

# Town of Hampton



## TOWN OF HAMPTON BOARD OF SELECTMEN August 31, 2009 Minutes

PRESENT: Richard Griffin, Chairman  
Richard Nichols, Vice Chairman  
William Lally  
Richard Bateman  
Gerald Znoj  
Frederick Welch, Town Manager

6:00 PM Non-Meeting with Legal Counsel - RSA 91-A:2., I., (c)

7:00 PM Chairman Griffin called the meeting to order at 7:00 PM and introduced the members of the Board.

### SALUTE TO THE FLAG

#### I. Public Comment Period

Art Gopalan, 20 Windmill Lane, two items caught his attention and they are the State Representatives and the other is level funding. He spoke about the NHRS deficit. He spoke about the reforms that had been brought up at a past meeting with Legislatures and the fact that the majority of these bills did not pass. In regards to the grouping of level funding in Social Services Warrant Articles as he wants to make sure that the money goes to the right people.

#### II. Announcements and Community Calendar

Mr. Nichols mentioned that he stopped by the Wounded Warriors Event on Friday and it was pretty amazing.

Chairman Griffin announced that the Energy Committee will be having a talk on Thursday and the topic is going to be "The Cold Inside of Global Warming." This will take place this Thursday September 3<sup>rd</sup> at 7 pm in the Selectmen's Meeting Room.

#### III. Appointments

1. Discussion with the State Senator and the Town's State Representatives on current legislative matters.

Sen. Fuller-Clark explained that they are here to discuss what the Town would like them to bring back to the Second Session of Legislation. They will also try to answer any questions that have come up since the last time they were here.

Rep. Cushing reported some positive news since they were here last is that there is an additional \$5 million saved above and beyond what the Legislature had budgeted for. The deadline to file for the House is between September 21<sup>st</sup> and September 25<sup>th</sup>.

Rep. Stiles pointed out the representatives meet on the first Monday of the month to work together on issues in Hampton. She plans to put forward legislation to help regulate waste on the Beach and other State Parks. This legislation would give Town's the right to enforce the problems with waste on the beach. This would need to be put forward to the voters of Hampton. There was an additional discussion about the amazing amount of cigarette butts at the beach.

Rep. Kepner added that she has been requested by several constituents about the smoking issue. She went on to explain that Maine has just passed a bill prohibiting smoking in any of their State Parks.

Chairman Griffin shared his and other residents concern with the waste and the cigarette butts down on the beach. He has noticed that this has become a bigger problem over the last couple of years. He wonders if the State has the equipment needed to remove these cigarette butts in the same manner that the Town does.

Sen. Fuller-Clark asked what the Board would think about banning smoking at the Beach.

Mr. Nichols would support banning smoking at the beach. Ms. Kepner added that she has spoken with the Parks Department in Concord and they felt that it might be better to not just ban smoking at State Parks but to broaden the ban. It has also been suggested to her that instead of just State Parks that smoking be banned in congregate areas. Chairman Griffin added that many communities do not allow smoking on the sand. There was an additional discussion on how this would be enforced. Ms. Kepner wonders if this might be a bill that should be started in the Senate. Mr. Znoj wonders if it is practical to try and ban smoking completely at the beach and suggested maybe at designated areas only.

#### Questions:

Mr. Bateman asked about the legislation that would allow the Town to put forward an ordinance on the sale of martial arts weapons. Ms. Stiles explained that she has been working with legal counsel on the language for this legislation and believes that it would be supported by all 5 representatives.

Chairman Griffin spoke about the drains on Winnacunnet and ending at Rocky Bend. There are about 10 drains that he is referencing and the problem being that they are clogged. The Town in the past has tried to maintain these drains but it is the job of the State. Mr. Welch pointed out that the drains belong to the State and are not being maintained by the State. Ms. Fuller-Clark wonders if Mr. Welch has had a conversation with DOT. The last conversation he had with DOT he was told that the State will not maintain any storm water drains that are behind the fog line on a State highway. Ms. Fuller-Clark will be sure to bring this to the new Commissioner of Transportation.

Mr. Nichols spoke about the Retirement System. He thanks the legislators for the bills that removed the spiking charge. He would echo Art Gopalan's concerns and pointed out that there was no impact that he can see in pension plan reform in 2009 session. He spoke about HB 590 and how it passed both the House and Senate only to die in the Committee of Conference. Also, HB 591 that would have no impact on current workers never even made it to the Senate. He

truly does not see how these bills did not pass since they would not even affect anyone that is currently working. He hopes that the legislators have the political will to do something.

Mr. Znoj would like to repeat the comments of Mr. Gopalan and Mr. Nichols. He would like to see if there is a way to get out of the Retirement System and set up a 401. Ms. Fuller-Clark pointed out that Manchester has done this. Mr. Nichols added that the law reads that in order to do something like this you must provide a level of benefits that is equal to or better than the current benefit being offered. Mr. Znoj thinks that it might be worth looking into what alternatives might be available to the Town. Ms. Fuller-Clark wonders how much flexibility the Town has in regards to retirement benefits since there are Collective Bargaining Agreements in place. Mr. Welch explained that we have to either be involved in the Retirement System or not belong. However this does not answer the issues of the Retirement System.

Mr. Znoj asked about the issue of parking meters and getting the beach covered with the new type of meters that except credit cards. Ms. Fuller-Clark explained that this was a pilot program and that the Town might want to request the expansion of this type of meter in January. Mr. Nichols explained that he did not have any complaints in regards to the new types of meters the only complaint he received is that there was no place to get change for the old meters. Chairman Griffin has received plenty of complaints about the new meters. Some of these complaints were that the machine ate their cards, the directions were not clear and they had to walk a ways to pay. Mr. Bateman said the biggest complaint he has heard was that the State has taken away the token system.

Mr. Znoj would like to talk a little about the legalized gambling. He hates to see so much revenue going to CT. He would like to see a few casinos in this State to help raise revenues. Ms. Stiles said that the Governor has put together a tax force to look into this.

Sen. Fuller-Clark stated that it is important to look at this closely and the impact that it might have on local businesses and family's who vacation here. It is important to look at the negative impact it can have on other Tourism. It was also mentioned that many times the casinos are owned by outside companies and the State does not benefit to the level that many expect. Chairman Griffin thinks that it might be a moot point at this time since it will be passing in MA.

Mr. Lally wonders where we stand in regards to rebuilding Hampton District Court. Ms. Stiles answered that we are number 1, but we do not have a sight. Nothing can be done until the next budget cycle. Ms. Stiles is actively looking for a new sight.

Mr. Welch expressed concern in regards to provisions under RSA 229:5 which is the Urban Compact Roads and something really needs to be done. The Hampton taxpayers are looking at a \$35 million expense to fix these State roads. The State used to give us 20% and now they give us nothing. His other concern is under Chapter 37, where there is a provision for Town Managers to be Tax Collectors. After seeing what happened in Ashland and other areas across the State there needs to be some means put in place to protect the taxpayers.

Rep. Cushing feels that the Selectmen in Ashland are also guilty since they allowed the Town to go five years without an audit. Mr. Welch says that there needs to be safe guards put in place. Ms. Fuller-Clark will have a talk with the new Attorney General in regards to putting some safe guards in place for Town's that have the Town Manager acting as the Tax Collector.

Rep. Cushing asked if anyone on the Board was interested in trying to raise revenues for the Town by putting a Rooms tax in place for the Town. Mr. Bateman thinks this is a great idea and

why not charge \$2 a day for renting a room in Hampton. Chairman Griffin informed everyone that they tried this in Haverhill and it was fought tooth and nail. He would not support something like this. Chairman Griffin also added that the businesses at the beach are already paying an additional tax to the Precinct.

Sen. Fuller-Clark added that currently the only way for the Town to raise revenue is through increasing the tax rate. This would just be a way to help raise revenue and it might be worth bringing it to Town Meeting. Mr. Nichols would tend to agree with Chairman Griffin and does not feel that the Selectmen could support something like this until receiving feedback from the public. There was an additional discussion on how the Village District tax works.

Rep. Nevins is concerned about the taxpayers of Hampton and wonders what is going to happen with all this down shifting of costs by the State. Mr. Nichols explained that the spending was reduced by \$450,000 this year, and by making this cut the Board plans to achieve a level municipal tax rate. Mr. Nevins also pointed out that he worries about the retirement system. He does not envy the job that the Board has to do.

Sen. Fuller-Clark thanked the Board for allowing them to come and have these discussions as they are very helpful. Ms. Fuller-Clark added that the Senate has until December 5<sup>th</sup> to file. The Board agreed to meet again on November 30<sup>th</sup> with the Senator and Representatives.

## 2. Michael Schwotzer – Balance Sheet and MS-5

Mr. Schwotzer announced that a copy of the 2008 audit has been made available to the Selectmen. The 2007 and 2008 audit will be posted online. Mr. Schwotzer explained that the MS-5 is ready and he would ask that the Board certify the return. He explained that this form is basically the results of the audit in the form needed by the DRA. He has updated one section as requested by the Auditors.

### Questions:

Mr. Nichols clarified that the MS-5 is essentially a summary of the audit report.

Mr. Lally MOTIONED to approve and authorization to sign the MS-5 return. MOTIONED SECONDED.

VOTE: 5-0-0

Mr. Schwotzer explained that he is also here to answer some questions about the Balance Sheet posed by Mr. Nichols. He has done a comparison of the Balance Sheet for 2007 and 2008. He gave a breakdown of the different parts of the Balance Sheet. He also gave a breakdown of the cash and the expenses that were paid and his main focus is on cash management. Mr. Schwotzer's report can be found online.

The first question was in regards to the \$1,198,709 increase in the Undesignated General Fund balance. Mr. Schwotzer explained that during 2008 the Town received \$440k more in income and spent \$758k less in expenses which caused the \$1.2M increase. Mr. Schwotzer added that the DRA (Budgetary Fund Balance Retention) shows that the current recommendation is to keep between 8% and 17% of your total tax liability in the UGFB or between \$4.4 and \$9.4M.

The second question was in regards to the \$931,447 increase in the Undesignated Special Revenue Funds balance at the end of 2008. When Mr. Schwotzer researched this question he found that the original 2008 balance included \$1,024,094 that belonged in the "Reserved for

Special Purposes". When properly presented the 2008 activity in the Special Revenue Funds actually was \$(92,647) or a negligible amount.

The third question was in regards to the \$728,106 increase in the Capital Projects Funds balance from 2007 to 2008. This increase was made up of debt being issued at \$980k and costs paid out at \$(750k). The balance in the Beach Infrastructure account is being held pending a final decision if any additional/final work is still necessary at the Beach.

Questions:

Mr. Nichols asked if there was some relationship between the excess in the Beach Infrastructure and the west side streets. In other words there was excess but not enough to do these streets. Mr. Schwotzer confirmed that was one of the reasons the money was being held to see if there was enough to do one or two of the west side streets. However if the money is not going to be used he would recommend paying the money back to reduce the debt.

Mr. Nichols wonders if Mr. Schweitzer's goal is to eliminate the need for TAN's. Mr. Nichols pointed out the Undesignated General Fund Balance has been increased from \$300,000 at the end of 2005 to \$2.9M at the end of 2008. He also added that if eliminating the need for TAN's is the goal then we would need something in the area of \$7 and \$8M in the UGFB. Mr. Nichols also pointed out that in 2008 the Town generated \$304,000 in interest on taxes. He personally does not see a problem in the TAN interest.

Mr. Nichols questioned if the \$440,000 increase in income is more in relation to the forecast in revenues at the time the tax rate is set or the original estimate at the time of doing the budget. Mr. Schwotzer explained that it is a budgeted number that deals with the total budget of expenses.

Mr. Nichols asked Mr. Schwotzer to help him understand how we got from the \$319,000 savings on the 12/31/08 expense report to the \$758,000 in savings on the the auditors schedule 2. Mr. Schwotzer will have to look into this. It was also explained that the library is not on the schedule 2 because they are 100% paid.

Mr. Nichols wonders what the \$1,024,000 in the Reserve for Special Purposes Fund is made up of. Mr. Schwotzer will have to look into this and will let the Board know. In regards to general fund encumbrances Mr. Nichols pointed out that they increased from \$89,000 at the end of 2007 to \$668,000 at the end of 2008. He would like to know what changed. Mr. Schwotzer explained that this was a change in philosophy. If you notice in 2007 the accounts payable was higher than in 2008. Therefore there was just a reclassification as to how he was doing it before and is doing it now.

Mr. Nichols would also like to point out under the Asset section of the Balance Sheet the market value of the Investment Assets primarily in the Real Estate Trust Fund and based on the auditor's report the market value actually declined by \$1.8 billion. He did hear from Warren Mackensen and things have improved since the end of 2008. Mr. Nichols asked if Mr. Schwotzer could give a quick overview of the process and associated dates of setting the tax rate. Mr. Schwotzer gave the Board members copies of all the MS forms that have to be completed and the dates they must be done by. The Town has to file 17 of these forms. Different information from each sheet is used when calculating the tax rate. He continued with a breakdown of each section and when the estimates must be made. In late October or early November representatives from the Town will

go up to the DRA for the tax rate setting. To actually calculate the tax rate you take the amount of money you need and divide by total property valuation in Town.

Mr. Nichols asked if we are all set with how we backed the \$652,000 out for the spiking charge that was in the appropriations. Mr. Schwotzer explained that it has not been done yet but Mr. Welch will be talking to the Board tonight to petition the DRA to take this amount out. Mr. Nichols pointed out that last year we had an overlay of \$400,000 based on it being a re-evaluation year. Thus far we have only approved \$130,000 in abatements. Mr. Schwotzer added that there was also around \$90,000 in sewer abatements.

Mr. Nichols wonders if it is right of the Town to retain that additional \$180,000. Mr. Welch explained that individuals who do not agree with their abatement have until September 1<sup>st</sup> to file with the Courts. At the end of the year the auditors will look and see what they think the estimated cost will be to the Town and they would remove this amount from the overlay reserve. Mr. Nichols pointed out that we seem to be consistently setting an amount of an overlay that is more than what we ultimately use. This is not good in his opinion since the taxpayers have to fund this. Mr. Welch pointed that the Board consciously made the decision to hold a surplus in the Undesignated Fund Balance to make up for the \$3.5 million in unpaid taxes that we constantly roll forward. Mr. Nichols would hope that the schools when going through their budget process will keep the taxpayers in mind as well.

Mr. Znoj asked about the undesignated fund balance as of 12/31/08 is \$2,918,000 and this must be a larger amount by now. Mr. Schwotzer explained that this is a balance sheet item and it does not change during the year. He also asked about the DRA recommendation of between 8 and 17% and if this is supposed to protect us from something like an act of God. Mr. Schwotzer explained that it allows you to function throughout the year with cash flow. Mr. Znoj questioned if changing the fiscal year would help with the cash flow. Mr. Schwotzer commented that the changing of the fiscal year should not have any real impact on cash flow since you still only have tax bills every six months. Mr. Nichols pointed out that you could go to quarterly tax bills to help with cash flow. Mr. Znoj would like to know who decides how to spend the undesignated fund balance. Mr. Schwotzer explained that it cannot really be spent it can just be used to generate more income or less expense. Through a warrant article you can use this money to buy capital equipment.

Mr. Welch explained that the unreserved fund balance can be used in two different ways; one way is the Town can vote to use it by putting the sum in a warrant article and the other way is for the Selectmen to approve the use of the surplus funds to reduce the tax rate. Mr. Welch would suggest that the Board take up a motion to have the spiking charge removed by the DRA that is currently in the appropriation schedule.

Chairman Griffin MOTIONED to vote to suggest to the legislation that the DRA remove the appropriation related to the spiking charge. Mr. ZNOJ SECONDED.

VOTE: 5-0-0

### 3. Police Chief Sullivan – “Emergency Plans” Preparations; Coyote Issue.

Chief Sullivan introduced Peter MacKinnon the Animal Control Officer and Sgt. Jeff Marsden from NH Fish and Game. Chief Sullivan explained that there is a particular neighborhood in Town who has a problem with a coyote. Mr. MacKinnon explained that the particular problem is on Penniman Lane. It appears to be a mature animal and could possibly have mange. He also

explained that in the past there was a resident there that would feed the coyotes. He also added that coyotes feed on small rodents and by placing bird feeders in your yard or dog food on your porch you are providing food for these animals. Therefore they now associate humans as a source for food. Mr. Marsden confirmed what Mr. MacKinnon had said about this being the time of year for coyotes since they need to feed their pups. He also added that coyotes are not known for attacking humans.

Questions:

Mr. Nichols confirmed that parents do not need to be worried about the coyotes attacking small children.

Chairman Griffin asked about attacking dogs. Mr. MacKinnon explained that coyotes are very smart and will not attack anything that could hurt them. Their main source of food is rodents.

Mr. Znoj wonders about all the articles that the resident has sent showing that coyotes do attack humans. Chief Sullivan explained that this is not true in this area. The two things that are being done in regards to the Penniman Lane problem are it appears that there is a sick animal and Mr. MacKinnon is attempting to take care of this. The second thing is the education that has come out of this problem. Mr. Znoj would like to know how Mr. MacKinnon will take care of this animal. Mr. MacKinnon explained that since this animal has mange it will have to be put down.

Mr. Lally explained that coyotes have been in this area for a long time and is sure that Mr. MacKinnon will take care of this sick animal.

Mr. Bateman expressed that this is another part of nature. He thinks that the best thing that can be done is the education.

Mr. Nichols thanked them for the education and he now realizes that coyotes are not as dangerous as he thought.

Chairman Griffin expressed appreciation to the Police Department for all the help that they provide with the animals in Town.

Emergency Plan update from Chief Sullivan and Chief Silver

The following things have been done: Applied for a grant to fund the updating of the plan that was made in 2006, now have a couple of light tower generators available to us, variable message board has been purchased, camera trailer is also on order, clarification of DHHS and Red Cross roles, attended a shelter workshop, issues in running a shelter beyond 1 to 3 days and the last thing to touch on is the CERT team which is a very good concept.

Chief Silver added some information in regards to shelters. There are three ways that the Town can provide shelter to this community. The first is traditional role and partnership that we have had with the Red Cross. They are evaluating and reaffirming the relationships that we have had with the Red Cross to insure their capabilities to provide sheltering for our community during local events. Chief Silver explained that we do not want this relationship to stop because they have a tremendous amount of resources available to them. The second is the regional shelter approach which we heard did not work well for many after the Ice Storm. Although this might be true we still need to look at how this might work for us and the cost effectiveness of this method. The third thing would be to provide a shelter of our own. They are still working on this last one for the Board and trying to come up with all the cost involved with doing this.

There was an additional discussion on some of the cost that will be involved for the Town if they wish to have their own shelter and if they wish to have a CERT (Community Emergency Response Team) team. Once they have all the numbers involved they will present them to the Board.

Chief Silver added the following information on H1N1. Plans in place for epidemic situations and there is talk that a vaccine might be available by November 1<sup>st</sup>. Chief Sullivan stated the importance of educating yourself.

Questions:

Chairman Griffin clarified that the vaccine for the flu shot will not be the same as the vaccine for H1N1.

Mr. Nichols would just like to clarify that the 1 to 3 day shelter is worth looking into but beyond that it is kind of a can of worms. Chief Sullivan stated that it still needs to be looked at and that is what they are in the process of doing. Chief Silver stated that they hope to have something for the Board in the next three weeks for budgeting purposes.

Mr. Znoj wonders if the Board would have to stipulate a timeframe. Chief Sullivan explained that there is a system in place and we are just looking to see if we want to continue to follow along with that system or come up with our own. The issue will really be financial obligations. Chief Sullivan explained more about the CERT team and who it is made up of and what they would be doing. There are also some grant monies available for this. Mr. Znoj feels that the most important thing is communication.

Chairman Griffin read a letter from Joyce Grandmaison expressing her thanks to the EMT's in Hampton and what a great job they do.

4. John Nickerson – Channel 22 Advisory Committee

Mr. Nickerson and Mr. Jett came before the Board for approval to spend money on the following item: A new digital camera to replace current VHS camera, would ask to bypass the current bidding process so that they can use current vendor Access AV,

Questions:

Mr. Nichols has a problem with not soliciting bids from others. You do not have to go with the lowest bid. Mr. Jett said that in all honesty there is only one other company in MA who provides this equipment locally.

Mr. Lally MOTIONED to authorize the Channel 22 Advisory Committee to purchase the equipment as as presented this eveing. Mr. Bateman SECONDED.

VOTE: 5-0-0

IV. Minutes of August 10, 2009

Mr. Bateman MOTIONED to approve the minutes of August 10, 2009. Chairman Griffin SECONDED.

VOTE: 5-0-0

V. Minutes of August 17, 2009

Mr. Bateman MOTIONED to approve the minutes of August 17, 2009. Chairman Griffin SECONDED.

VOTE: 5-0-0

## VI. Town Manager's Report

A contract for the Engineering Study of the Ice Pond Dam was awarded to Dubois & King, Inc. of Randolph, Vermont as the low bidder.

We have received a copy of a CD that presents the Updated Comprehensive Economic Development Strategy for Rockingham County from the Rockingham Economic Development Corporation for the Board's review. It is in the Selectmen's Office for Board Members to utilize.

The selection process for the Fire Station Architect that the Board discussed at its last meeting is completed.

The formal opening of the Seafood Festival has been moved forward to 7:30 PM on Friday, September 11 at the Marine Memorial.

I make note that Senator Gregg has written a letter of support for our Fire Station Grant Application. It should also be noted that Representative Hodes of District 2 New Hampshire refused to write a letter in support of the grant when asked by the Town.

### Questions:

Mr. Znoj asked if a public hearing has been scheduled for changing the fiscal year. Mr. Welch confirmed that one has been scheduled for the 21<sup>st</sup>.

## VII. Old Business

### 1. Purchasing Proposal of Mr. Meyer

Mr. Bateman MOTIONED to thank Mr. Meyer for his efforts but the Town does not wish to move forward at this time. Chairman Griffin SECONDED.

VOTE: 5-0-0

### 2. Leased Land "Dolphyn Motel"

Atty. Gearreald explained that back in 1982 the Town Meeting voted to arrange for parcels that had been leased to be sold pursuant to terms that the Town Meeting specifically set forth. There were over 600 parcels involved with only 30 remaining. There were other parcels who were not involved with this leased land program and a portion of the Dolphyn Motel is sitting on some of this land at 48 Ashworth Ave. The Atty. for the Dolphyn Motel has contacted Atty. Gearreald with an interest on behalf of the Dolphyn Motel to purchase this parcel of land. Atty. Gearreald informed the Board that the parcel is assessed for \$6,000. The Board does have the ability pursuant to the 2002 Town Meeting to sell that parcel pursuant to RSA 41:14A, it involves two public hearings after input from the Conservation Commission and the Planning Board. The question for the Board tonight is do they want to commence the process of considering the sale of this small parcel of land.

### Questions:

Mr. Znoj confirmed that a portion of the Dolphyn Motel is on this parcel.

Mr. Znoj MOTIONED to authorize the selling of the property at 48 Ashworth Ave under RSA 41:14A. Mr. Lally SECONDED.

VOTE: 5-0-0

3. AED Donations – The acceptance of funds and the approval holding of Funds by the Trustees of the Trust Funds

Mr. Welch explained that a letter was sent to accept these funds of approximately \$6,000. He explained that under Article 50 last year we did accept the provisions of RSA 31:19 which allow the Board to do this.

Chairman Griffin MOTIONED to accept the funds and the approval holding of Funds by the Trustees of the Trust Funds. Mr. Znoj SECONDED.

VOTE: 5-0-0

4. Permanent Building Committee

Mr. Welch would make note that the Planning Board sent a letter requesting that a member of the Board be appointed to work on this committee. Mr. Welch explained that the committee was to be made up of a licensed NH attorney, an architect and engineer, an individual with a construction background and one member of the Board of Selectmen. No such member should be an employee of the Town, an officer or a member of any Board or committee. This can be changed by the Board.

Questions:

Chairman Griffin explained that since there has not been a lot of interest that we might want to extend invitations to people who would be good for the committee. He also thinks that the Planning Board should decide who they would like to have on the Committee. He added that we might want to invite someone from the Energy Committee to participate. He thinks that Ann Carnaby would be a good candidate.

Mr. Bateman MOTIONED to amend the Permanent Building Committee Ordinance by deleting the provision which prohibited an elected official from serving on the permanent building committee. Mr. Nichols SECONDED.

VOTE: 5-0-0

Mr. Nichols invited Chief Silver forward to participate in this discussion. He would like to know if Mr. Welch sees any problem with allowing elected officials to be a part of this committee. It was agreed that this should not be a problem.

Chief Silver pointed out there is specific responsibilities for the members of this committee. He explained that when he came before the Board he was not asking for a group to oversee the project but instead having people available to give input about the project.

There was an additional discussion as to the makeup of the committee. Chairman Griffin would like to suggest inviting some individuals to be a part of this committee.

Chief Silver would suggest that the Board to take the time needed to form this Permanent Building Committee. However in the meantime he would like permission to get some input from individuals about this project. Chief Silver also pointed out some time constraints in the forming of this committee that might hurt this project. At this time the Chief would like definite guidance

from the Board as to what they want so that they will have all the plans put together in a timely manner.

Mr. Nichols would suggest at this point we have someone from Planning, Board of Selectmen and the Energy Committee. They will also ask Charles Navin to join the committee.

Chief Silver asked for some guidance as to what the Board sees as goals for this project since it will be a Selectmen sponsored project. Chief Silver thinks that to keep the cost down we need to keep it a single function facility.

Mr. Bateman thinks that we should build a fire house and not add any office space for other purposes at this time.

Mr. Nichols thinks we need to stay focused on a fire house at this time. However we should be mindful of the future. The approach needs to be frugal.

Chief Silver will continue to work through the project and keep the Board well informed.

Mr. Znoj asked about combining fire and police dispatch and having space for this. Mr. Nichols knows that the Chiefs are looking into this and it can possibly be added to the design.

Mr. Bateman wonders if things can be put to bed in this Town since this was already researched 5 years ago.

Mr. Nichols believes that this definitely needs to be looked at again no matter what happened in the past. Chairman Griffin summed up that we have 4 people for the committee.

## VIII. New Business

1. Discussion on the question of continuing the policy for “Level Funding” regarding Social Services funding requests as one petition Town warrant article.

Mr. Welch explained that they have already received some request and they were for level funding.

There was a consensus amongst the Board to continue with “Level Funding” in regards to Social Services has was done last year.

2. Approval and Authorization to apply for the NH Municipal Energy Assistance Program

Mr. Welch explained that this is definitely available at no cost to the Town. This would help municipalities conserve energy.

### Discussion

Mr. Nichols thinks that the Energy Committee needs to be involved. The Board agreed to send this information over the Energy Committee.

### Other New Business:

Mr. Nichols brought up the mandatory recycling going into effect on October 1<sup>st</sup> and thinks a plan needs to be put into place. Mr. Welch stated that it is on the agenda for the next meeting.

Mr. Znoj brought up the 2010 budget and the things that he would like to see. The four things he wants to see are: line item expenses for each department should be based on historical actual, significant reduction by department of overtime, combining of police and fire dispatch and reorganization of the fire department so that supervisory ration of 4 to 1 is changed.

Mr. Nichols would like to suggest that this be on the next agenda. He does agree with Mr. Znoj that the overtime needs to be reduced.

IX. Consent Agenda

1. Seafood Festival [Sidewalk] Vendors License Permits
2. Notice of Intent to Excavate RSA 72-B – Continental Paving, Inc.
3. Use of William Joseph Brown Parking Lot on September 12, 2009
4. Parade and Public Gatherings License – Granite State Wheelmen’s Seacoast Century Weekend
5. Parade and Public Gatherings License – Smuttynose Half Marathon & Rockfest
6. Acceptance of donations of \$350.00 from the Earth Day Event to the Recycling Education Committee
7. Use of the Ashworth Parking Lot for the Reach the Beach Relay
8. Use of the Town of Hampton’s Seal for the Recycling Education Committee’s participation in the Seafood Festival Recycling Effort

Discussion:

Mr. Lally asked about item #3. Chairman Griffin explained that there is a surprise party and additional parking is needed. The only problem with this is that it is also during the Seafood Festival. There was an additional discussion on whether parking should be taken away from Hampton residents on this weekend. Mr. Nichols and Mr. Bateman both agreed that this is a bad weekend. They did suggest that they could take the bus down.

Mr. Lally also asked about #7 and confirmed it was done in the past and the date is September 19<sup>th</sup>.

Mr. Lally MOTIONED to move the Consent Agenda with the exception of Item #3. MOTIONED SECONDED.

VOTE: 5-0-0

X. Closing Comments

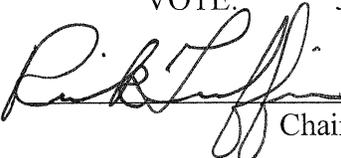
Mr. Bateman confirmed that the licenses for the Seafood Festival should be listed as Sidewalk Vendor Licenses and not Seafood Festival Licenses.

XI. Adjournment

Mr. Znoj MOTIONED to adjourn. Chairman Griffin SECONDED.

VOTE: 5-0-0

Meeting adjourned at 10:55 PM

  
Chairman

The Board re-entered into a non-Meeting with Legal Counsel - RSA 91-A:2., I., (c)