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September 11, 2014

PRESENT: Philip Bean, Chairman  
Mary-Louise Woolsey, Vice-Chairman  
Rusty Bridle, Selectman  
Jim Waddell, Selectman  
Frederick Welch, Town Manager

ABSENT: Rick Griffin, Selectman

7:30 PM Public Meeting

SALUTE TO THE FLAG (05:18)

I. 2015 Budget Reviews

1. Selectmen's 2015 Budget Perspective
2. Town Departments, Trustees, Boards and Committees Budget and preliminary vote on presented budgets
  - a. Building Department and Zoning Board of Adjustment (05:40)

Town Manager Welch stated: have revised this budget; part of the review process of department heads recommending Building Inspector get a 9% salary increase; raising sufficient funds to pay for the operation of the department on the average year and put a little extra in the general treasury to defray taxes; on the average year has been increasing the amount of building in Town by \$25 million dollars of assessed valuation which also helps to decrease taxes.

Mr. Schultz stated: proposed and amended budget by the Town Manager in the amount of \$221,324 which is a 4.21% increase; the increase is related to wages and proposed wage increases only; rest of line items are the same as last year.

Selectman Woolsey asked: are you getting any kick back on the sewer buy-in charge?

Mr. Schultz answered: don't have to deal with that; it goes through DPW Sewer.

Selectman Woolsey stated: appreciate the way the department is run.

Selectman Bridle stated: excellent run department.

Selectman Waddell stated: same as Selectman Woolsey and Selectman Bridle.

Mr. Schultz added: as of the end of August had issued 1577 overall permits for a value of construction of almost \$21 million dollars; generated just under \$150,000 in permits fees.

Selectman Woolsey asked: is it causing any problems with the lack of a Fire Inspector?

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Mr. Schultz answered: there is a Fire Inspector filling both shoes; not really any hold ups that are unusual.

Selectman Bridle MOVED to accept the 2015 Building Department budget as presented SECONDED by Selectman Woolsey.

VOTE: 4-0-0

b. Legal Department (10:18)

Town Manager Welch stated: recommendation for an increase in pay for the amount of work that is being done; also recommending not replacing the employee that we lost; bring in some additional outside help; change of allocation in the budget will pay; plethora of legal battles this year; consistently winning every case that came before the Town; recommend Mr. Gearreald's salary increase and discontinuing the other position.

Town Attorney Gearreald stated: budget is 2.32% higher than last year; with the recent decency of Wanda Robertson it still includes her salary and proposed raise for her; budget will be subject to adjustment; she filled two holds in command structure; one as Assistant Town Attorney and the other as Human Resources Coordinator; not sure can fill them with dollar amount in house that has been allocated which would have been on an annual basis of \$62,400; this particular budget on a nine month basis with the raise would be \$59,493.30; list of litigation cases pending is 41 cases; of the 41, 29 are tax abatement cases filed primarily by large corporations; gross exposure for the Town over a three year period (2011, 2012, 2013) of \$2,700,000; great deal of time needs to be devoted; next year looking to negotiate at least three out of the six union's collective bargaining agreements that expire at that time; board's prerogative to decide how to structure the department.

Selectman Woolsey stated: don't have a problem with the budget.

Selectman Bridle stated: at this time all set with it.

Selectman Waddell stated: right now am all set with it.

Chairman Bean would prefer to discuss this further when Selectman Griffin returns.

c. Assessing (18:04)

Town Manager Welch stated: budget shows a 16.86% increase; preparing for a revaluation of the Town to commence in 2015; major portion of work to be done in 2016; considerable amount of work and prep before 2016; additional employee in there that is temporary in order to complete the 2016 revaluation of the Town.

Mr. Tinker stated: budget itself is relatively flat besides the items Mr. Welch stated: couple maintenance agreements have changed; about a \$900 increase; necessity of having a temporary employee is to get out and do the measure and list process; limited now to one employee and myself; employee will help complete close to 5,000 properties that haven't been looked at in a considerable amount of time; beginning now at the north part of the beach and working our way into Town; revaluation is relative to April 1, 2016 with values presented in the Fall; hoping to have the entire Town measured and listed as much as possible.

Selectman Woolsey asked: when sending the data collector out, is he referring to information with a cutoff date of April 1 or just visit every property?

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Mr. Tinker stated: just visit; measure and list.

Selectman Woolsey asked: not going with a cutoff with getting in the permits for the taxing of this year?

Mr. Tinker stated: doing the measure and list as a separate function; still doing permits and new construction; ongoing as well; leads to April 1, 2015 to add the changes.

Selectman Woolsey asked: as far as the sales volume for this calendar year, are you finding that there is a reasonable volume and how do the prices seem to be going?

Mr. Tinker stated: in early July met last year's sales; as of now probably 20-30% than last year's total at this point; increasing at a substantial rate.

Selectman Bridle asked: need to have the reval; cheaper for us to do it ourselves than to have someone come in and do it?

Mr. Tinker answered: proposing to have the field person do the measure list; need for outside help is to generate all the things that are necessary; the data entry of almost 10,000 parcels, mailing of notices, hold hearings at the end that take manpower; not feasible to do it all in-house.

Selectman Bridle asked: it's cheaper to do it this way than to have someone come in to do it?

Mr. Tinker answered: exactly.

Selectman Woolsey MOVED to approve the 2015 Assessing budget SECONDED by Selectman Bridle.

VOTE: 4-0-0

d. Welfare Department (25:16)

Town Manager Welch stated: very difficult budget to manage; continue to have increases in need; continues to not only use our resources but extension out-of-house resources; budget is relatively flat; some items have been increasing while some have decreasing; budget is - 5.56% decrease overall on both sections of the budget.

Ms. Kingsley stated: anticipate the medical payments will go down with people having increased health insurance; don't recommend decreasing any budget line item because you just don't know what will happen; St. Vincent DePaul does a tremendous amount of work with people to keep them housed and fed; Rockingham Community Action does a lot with fuel assistance and past due bills; pantry donations for area industries and volunteers that come in and stock and organize the pantry.

Selectman Woolsey stated: operating an incredible service on a shoestring; wonderful service for the community; have no problem with the budget.

Selectman Bridle MOVED to accept the 2015 Welfare Department budget SECONDED by Selectman Waddell.

VOTE: 4-0-0

e. Tax Collector (29:08)

Town Manager Welch stated: Tax Collector's office is responsible for virtually all the income with the exception of about \$6,000,000; not only Town's income but also the income

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for the two school districts, county and precinct; talking about somewhere in excess of \$50,000,000 a year; has a fulltime employee assisting her; number of bankruptcy cases over the last few years that she's pursued; recommend an increase in the budget for her because she is very much underpaid considering the functions and duties performed.

Ms. Bennett stated: about a 7% increase which is basically wages; new fulltime employee and a 9% increase for myself; only have five line items in the budget; the first two are decreased; Interware software is slightly decreased and staff development; tax liens and instruments slightly went up because more liens being placed on properties; total increase is just under \$8,000 total.

Selectman Woolsey stated: nice to see Vivian fulltime.

Selectman Bridle stated: another well run department in Town.

Selectman Waddell asked: how is it working out with the new employee?

Ms. Bennett stated: it's been great; done a lot more training; required to send out a round of statements once a year; going to do it twice now; should bring in a little more money.

Selectman Bridle MOVED to approve the 2015 Tax Collector's budget SECONDED by Selectman Woolsey.

VOTE: 4-0-0

f. Town Clerk (33:41)

Town Manager Welch stated: on a consistent basis generates the largest sum of revenue in excess of \$3,000,000; in the last year taken on registering off-highway vehicles and boats, hunting licenses, and fishing licenses; generated \$22,000 this year with resident decals on a voluntary basis and didn't have to turn any kids away from camp this summer; handles all the dog licenses; recommending an increase in her wage as well.

Ms. Cypher stated: overall budget is down 7% from this year; next year there will be two less elections; increases are in wages and the office is in desperate need of a photocopier; an increase in wages based contractually for the Deputy, Bookkeeper and two Assistant Clerks in the Teamsters Union; added a new position for File Clerk for \$11/hour at 16 hours per week; too busy with customers to get filing done; about four months behind on filing; increase also includes Town Clerk raise; office collects over \$4,000,000 annually which includes the \$1,000,000 collected on behalf of the State of New Hampshire; total budget represents about 7% of total revenue collected; total of those four new items (boats, OHV, resident decals, and hunting/fishing licenses) from September 1, 2013 to September 1, 2014 was \$26,936; dog licenses just in civil forfeiture fees was \$3,025; computer support maintenance contract increased; supplies and expense increased \$6,000 for the copier; it's an eight year old copier; unscheduled maintenance is becoming a problem; voter registration decreased; election administration decreased because of the two less elections.

Selectman Woolsey stated: agree with you on the copier; can't have people standing in line waiting.

Selectman Bridle stated: eight years is a long time for a copier to last; girls do an excellent job trying to get people through.

Selectman Waddell asked: what does it cost for the repair guy to come for the copier?

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Ms. Cypher answered: have a maintenance contract on it so it doesn't cost anything additional; costs time.

Selectman Woolsey MOVED to approve the amended 2015 Town Clerk budget for \$216,236 SECONDED by Selectman Bridle.

VOTE: 4-0-0

g. Planning Department and Planning Board (43:27)

Town Manager Welch stated: have hired a planner; in the past the planning budget had been divided in two sections; separated by the zoning board and one was the planning board and one was the planning office; has been combined into one budget.

Mr. Lessard stated: process is complete of hiring a new planner; he'll start September 22, 2014; comes with lots of experience; a senior level planner; reevaluated how the office is operating and how to make it more efficient; changed some of the responsibilities; greater communications; Laurie Olivier is now the Office Manager; taken old budgets that were broken up and put them together; budget is flat for supplies, books and training; increases are in the Planner salary, and Laurie's wages, which has been adjusted to reflect her additional responsibilities.

Selectman Woolsey stated: refreshing to see the reorganization and changes in a more modern and efficient manner; no problem with the budget.

Selectman Bridle stated: Laurie has done an excellent job; with the new planner, the office should be must smoother than they had been in the past; do not have a problem with the budget.

Selectman Waddell stated: looks good.

Chairman Bean stated: for the record the budget final bottom line requesting is?

Mr. Lessard answered: \$138,104.

Town Manager Welch commented: I have \$138,102; the difference was a dollar from legal.

Selectman Bridle MOVED to approve the 2015 Planning Board budget in the amount of \$138,102 SECONDED by Selectman Waddell.

VOTE: 4-0-0

h. Cemeteries (50:10)

Town Manager Welch stated: budget is for an independent agency within the Town; have a separate elected board of cemetery commissioners; separate agency under direct control of the voters; here to present in accordance to the Finance Act and get recommendation to move it on to the Budget Committee.

Mr. Shaw stated: budget is up 3.32%; most is contract labor wages; slight increase for workers; supplies and expenses are down; the total is \$125,351; working on four part-time guys and a fulltime Superintendent.

Selectman Woolsey stated: no problem for the responsibilities you all have.

Selectman Bridle asked: last year you tried to get a truck;

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Mr. Kenney stated: the truck has been declared totaled; asking to spend our own money from the trust funds; if I can't plow, we will have to hire someone.

Mr. Shaw commented: submitted a warrant article and was asked to amend it to raise and appropriate the money; we already have the money so don't understand the raise and appropriate part.

Chairman Bean stated: can we stick to the budget tonight.

Selectman Bridle stated: so we will be seeing a warrant article for it.

Selectman Bridle MOVED to accept the 2015 Cemetery budget for \$125,351 SECONDED by Selectman Woolsey.

VOTE: 4-0-0

i. Library (55:01)

Town Manager Welch stated: they are completely independent agency; need to present to get a recommendation to go to the Budget Committee; function like the Selectman do except just for the Library.

Ms. Reynolds stated: total 2015 budget is \$847,474; increases are within the area of staff; would like to add new hours to the front desk; Library is open sixty hours a week; front desk is staffed for all of those hours with one staff member and sometimes two; increase the number of hours that there are two people at the desk; double coverage used to be thirty-two hours and going up to forty-four hours which accounts for \$9,520; Assistant Librarian in the Children's Department was at thirty-four hours; can't cut this position's hours and get the job done; put that position back to a fulltime position; person not claiming benefits at this point; amounts to \$8,072; did put in staff raises in for a total of \$4,600; majority of staff to be awarded a 3.25% raise; few staff being undercompensated so they'd get the 3.25% merit increase and another wage analysis increase; the operating budget which is the books, supplies, internet is level.

Chairman Bean commented: I have a total of \$848,132; you mentioned \$847,474.

Town Manager Welch stated: \$848,132 is the correct amount.

Selectman Woolsey stated: don't have any problems or questions.

Selectman Bridle stated: no questions.

Selectman Waddell stated: always amazed at how busy the library is; are other libraries experiencing the same thing?

Ms. Reynolds commented: definitely a change of how America is using libraries; community is unique at how many people use it.

Selectman Bridle MOVED to accept the 2015 Library budget for \$848,132 SECONDED by Selectman Woolsey.

VOTE: 4-0-0

j. Budget Committee (59:55)

Town Manager Welch stated: the Budget Committee is flat; it is a \$2,500 request; it is for the Secretary's Wages of \$1,850; Staff Development of \$300; Expenses of \$350.

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Selectman Woolsey MOVED to accept the 2015 Budget Committee budget of \$2,500 SECONDED by Selectman Bridle.

VOTE: 4-0-0

k. Trustees of the Trust Funds (1:00:53)

Town Manager Welch stated this is a flat budget; pays for part-time wages, which includes the Business Clerk for \$570; Supplies & Expenses of \$430 for a total of \$1,000.

Selectman Woolsey noted that according to the law the Trustees are allowed to spend whatever they need to spend.

Selectman Woolsey MOVED to approve the 2015 Trustees of the Trust Funds budget in the amount of \$1,000 SECONDED by Selectman Bridle.

VOTE: 4-0-0

l. Heritage Commission (1:01:46)

Town Manager Welch stated: there is a warrant article in to discontinue the Commission; put in an appropriation in case they are not; \$500 for expenses and \$700 for improvements totaling \$1,200; manage spraying for inspects at building they manage; should they no longer exist, the funds will be transferred to another agency in Town; the purpose would still be there.

Selectman Woolsey MOVED to approve the 2015 Heritage Commission budget in the amount of \$1,200 SECONDED by Selectman Bridle.

VOTE: 4-0-0

m. Finance Department (1:02:54)

Ms. Pulliam stated: most increases are out of control of her department, that just fall in to this budget such as the Registry of Deeds; equipment maintenance has gone up a little; increased the postage because that tends to go over; biggest increase is in the bank service charges; that's something new and we're researching that; Ms. Ellen Lavin is going to look more into that; wages are all flat, except for the Treasurer's wage; Mr. Schwotzer had put in an increase for her the last couple of years; but has not receive it due to the default budget, she hasn't had an increase since 2012; amounts to just under 3% for a total of \$500; at 15.3% overall.

Town Manager Welch stated: did increase the Registry of Deeds, in 2013 spent \$3,121 and so far this year spent \$1,327, of a \$2,000 budget and that is before Tax Collector needs to go to the Registry of Deeds; increased it from \$2,000 to \$3,800; did the same with postage; increased it from \$26,750 to \$37,410; through June we are already at \$18,705.

Selectman Woolsey questioned Staff Development, is \$300 really enough?

Ms. Pulliam answered: everyone is new in their positions in our department; haven't looked at it personally; there is a lot of training out there.

Town Manager Welch remarked that a lot of training is free too; if we need to train in something, we will find the money to do it; we need to keep up with it.

Selectman Bridle asked if we need a little extra in there for training

Selectman Waddell asked: the bank service charges are huge?

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Ms. Pulliam does have the breakdown from Ellen and will pass it along with the detail; Ellen knows why they are doing it and what they represent.

Town Manager Welch stated: for an organization that puts close to \$80,000,000 in the bank every year, they should not be charging us.

Ms. Pulliam stated: don't quote me on this, but I believe it's if we go below the \$5,000,000 mark; that's a high mark; it's when the fees kicked in

Chairman Bean asked if this is a brand new charge of \$35,000?

Town Manager Welch answered yes

Chairman Bean asked: which bank is charging us this?

Ms. Pulliam answered: Citizen's

Chairman Bean stated that they not vote on this; not going to approve for them to take \$35,000 from the taxpayers; approve of the entire budget expect for blindly accepting the \$35,000; other banks would be more than happy to have \$80,000,000 in deposits.

Chairman Bean asked: GASB 34, 45, 67 and 68; could you please talk how you have met the requirements of some of those and the anticipation; as it will have an impact on our bonding in 2015.

Ms. Pulliam answered: provided an update to the Chairman earlier; under GASB 34 we have hired a temporary Finance Intern for implementation of GASB 34; he's gathering data; he's met with the Fire Chief and will meet up with Public Works; contacted our Financial Software company and got a good price for the software from them of \$661; believe it will be knocked down to zero since we're building our own tables since we have a consultant; best rate to get implementation and assets recorded will be between \$6,000-\$8,000 and we'll be finding that money in the 2014 budget; hopefully we'll have a good basis to move forward when he's done; working on our fixed asset policy; moving forward with GASB 34; in regards to GASB 45 will be coming forward with some quote which is between \$4,300-\$6,000; recommend the next bidder of \$4,900.

Chairman Bean asked if so we have the funds for that?

Ms. Pulliam answered: yes; that can be taken care in 2014 also.

Chairman Bean stated: 67 and 68 are coming along in 2015.

Ms. Pulliam stated: 67 will be for 2014 and 68 will be for 2015.

Chairman Bean asked: how much will it cost?

Ms. Pulliam answered that the cost to the Town should be minimal; information should be coming down from the State as the deal with retirement; assuming costs are going to be low.

Chairman Bean stated: it's going to be the most significant; make sure you have enough resource in your budget for 67 and 68.

Selectman Woolsey stated: nice to see this is commencing; it's been going on for years; could have been done in increments.

Town Manager Welch stated: the process is frustrating; ahead of most Towns.

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n. Management Information Services (1:19:34)

Town Manager Welch stated: changed the Staff Development in half to spread training out over two years; falls under Finance Department; two employees covering all of the computer technology requirements of all the departments except the Police Department.

Ms. Pulliam stated: two wonderful employees; cut down that line a little but it is double what they used to have.

Selectman Woolsey asked: do we have the capability in our current system to have records scanned into the system and filed in segments?

Town Manager Welch stated we could, but would have to have a fulltime employee doing all the scanning; scanning them as you receive the records is not a problem, it is finding the old ones; Assessing Department has been scanned; the Zoning Board is being scanned; will be a number of years to get to the end of the process; law requires permanent records to be microfilmed.

Selectman Waddell asked if it was the equipment maintenance that went up?

Ms. Pulliam explained those four accounts, they have an increase; it is a reallocation to get the accounts more accurate; if you add them all up, they should be equal, there is no change.

Selectman Bridle MOVED to approve the 2015 Management Information Services budget for \$199,851 SECONDED by Selectman Woolsey.

VOTE: 4-0-0

o. Municipal Insurance (126:41)

Town Manager Welch stated: we have not received everything we need in that category; includes liability and general insurance, health insurance; it is an estimate on our part because we do not have the new rate; health insurance rates will be set this month, may have to come back for an amendment to this budget line.

Chairman Bean asked when is the deadline for the Budget Committee?

Town Manager Welch answered October 17, 2014.

Chairman Bean asked when will we have the numbers from our insurance carrier?

Ms. Pulliam answered she believes it is the beginning of October.

Town Manager Welch stated: usually the end of September but can be early October.

Chairman Bean stated it is the taxpayers money and rather than vote a line that is approaching \$4,000,000, subject to amendment; we should defer until we have hard copy numbers; let the good people in Concord know we are standing by waiting patiently.

p. Personnel Administration (1:28:44)

Town Manager Welch stated that this is another one you will have to postpone on because we do not have all the information.

Ms. Pulliam stated that the only thing we were waiting for were the retirement rates and we have received those; that is the updated number there; NH Retirement rates were set and Group 1 went from 10.77% to 11.17%; Police went from 25.68% to 26.38%; Fire went from

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27.74% to 29.16%; those were the increases in the rates for retirement going into effect July 1, 2015.

Chairman Bean stated just point of order, looking at my page 28, what is the number.

Ms. Pulliam stated: total of \$2,927,695.

Chairman Bean asked if that includes those rates?

Ms. Pulliam answered: yes.

Selectman Woolsey asked why is sick leave buy back going up so much?

Ms. Pulliam answered employees were given more options to sell back more of their time; options were added - education and loans; seen an increase from mostly of our non-union employees; decreasing our liability in the end, as it is unfunded.

Town Manager Welch stated that the funds that have not been used at the end of the year, the board has been voting to put those in the compensation capital reserve fund; reduces the amount of money we have to raise.

Selectman Waddell asked do we have no control over this?

Ms. Pulliam answered no, not really.

Chairman Bean inquired about the compensated reserve fund is blank; that is a liability over a million dollar; seven figure large hole that we have not funded; to be fully funded this year personnel administration cost would go from \$2.9 million to almost \$4 million; these retirement contributions are exceeding our revenues; what is our contingency; looking at huge liabilities.

Selectman Woolsey MOVED to approve the 2015 Personnel Administration budget in the amount of \$2,927,965 SECONDED by Selectman Waddell.

VOTE: 4-0-0

q. General Government Buildings (1:36:26)

Town Manager Welch stated that there is a 4.98% rate increase; telephone is relatively flat; custodial is flat; electrical is up, based upon the bills 23.74% is a large figure, but we are spending at that rate; the Energy Committee is going to look into why these are up; we are paying for a flat rate for Energy, but not a flat rate for delivery; heating fuel is flat; water is flat; building maintenance and repair is flat even though it shouldn't be, but we keep it flat.

Chairman Bean stated that we have two new fire stations and state of the art new pump station; fairly new police station; not going to approve an increase in 23% increase in energy; suggests impute from the Committee and hold this.

Selectman Bridle stated that with the size of the two fire stations, both have doubled or more in size; you would see an increase but 23% is a lot.

Chairman Bean stated that a second opinion needed.

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r. Hydrants (1:39:02)

Town Manager Welch stated been experiencing rate increases in water; hydrant costs are going up; gone from \$463,821 in 2013 to 475,600 this year and \$506,577 next year, all due to authorized rate increase by the PUC.

Selectman Woolsey stated that we have no responsibility maintaining the hydrants and lines and providing the water and it's unmetered for fires; everything is going up.

Selectman Bridle stated that we do not maintain them but we shovel them out; they can help in that area.

Selectman Woolsey MOVED to approve the 2015 Hydrant budget in the amount of \$506,577 SECONDED by Selectman Bridle.

VOTE: 4-0-0

s. Patriotic Purposes (1:40:50)

Town Manager Welch stated: it shows a small increase; it pays for the flags at the cemeteries and monuments in Town.

Selectman Woolsey MOVED to approve the 2015 Patriotic Purposes budget for \$2,000 SECONDED by Selectman Bridle.

VOTE: 4-0-0

t. Town Beautification (1:41:21)

Town Manager Welch stated he kept flat; pays for flowers at Town hall and around Town; been receiving grants to help; without them we wouldn't be able to do this.

Selectman Bridle stated: we have the adopt-a-spot that people have generously donated those spots.

Selectman Woolsey MOVED to approve the Town Beautification budget for \$500 SECONDED by Selectman Waddell.

VOTE: 4-0-0

u. Debt Services (1:42:10)

Town Manager Welch stated we don't have to by law to vote it, but have to pay it; municipal debt service is up; two years ago we paid off the police station and saw it drop substantially; now have the two fire stations and pump station; an increase of \$231,074 in order to pay our debt.

Selectman Woolsey asked about the refinancing, it saved us \$500,000 and change; where do I see that in the debt interest?

Ms. Pulliam answered the savings is over the life; down to ten years.

Town Manager Welch stated that you have to consider we wiped out three bonds.

Selectman Bridle stated: looks like we will have two smaller bonds coming up in 2015.

Selectman Woolsey MOVED to approve the 2015 Debt Service budget for \$3,289,872 SECONDED by Selectman Bridle.

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VOTE: 4-0-0

v. Board of Selectmen (1:45:28)

Ms. Pulliam stated that there is no change.

Selectman Woolsey MOVED to approve the 2015 Board of Selectmen budget in the amount of \$15,500 SECONDED by Selectman Waddell.

VOTE: 4-0-0

w. Town Manager (1:45:49)

Town Manager Welch stated that it has been adjusted for the changes the Board made.

Selectman Woolsey MOVED to approve the 2015 Town Manager budget for \$162,139 SECONDED by Selectman Bridle.

VOTE: 4-0-0

Chairman Bean asked Ms. Pulliam to lead them through the motions that need to be amended please.

Ms. Pulliam stated: the building department didn't address zoning at all; as it is in a different section of the budget.

Selectman Waddell MOVED to amend the earlier motion to approve the 2015 Building Department budget in the amount of \$221,324 SECONDED by Selectman Bridle.

VOTE: 4-0-0

Chairman Bean asked Ms. Pulliam could you guide us

Ms. Pulliam identified the following budget that needed to be amended?

ZBA

The amount is \$143,412

Selectman Woolsey MOVED to approve the 2015 Zoning Board of Adjustments budget in the amount of \$143,412 with the understanding that estimated revenues are around \$8,000 SECONDED by Selectman Bridle.

VOTE: 4-0-0

Assessing

The amount is \$283,145.

Selectman Woolsey MOVED to amend the 2015 Assessing Department budget for \$283,145 SECONDED by Selectman Waddell.

VOTE: 4-0-0

Tax Collector

The amount is \$101,816.

Selectman Woolsey MOVED to amend the 2015 Tax Collector's budget for \$101,818 SECONDED by Selectman Bridle.

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VOTE: 4-0-0

Planning Department

The amount is \$138,102.

Selectman Woolsey MOVED to amend the 2015 Planning Board budget in the amount of \$138,102 SECONDED by Selectman Bridle.

VOTE: 4-0-0

Ms. Pulliam mentioned that the Town Clerk included the correct amount for the Town Clerk; but did not include Voter Registration amount in the total of \$247,604

Selectman Woolsey MOVED to amend the 2015 Town Clerk budget to \$247,604 SECONDED by Selectman Waddle.

VOTE: 4-0-0

Welfare Department

The amount is \$53,721

Selectman Waddell MOVED to amend the 2015 Welfare Department budget in the amount of \$53,721 SECONDED by Selectman Bridle.

VOTE: 4-0-0

II. Closing Comments (1:52:53)

Town Manager Welch informed the Board that they will need to do Legal, Finance, Municipal Insurance, and General Government Buildings.

Chairman Bean added that Personnel Administration as well.

III. Adjournment (1:53:15)

Selectman Waddell MOVED to ADJOURN the Public Meeting at 09:18PM SECONDED by Selectman Woolsey.

VOTE: 4-0-0

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Chairman