

⌘ PLANNING BOARD & PLANNING OFFICE ⌘

The Planning Board and Planning office experienced many changes during 2004. In March, the Town re-elected long-time member Keith Lessard and new member Ken Sakurai. The Board reorganized by electing Robert Viviano as Chair, Tracy Emerick as Vice-Chair, and Mr. Sakurai as Clerk. The Board also said good-bye to long-time alternate Dan Trahan, as he moved out of town during the year. There were also changes in the Planning Department staff during 2004. Board Secretary Janine Fortini resigned her post at the end of the year. Although Janine was only with the Board for just over one and one-half years, her great enthusiasm and dedication will be missed. Mrs. Fortini provided critical support in the work of the Planning Board's subcommittee on Future Land Use. We all wish Mrs. Fortini well in her endeavors.

The Town is also saying good-bye to its first Town Planner, Jennifer Kimball. Mrs. Kimball has been with the Town for just over four years. She was responsible for overseeing the Town's Project Impact Grant, updating several sections of the Town's Master Plan, and creating the Planning Office. During her time with the Town she also saw the adoption and implementation of the Hampton Beach Area Master Plan. We wish Jennifer well and she will be greatly missed.

With that, the Board welcomed the Town's second Planner, John F. Harwood on December 1, 2004. Mr. Harwood brings to the town twenty years of planning experience, including employment at both Strafford and Southern New Hampshire Regional Planning Commissions. Welcome to Hampton, John.

In April of this year the Board adopted the Town's first Impact Fee. This fee, collected at the time of building permit application, is paid by applicants of new development. The fee is used to pay for new development's fair share of impacts to the public school system, and can be used to pay down the debt on improvements made in prior years. In 2004, the Town collected \$45,021 in Public School Impact Fees.

The Board continued its work on updating the Town's Master Plan, utilizing assistance from the Rockingham Planning Commission to complete an update to the Future Land Use chapter. The Board created the Future Land Use subcommittee in 2003, which continued to meet through 2004 in an effort to complete this important chapter. The Board anticipates adoption of this and the Community Profiles chapter in February, 2005.

Mrs. Kimball reported that the remaining two projects from the Town's Project Impact Grant were completed this past year. This included a drainage project near Bonair and Winnacunnet Roads to minimize localized flooding in the area, and the adoption of an All-Hazard Mitigation Plan, which was approved by the Federal Emergency Management Agency and makes the Town eligible for certain disaster mitigation grants.

In addition, the Planning Office worked with the Rockingham County Conservation District (RCCD) on a Coastal Zone Management Grant for the pre-construction engineering and planning for the Eel Creek restoration and stabilization project. The final report outlining stabilization steps was completed in July, 2004 and RCCD will continue to work with the Town on this project into December, 2005.

During 2004, the Board approved 6 subdivision applications, creating 10 new lots. The Board also approved 5 lot line adjustments and 14 site plans. The Board heard and approved 13 use change applications, 24 special permits, 8 condominium conversions and 4 parking lot applications.

The Planning Board generally meets on the first and third Wednesday of each month, with additional evenings when warranted. The Planning Office, the public's contact point for the Board is open from 9:00 AM to 5:00 PM, Monday through Friday. We look forward to working with you in 2005.

Respectfully submitted,

Robert "Bob" Viviano,
Chairman

⌘ CAPITAL IMPROVEMENT PLAN ⌘

In 1988 the Town of Hampton, through a Town Meeting vote, authorized the Planning Board to develop a Capital Improvements Plan (CIP). Article 36 read "To see if the Town will vote to authorize the Planning Board to prepare and subsequently amend recommended programs of municipal capital improvement projects of at least six years to aid the Board of Selectmen in their consideration of the annual budget, all as authorized by RSA 674:5-8". The article was passed by the Town and the CIP has been developed. RSA 674:5-8 verifies that the Planning Board can adopt a CIP as a tool, not as a budget. It maintains that the CIP is similar to the Master Plan in as far as it is a guide for planning the financial destiny of the Town – just as the Master Plan is a guide for planning land use.

The members of the 2004 CIP Committee were Thomas Gillick, Chairman; James Barrington, Town Manager; Brian Warburton, Citizen-at-Large; Eileen Latimer, Budget Committee; Francis McMahon, Planning Board; Michael O'Neil, Hampton Beach Village District; Ken Stiles, Hampton School Board; Christopher Singleton, Winnacunnet School Board; Rick Griffin, Selectmen. The Committee began its deliberations in June and finished in early November. Once again \$75,000 was adopted as the threshold capital item value. Committee consensus was that the only "major" capital program recommended for this year was on the matter of Fire Department space needs. We want to point out, however, that the Hampton School Board is studying a major renovation project for the Academy Junior High building with a projected estimate cost in the \$8 million range and we have shown this in the spread sheet which forms part of the report as beginning in 2007. The Committee urges the School Board to consider a year-round use community center as part of the project.

	2005	2006	2007	2008	2009	2010	2011
Town of Hampton							
Library							
Building Repair / Maintenance	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Library Sub-total	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Fire Department							
Fire Ladder Truck		\$ 206,535	\$ 206,535	\$ 206,535	\$ 206,535	\$ 206,535	
Ambulance Replacement		\$ 139,160		\$ 147,510		\$ 156,361	
Fire Alarm Truck			\$ 98,482				
Fire station upgrades	\$ 309,211	\$ 309,211	\$ 309,211	\$ 309,211	\$ 309,211	\$ 309,211	\$ 309,211
Technical Rescue/Special Hazards Unit				\$ 579,637			
Fire Sub-total	\$ 309,211	\$ 654,905	\$ 614,227	\$ 1,242,892	\$ 616,745	\$ 672,106	\$ 309,211
Recreation Department							
Athletic Fields	\$ 150,000	\$ 150,000					
Community Center		\$ 421,053	\$ 421,053	\$ 421,053	\$ 421,053	\$ 421,053	\$ 421,053
Recreation Sub-total	\$ 150,000	\$ 571,053	\$ 421,053	\$ 421,053	\$ 421,053	\$ 421,053	\$ 421,053
"Other" Town Issues							
Assessing Remeasure		\$ 675,000					
General Ledger Software	\$ 98,000						
"Other" Town Sub-total	\$ 98,000	\$ 675,000					
Public Works Department							
DPW Equipment replacement	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000
Sewer Plant							
Plant Maintenance & Upgrades	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Outfall alt. investigation			\$ 100,000				
Headworks Grit Conveyer	\$ 425,000						
WWTP Laboratory upgrade			\$ 125,000				
Possible Outfall relocation			\$ 468,000	\$ 468,000	\$ 468,000	\$ 468,000	\$ 468,000
CCT Baffles & Extension			\$ 75,000				

	2005	2006	2007	2008	2009	2010	2011
Sewer System							
Sewer Main repair/upgrades	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
Drakeside west sewers		\$ 164,211	\$ 164,211	\$ 164,211	\$ 164,211	\$ 164,211	\$ 164,211
Drainage System							
Scott Rd/RR Drainage		\$ 200,000					
Drainage Master Plan							
Projects	\$ 525,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
Buildings							
DPW Salt Shed				\$ 150,000			
Vehicle Wash/Truck Barn			\$ 250,000				
Highways & Roads							
Road Cap Improve. Fund	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000
Exeter Road reconstruction			\$ 400,000	\$ 400,000			
Winnacunnet Road upgrade					\$ 400,000	\$ 400,000	
Rehab Misc roads	\$ 100,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
Townwide sidewalk const	\$ 75,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Sanitation/Transfer St							
Packer	\$ 225,000	\$ 85,000					
Replace existing scale	\$ 97,000						
Additional Compactor			\$ 50,000				
Public Works Sub-total	\$ 2,567,000	\$ 2,099,211	\$ 3,232,211	\$ 2,832,211	\$ 2,682,211	\$ 2,682,211	\$ 2,282,211
TOWN TOTAL	\$ 3,199,211	\$ 4,075,169	\$ 4,342,491	\$ 4,571,156	\$ 3,694,009	\$ 3,850,370	\$ 3,087,474
Hampton School							
Technology upgrades	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000	\$ 210,000
Long term facility maint	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
H AJH Ventilation, Fire Alarm			\$ 248,000	\$ 595,000	\$ 595,000	\$ 595,000	\$ 595,000
Hampton School Sub-total	\$ 510,000	\$ 510,000	\$ 758,000	\$ 1,105,000	\$ 1,105,000	\$ 1,105,000	\$ 1,105,000
CURRENT TOTAL	\$ 3,709,211	\$ 4,585,169	\$ 5,100,491	\$ 5,676,156	\$ 4,799,009	\$ 4,955,370	\$ 4,192,474
Town Debt Service	\$ 3,501,467	\$ 3,968,554	\$ 3,468,680	\$ 3,374,647	\$ 3,280,615	\$ 3,186,584	\$ 3,092,550
School Debt Service							
Centre	\$ 137,113	\$ 138,669	\$ 139,988	\$ 136,188	\$ 137,269	\$ 138,000	\$ 138,375
Marston	\$ 334,914	\$ 329,930	\$ 334,383	\$ 333,133	\$ 331,240	\$ 333,500	\$ 29,988
Winnacunnet	\$ 758,414	\$ 753,329	\$ 745,161	\$ 736,753	\$ 727,315	\$ 716,847	\$ 707,753
Grand Total	\$ 8,441,118	\$ 9,775,650	\$ 9,788,702	\$ 10,256,876	\$ 9,275,447	\$ 9,330,301	\$ 8,461,140

⌘ TRUSTEES OF THE TRUST FUNDS ⌘

The Board of Trustees is responsible for the management of over \$17 million in Town trust funds and capital reserve funds (CRF). The long-standing investment policy (required by State Law) of the Trustees places the trust-fund portfolio in safe investments, i.e.: insured, fully collateralized, or U.S. Government or Agency securities. Thus, the aperiodic sell-down of the equity stock market does not result in a loss of principal value and the amount remains to earn income in each subsequent year. About a half million dollars benefited the Town tax rate in 2004. The Trustees are experiencing the lowest fixed-income security interest rates in nearly fifty years and, despite small increases in the bellwether Federal Funds Rate during 2004, they have increased only slightly. Therefore, the Board has asked Banknorth Wealth Management Group, Concord, which manages the largest trust fund (the \$16M Real Estate Trust Fund) to look into some safe equity investments. The second tenet in the Investment Policy, after safety of principal, is maximizing income. The Board has never bought municipal notes and bonds, although long-standing State Law permits it, as their rates of return are lower since the lender does not have to pay Federal income tax on the interest received (and the Town's Trustees don't have to pay income taxes on its revenue).

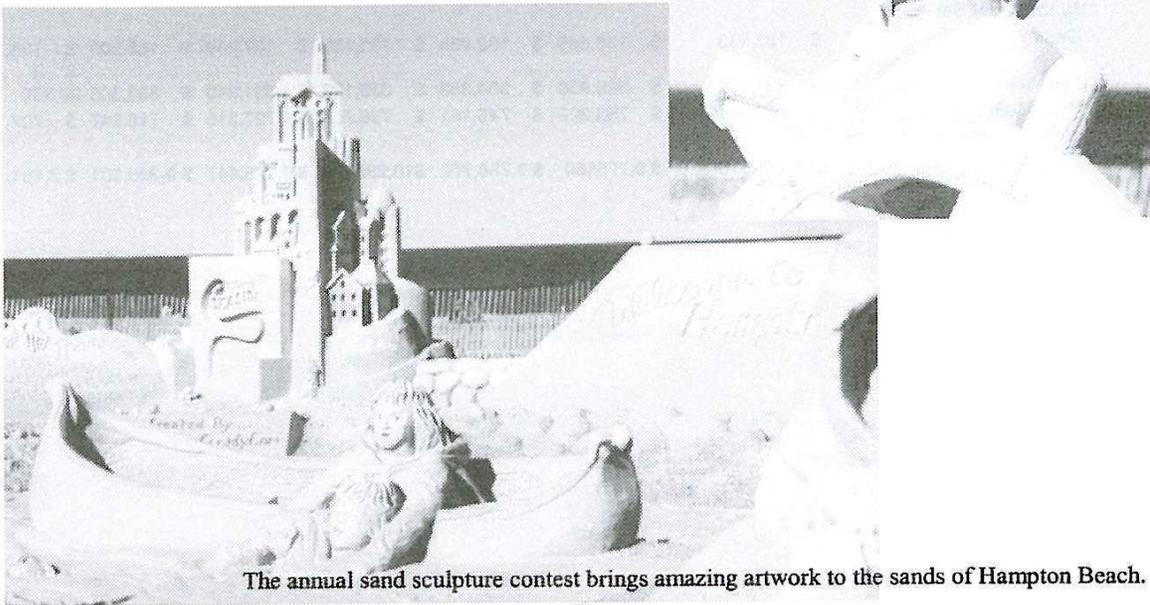
In 2004, the last of the leased-land sales Town mortgages were paid off. Once numbering over one hundred, those assets of the trust funds financed the sale of Town-owned lots at the beach from the North Hampton line south to the Hampton River at 12% interest per year. The principal of the RETF received about \$1.5 M over that twenty-year program.

The Trustees manage the smaller trusts funds (dating back to the 19th Century) and the Capital Reserve Funds. These are: Cemetery Burial TF; Perpetual Care/Cemetery (71 individual trusts); "Poor" TFs; Lane Memorial Library trusts (except the \$30,000 Wheaton Lane Trust Fund held by Library Trustees); Campbell Children's Sports Scholarship TF; and CRF's for Town Roads Major Reconstruction and Town Computer/MIS/Technology; three CRF's for the Hampton Beach Village District/"Precinct" (a voluntary self-taxing district encompassing most of the commercial south beach area).

No new trust funds were received in 2004, but additions to existing trusts were received by the Trustees.

TRUSTEES OF THE TRUST FUNDS

Robert V. Lessard, Chairman
John J. Kelley, Sr., Clerk
Glyn P. Eastman, Bookkeeper
Arthur J. Moody, Administrative Coordinator



The annual sand sculpture contest brings amazing artwork to the sands of Hampton Beach.

TOWN OF HAMPTON
REPORT OF THE TRUSTEES OF THE TRUST FUNDS
FISCAL YEAR ENDED DECEMBER 31, 2004

FIRST DEPOSIT	FUND'S NAME	FUND'S PURPOSE	HOW INVESTED*	P R I N C I P A L					I N C O M E	
				BEGINNING BALANCE	NEW \$/GAINS (W/D or LOSS)	ENDING BALANCE	BEGINNING BALANCE	YEAR'S INCOME	EXPENDED FOR 2004	ENDING BALANCE
Poor Funds:										
1871	J.P.Towle	Poor	{ Common Fund IP **	\$ 250.00	\$	\$ 250.00	\$ 0	\$ 2.55	\$ 2.55	\$ 0
1891	J.P.Towle	"Water"	"	100.00		100.00	0	1.03	1.03	0
1924	H.A.Cutler	Poor	"	180.75		180.75	0	1.84	1.84	0
	TOTALS - Poor Funds -			<u>530.75</u>		<u>530.75</u>	<u>0</u>	<u>5.42</u>	<u>5.42</u>	<u>0</u>
Library Funds:										
1933	L.A.Lane	Lane Lib. Com. Fund LL		500.00		500.00	0.00	16.21	16.21	0.00
1936	I.M.Lane	"		500.00		500.00	0.00	16.22	16.22	0.00
1966	S.B.Lane	" BNH CD		2,500.00		2,500.00	0.38	34.52	34.52	0.38
1966	H.G.Lane CT	"		4,136.24		4,136.24	0.62	134.12	134.12	0.62
	TOTALS - Library Funds -			<u>7,636.24</u>		<u>7,636.24</u>	<u>1.00</u>	<u>201.07</u>	<u>201.07</u>	<u>1.00</u>
Cemetery Funds:										
1971-86	(Various)	Perpet.Care Om.Fund 1C**		20,550.00		20,550.00	1,995.28	270.91	1,442.15	824.04
1988	Cem.Burial TF Revenue	BNH CDs/Sav.A/C		294,321.13		322,071.13	0.00	4,622.17	4,611.42	10.75
	TOTALS - Cemetery Funds -			<u>314,871.13</u>		<u>342,621.13</u>	<u>1,995.28</u>	<u>4,893.08</u>	<u>6,153.57</u>	<u>834.79</u>
Campbell Sports Scholarship Fund:										
1991	"Soup" Campbell-Children	BNH CD		4,758.89		4,836.80	108.78	94.28	155.81	47.25
Capital Reserve Funds:										
1983	H.B.Vil.Dist.	Cap Expend. BNH CD		5,155.55		5,155.55	6,665.73	84.64	0.00	6,750.37
1996	"	Replace Apparatus		11,500.00		11,500.00	3,305.47	110.37	0.00	3,415.84
1997	Town M.I.S.	Technology BNH CD		14,500.00		14,500.00	6,700.47	234.05	0.00	6,934.52
1998	Town Roads	Road recon.+ BNH CDs+M.M.		800,000.00		544,101.74	176,953.47	14,830.69	94,101.74	97,682.42
2003	H.B.V.D.	Improvements. BNH CD		5,000.00		5,000.00	23.88	50.04	0.00	73.92
General Fund Trust Fund:										
1984	H.Real Estate Revenue	Fed.Secs. & Mnt.Funds & Mortgages, CD		15,012,026.05		16,168,948.24	0.00	546,149.10	546,149.10	0.00
	GRAND TOTALS -			<u>\$ 16,175,978.61</u>		<u>\$ 195,754.08</u>	<u>566,652.74</u>	<u>646,666.71</u>	<u>115,740.11</u>	

* Bank of New Hampshire (BNH)
 ** Previously 2p and 2C, respectively
 NOTES: 3 Common Funds in BNH CDs; HRETTF: \$11,412.68 mgmt.fees

TRUSTEES: Glyn Eastman, John Kelley, Sr./R. Victor Lessard

☘ WELFARE DEPARTMENT ☘

The Hampton Welfare Office was busy in 2004 serving well over 700 of Hampton's neediest residents in what turned out to be a very difficult economic time. Residents continue to seek emergency assistance to prevent homelessness as a result of eviction or foreclosure, as well as for food, utility shut-off notices and prescription expenses. The increasing housing costs in the area have been a burden on many residents and it has been important to assist people in maintaining their current housing or seeking alternative affordable housing. On some occasions, referrals to local shelter facilities are necessary until more permanent housing situations can be found for residents. Services are provided on an appointment basis.

Over the spring and summer much time was spent in updating the Town's Welfare Guidelines. Each municipality is required to adopt guidelines for its general assistance program and Hampton's guidelines were last updated in 1992. The Local Government Center and the New Hampshire Local Welfare Administrator's Association developed *Model Local Welfare Guidelines* based on RSA 165 which were presented in June at the NH Welfare Administrator's workshop. Some time still needs to be spent in updating the forms for use in our day-to-day operations of the office as well as in setting the guidelines for the appropriate assistance levels for expenses. Once this is accomplished the guidelines will be presented to the Board of Selectmen for their approval after a public hearing.

This has been a record year for reimbursements to the Town from the Welfare Office. Over \$15,000 has been reimbursed to the Town this year for funds expended to residents for their basic needs. These funds have been reimbursed through various sources, such as Social Security, Medicaid, Welfare Liens and through the residents themselves. Hampton residents are extremely grateful for the services made available to them during their time of need. Those that are able repay the Town in the form of money when they are once again working, or through the Town's Workfare Program. The Welfare Officer would like to thank the residents who repay the Town for the assistance they received. Their doing so helps us provide the same assistance to others in need, without continuing to increase the tax burden.

The Town continues to maintain a Food Pantry for Hampton residents. The USDA provides canned food items such as beef stew, tuna, vegetables, fruits, soups, potatoes, cereal and pudding. They also provide frozen items such as chicken, blueberries, strawberries and asparagus. Town employees were very generous this year at the Town Holiday Party by donating over 125 non-perishable items such as soap, toothpaste, toothbrushes, deodorant, paper towels, etc. to the Food Pantry. These items come in particularly useful, as these are items that cannot be bought with food stamps. The Welfare Office continued to use cash donations, particularly from the generous employees of the Galley Hatch, in memory of Mike Tinios, to offset emergency food requests in 2004. The need to issue an emergency food voucher to a resident in need is a rare occurrence, as the Food Pantry seems to meet everyone's requirements. Residents in need are encouraged to take advantage of this service.

Once again this year, a special "Thank You" to the Dress Barn in North Hampton for their ongoing donation of clothing items. Our female residents have found them very useful. "Thank You" to the Hampton resident who has contributed many boxes of some of the most delicious cereal over the past year. It was very generous and most appreciated by a lot of children and adults in the community! "Thank You" to the Hampton family who donated a Christmas tree with stand, lights and a wreath for this holiday season. It was given to a family who did not have a tree and made their holidays very special. A special "Thank You" to Labels, Inc. who has continued to provide Christmas dinner and special gifts for a deserving family. "Thank You" to Kathy in the Town's Accounting Office and Shirley in the Recreation Department for supplying this Office with a steady supply of plastic bags for the Food Pantry. This Welfare Officer would not know what to do without you! Other Hampton residents, who wish to remain anonymous, drop by the Welfare Office on occasion with various foods and household items and these donations are always welcome.

And finally, "Thank You" to the many service agencies and organizations in Hampton serving our residents. It is a pleasure working with the people at Hobbs House, Salvation Army, Hampton Community Coalition, the churches and the schools. Let us hope for an improved economy for our residents in 2005.

Sincerely,

Carolyn A. Cocklin
Welfare Officer

❧ ZONING BOARD OF ADJUSTMENT ❧

As 2004 comes to an end the Zoning Board of Adjustment has had another very active year, at the close of the filing deadline in December 2004 there had been 102 petitions filed for hearings before the Board.

Many of these petitions were difficult to make decisions on due to the complicated nature of the proposal, how it fit in the surrounding area, how it could affect surrounding properties and values, did it meet the required criteria and most importantly was it good for the community as a whole.

There is much to consider when reviewing each petition and the Board is thankful for the help and experience that is made available by each of the members as well as the appointed alternates that are called upon throughout the year. As we enter into the new year of 2005 we look forward to being a part of the future planning process for our community.

The Town is going to be looking closely at the zoning in various areas of the community to see if changes are due, based on the growth and development of the community over the last decade and the future vision of growth the citizens have for the town as it relates to the Master Plans that have been adopted.

Respectfully submitted,

Michael Kennedy, Chairman



Hampton's first Town Planner, Jennifer Kimball will be missed by the Planning Board, Zoning Board of Adjustment and the many people she worked with in the Town of Hampton.