

Note: Draft minutes are subject to corrections, additions and deletions.

September 22, 2014

PRESENT: Philip Bean, Chairman
Mary-Louise Woolsey, Vice-Chairman
Rusty Bridle, Selectman
Jim Waddell, Selectman
Jamie Sullivan, Acting Town Manager

ABSENT: Rick Griffin, Selectman

6:15 PM Nonpublic Session RSA 91-A:3, II (c) & (e)

The meeting was called to order at about 6:30 PM. A motion was made in public session and seconded to go into a non-public session under RSA 91-A:3, II, (c). A roll call vote was taken and the motion passed unanimously.

The non-public session included separate appearances by several of the property owners on the tax collector's list (#4, 15, & 18), whose properties would be up for consideration as to tax deeding in the public session later in the evening. Each property owner spoke to the terms of potential repayment agreements that were recommended by the tax collector and why their circumstances warranted waiving of the tax deeding as to their particular property at this time.

The non-public session adjourned at about 6:40 PM without the Board's having taken any votes on the Tax Collector's recommendations as the Board's doing so was slated to occur in the public session to resume at 7:00 PM.

7:00 PM Public Meeting

I. Public Comment Period (3:42)

Mr. Art Moody, 3 Thomsen Road, good idea to recognize our heritage; 375 years ago this month that Town of Hampton became Town of Hampton from the Town of Winnacunnet; last year, 2013, the town report it was the permanent settlement of the town; it should have been the 376th town report not the 375th; it's an important record that the hard copy needs to be kept; need to jump a year for the double counting.

Chairman Bean stated: Chief Sullivan is serving as Acting Town Manager while Mr. Welch is absent on vacation; Selectman Griffin is committed elsewhere.

II. Announcements and Community Calendar (8:21)

Selectman Bridle stated: always notice what a great job that the Police, Fire and Public Works do; read a letter to Town Manager Welch in regards to the lifeguards rescuing a four year old girl congratulating them on a job well done.

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III. Consent Agenda (10:16)

1. Use of Town Property: Ashworth Avenue Lot “Smuttynose Half Marathon” and \$5.00 Parking Fee
2. Seabrook Station Tax Abatement Settlement Agreement

Selectman Woolsey MOVED the Consent Agenda SECONDED by Selectman Waddell.

VOTE: 4-0-0

IV. Appointments (10:36)

1. Donna Bennett
 - a. Public Deeding

Ms. Bennett stated: there are six properties up for deeding this year; making recommendations for Items 4, 15, and 18 that a payment agreement be accepted with their signature and Board signatures; waive the deeding on Items 4, 15, 16, 18, and 19; waivers will be prepared and be given next week for signatures; when waiving a property from the deeding; it does not take the taxes away and it does not take the interest away; deeding will come up again next June; recommending accept the deed on Item 17.

Selectman Woolsey asked: this is an ongoing process; can turn over after several years; different people may need help? Ms. Bennett answered: correct; willing to work with all of them.

Selectman Woolsey MOVED to accept the recommendations of the Tax Collector to accept payment agreements for Items 4, 15, 18, and to waive the deeding on Items 4, 15, 16, 18, and 19 and to accept the deed on Item 17 SECONDED by Selectman Bridle.

VOTE: 4-0-0

2. Michael St. Laurent - Loco Sports (12:54)
 - a. Smuttynose Half Marathon

Mr. St. Laurent stated: race is Sunday, October 5, 2014 starting at 8:00am; week before posting signage; about fifty signs; there will be five thousand postcards sent to residents and businesses east of Route 1; printed out five thousand handouts for runners informing them that spectators to stay off the roads and stay at the beach and watch the race there; starts at 8:00am and loops around the beach three times; heads north up to High Street; heads up High Street to Little River Road; heads up Little River Road to Woodland Road; heads down Great Gate Drive to Huckleberry Road; heads back down Route 1A to the Seashell; the race is only a half marathon this year; most runners will be done by 11:00am or earlier; working diligently will the Police; have at least twenty-five Police Officers out there; electronic signs and plenty of safety marshals.

Selectman Woolsey asked: not doing the little streets? Mr. St. Laurent answered: no just a straight shot down Little River Road; no side roads; the signs are the time for the big group of runners; quick this time because there won't be a second group.

Acting Town Manager Chief Sullivan stated: probably be more of delay because of the seawall construction project area on the southbound return; slow things down with traffic a little more than normal due to runners coming through.

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Selectman Woolsey asked: think it will delay people enough when they come around twice they might be later? Acting Town Manager Chief Sullivan answered: not looping twice through that area; just on the return back; be a little more spread out by then; will need to go down to one lane.

Mr. St. Laurent stated: traffic ambassadors will have maps to help people get out.

Selectman Bridle stated: do a great job; good luck. Selectman Waddell stated: great job planning; great to have the activity.

Mr. St. Laurent stated: for the businesses in town, there are people signed up from forty states; over 4500-4600 people signed up so far; 2/3 are from far enough away they need to come and stay the night before and eat at the restaurants; busy night Saturday night.

Acting Town Manager Chief Sullivan stated: Mr. St. Laurent and his group are incredibly responsive and extremely well planned out; make it a lot easier to deal with.

3. Kristi Pulliam, Finance Director (18:01)
 - a. Monthly Financials

Ms. Pulliam stated: this is the eighth report of 2014; the expenditure target is 66.7%; the month's total income came in at \$595.8k; Motor Vehicles came in at \$241.4k which is \$19.4k above the monthly budget; major contributions to the months total were Building Permits at \$21.6k, Parking Lots at \$110.9k, State Water Pollution Control at \$70.2k, Franchise Fees at \$61.4k, Departmental at \$36.6k and Real Estate Trust at \$53.7k; end of August, the operating departments without debt service but with open POs were 66.79% of the budget which is higher by \$20.9k than the month's 66.7% target; majority of the departments are below the target level and don't have any major issues; in Finance, the Postage account continues to run ahead of budget at 88.9% spent; Registry of Deeds runs ahead at 95.2%; in Management Information Services the four equipment related accounts have a combined budget of \$81.8k; through August 62.7% of the four accounts annual budget have been spent; Personnel Administration is now within target at 64.91%; all three NH Retirement accounts are also within budget; the Planning Board is running over budget at 80.3% when combined with the Office of Planning they are within budget at 55.6%; Municipal Insurance continues to run over budget but is related to payments made for the year for general liability insurance and worker's compensation insurance; the Police Department is at 64.35% overall when the open POs are included; the Fire Department is at 63.71% overall when the open POs are included; the four Fire Suppression OT accounts are at 55.2% of the annual budget; Highways and Streets is at 71.3% when the open POs are included; Municipal Sanitation is now running slightly above its target when the open portion (\$74.9k) of the annual PO for chemicals is used in the calculation; Maintenance of Parks is over target at 72.3% which is to be expected since we are closing in on the end of the summer season; under Warrant Articles the costs for the fifth nine month relating to the CBAs were booked; 2013 encumbrances are showing that 68% have been expended to date; have had Diana in the office making phone calls to all of the departments going over 2013 and 2014 purchase orders; since report was done some have been liquidated that had been hanging out there; Recreation beach sticker donations year to date equal \$13.4k with \$26.8k being granted as scholarships; Cable Committee current fund balance remaining slightly above last year's ending total; Private Detail activity level income and expense has started to increase due to the time of the year and better weather.

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Selectman Woolsey asked: since Public passed the sewer buy-in charge; supposed to be segregated in a separate fund; are we going to be setting up a fund with a number so we can see a report each month? Ms. Pulliam answered: after speaking with Fred, understanding is that it will be set up like impact fees.

Selectman Woolsey asked: we'll see a monthly accounting? Ms. Pulliam answered: I can give you a monthly accounting; to date \$47,911 has been collected; haven't heard back from Town Attorney Mark Gearreald yet on the account set up; he has been very busy but it is on all of our radars.

Selectman Woolsey stated: this is new this year? Ms. Pulliam stated: we're making sure we are keeping close tally of it; recorded it on the income this month did subtract that; the income reflected on the town is accurate.

Selectman Woolsey asked: this is separate and independent; sewer connection fee is totally different? Ms. Pulliam answered: correct and that is going in the sewer permit line where it has always gone.

Selectman Woolsey stated: it's nice to see the fund start growing.

Selectman Bridle stated: excellent job keeping our funds straight.

Selectman Waddell asked: the funds that are over, there are no problems with those? Ms. Pulliam answered: don't think so; the only ones over are highways and streets; been running high all year because of the snow; everyone is quieting down now.

Selectman Waddell asked: you don't anticipate any big problems; everything looks smooth; everything is running smoothly? Ms. Pulliam answered: being my first year, watching it and it seems to be right in line with last year at this time.

Selectman Woolsey stated: appreciate you keeping on top of those purchase orders that hang and hang; like to see it cleared out; hate to see them especially 2013.

V. Approval of Minutes (25:38)

1. September 08, 2014

Selectman Woolsey MOVED to approve the September 08, 2014 minutes SECONDED by Selectman Bridle.

VOTE: 4-0-0

VI. New Business (25:53)

Chairman Bean stated: for people to prepare, new business needs to be articulated for the agenda.

Selectman Woolsey stated: spoke with Town Manager Welch before; getting feedback from the residents of Boar's Head and the numbered streets to try and do something about non-resident parking off the numbered streets; parking anywhere to avoid paying; causing a nuisance for Police and Fire and emergency equipment; if family is coming up to visit for the week, maybe go to the Town Clerk and apply for a week permit; get a sign to hang in their car to show they aren't tourist they are there to visit a residential person; maybe control that

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way with a temporary permit; need to talk about it during the winter; maybe resident parking on every other numbered street.

Acting Town Manager Chief Sullivan stated: recommended previously about having a discussion about the numbered streets; open it to a public discussion; parking it's a safety issue that needs to be addressed; Boar's Head and temporary visitor pass is something we need to be cautious about.

Selectman Woolsey stated: individuals will come and dump their trash in yards; shouldn't be opening pickings; get together now while it is offseason and get a plan together.

Acting Town Manager Chief Sullivan stated: recommend that; it's a public discussion, need to get the folks in those areas involved as well.

Chairman Bean stated: that the Town Manager on vacation; we are currently working on the budget; probably have to double up on some weeks to get it to the Budget Committee; put the issue of parking on a simmer and do that once we clear the budget hurdle.

Selectman Woolsey stated: we have the rest of the winter; doesn't need to be done before the budget; need to resolve something for the residents in those neighborhoods.

VII. Old Business (29:25)

Selectman Bridle stated: with construction on Route 1A; resident stickers can park between 14th and 16th Street without getting ticketed. Acting Town Manager Chief Sullivan stated: refer them to the Police Department and we'll help them out.

Selectman Waddell stated: start south and walk south is safer; make the work go smoother and allow them to do the work. Acting Town Manager Chief Sullivan stated: recommend using that sidewalk; it's the safest way; tried to make it as safe as possible; great for the state to offer the parking spaces.

VIII. Closing Comments (30:54)

Selectman Woolsey stated: Budget Committee members brought this up in their meeting; potential warrant article proposals before they complete their work on the budget; want to have a chance to discard from the pile; start feeding them into the Budget Committee.

Chairman Bean stated: that issue will be immediately following Announcements and Community Calendar at the next meeting.

IX. Adjournment (32:29)

Selectman Woolsey MOVED to ADJOURN the Public Meeting at 07:28PM SECONDED by Selectman Bridle.

VOTE: 4-0-0

Chairman