrated onto the webpage.

People can contact Mr. Bachand's phone number and the "Plan Hampton" Gmail address linked to the page as well. We can link to the Town Facebook page. We can also use YouTube. Little videos can be added with a tab.

Email ideas to Mr. Bachand and they will be sent to the new Gmail account.

Ms. Kelly said photos can be swapped out. If we have other photos, send them to them (Resilience).

Mr. Warburton discussed the SAU 90 website. He likes their smack in the middle "Menu". Hit the drop down button and everywhere one wants to go is easy to find. Meetings are broadcast on the channel and YouTube.

Tocky asked about how many tabs would there be. It would be good to have 4 to 6 per Ms. Kelly. Ms. Kelly discussed ease of navigation.

Mr. Rage asked about contacts. Who to call, where to find a phone number. It could be a drop box feature. Make it more out front. Have a "Contact Us" tab.

Mr. Loiseau likes it all. Going to social media links. He wants to see that utilized. He discussed a Facebook page—it's where he goes to get election results, etc; he goes to the In the Know (Facebook page). That's where people get information now. We could create a new page. People can come in and comment on the Facebook page. Moderation is important per Mr. Loiseau. You can see comments if people want to post them. Ms. Kelly needs to check on customizing it. Ms. Olivier asked if a link can be added in to the In the Know Facebook page rather than creating a new Facebook page.

Ms. Kelly discussed the outreach plan.

Tocky asked if we talk about this before it happens. In the Know Hampton was discussed. It would direct people to the website.

Mr. Warburton said In the Know is the site to go on. It is very professional.

Mr. Diener said we can connect it to the In the Know page.

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Ms. Kravitz discussed - be mindful that the website has to be easy for Hampton. Simplicity is key. Think of what residents need.

Mr. Emerick thanked Ms. Kelly and said we look forward to next month.

The Steering Committee membership list was discussed by Mr. Bachand. He reached out to SAU 21 – still not sure who the representative will be. The last Steering Committee meeting topic of attendance was discussed. The Zoning Board has not even elected officers yet per Tocky.

**III. CONTINUED PUBLIC HEARINGS**

**20-060 144 Ashworth Ave; 6, 8 & 10 Riverview Terrace & 6 Johnson Ave**  
*(continued from April 7, 2021)*

Map: 293 Lots: 65, 66, 73, 2 & 71

Applicant: Zoo Property Management, LLC & Albert Fleury

Owner of Record: Same

Site Plan: Merging of lots 66 and 73 to expand the existing restaurant (Wally's Pub). New four-season addition to include additional bathrooms, additional dining space & abundance of air flow for patrons.

*Note: Waiver Request: Section V.E. Detailed Plans was denied by the Planning Board on April 7, 2021.*

(Earlier in the meeting, the Board voted to continue the above application to July 7, 2021.)

**IV. NEW PUBLIC HEARINGS**

**V. CONSIDERATION OF MINUTES of May 5, 2021**

**MOVED** by Mr. McMahon.

**SECOND** by Mr. Loiseau.

**ROLL CALL VOTE: 5 – 0 – 0**

**MOTION PASSED.**

**VI. CORRESPONDENCE**

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**VII. OTHER BUSINESS**

Mr. Bachand noted that starting with the Planning Board's June 2<sup>nd</sup> meeting, we are returning to a full, in-person format. This is a reminder to the Board and to the public that it will be in-person in this room (Selectmen's Meeting Room) rather than by teleconference.

There may be room upstairs for people to wait if there is a large crowd, but we may need a monitor. Tocky asked if the Governor's order is all gone. It's on the decline per Mr. Emerick.

Mr. Emerick noted the CDC supersedes the rules. Mr. Bachand thinks the 18-person room limit has been lifted. Mr. Loiseau thinks all of it has been removed. Mr. Emerick said it's their call. We can coordinate, but can't babysit. The CDC says if you're vaccinated, you can do what you want. We follow CDC guidelines.

Members of the Board can call into meetings. The public cannot. They have to be in person.

**VIII. ADJOURNMENT**

Mr. Emerick adjourned the meeting.

**MEETING ADJOURNED: 7:45 p.m.**

Respectfully submitted,  
Laurie Olivier, Office Manager/Administrative Assistant

**\*\*PLEASE NOTE\*\***

**ITEMS NOT CALLED OR IN PROGRESS BY 10:00 P.M.  
MAY BE CONTINUED TO THE NEXT SCHEDULED MEETING**