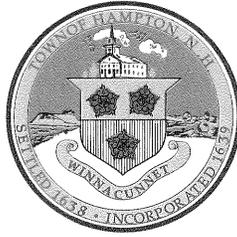


Town of Hampton



HAMPTON BOARD OF SELECTMEN SELECTMEN'S MEETING ROOM March 10, 2008 – 7:30 PM

7:00PM **Non-meeting with Counsel**

PRESENT: Ben Moore, Chairman
 Bill Lally, Vice Chairman
 Virginia Bridle-Russell
 James Workman
 Rick Griffin
 Fred Welch, Town Manager
 Kristina Ostman, Administrative Assistant

REGRETS:

Chairman Moore called the meeting to order at 7:30 p.m.

SALUTE TO THE FLAG

Chairman Moore introduced those in attendance.

I. ANNOUNCEMENTS AND COMMUNITY CALENDAR

Mrs. Bridle-Russell informed the community that the Easter Bunny would be arriving in Hampton on Saturday for Palm Sunday.

Mr. Workman encourages the voters of the Town to vote tomorrow.

Mr. Griffin encouraged everyone to go out and vote. Mr. Griffin also informed the Community that the Town of Hampton has been issued a membership challenge for the Library, the Tuck Museum and the

Mr. Lally also encouraged the voters to vote tomorrow and to make sure that they are familiar with the ballot before entering the voting booth.

Mr. Moore congratulated Mr. Welch on his state appointment to the Merrimac Valley Flood Control Commission. Mr. Moore also explained in more detail about the membership drive challenge that the Historical Society has accepted. Grant money will be in the form of three awards each for \$25, 000 each, to the library, the museum, and or the historical society that increase their membership the most.

II. APPOINTMENTS

1. Finance Director Michael Schwotzer – Department Update

**HAMPTON BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
March 10, 2008 – 7:00 PM**

Mr. Schwotzer thanked Mr. Moore for his guidance, the Board for their confidence in him and the compensation.

Mr. Schwotzer explained that this is the second report of 2008. The report outlines the Income and Expense Statements for the month ending February 29, 2008. The first three pages detail the income; the next page (numbered 16 of 16) is the expense summary by department; the next fifteen pages are the expenses by line item. There is a new report dealing with Fire Suppression's overtime costs. The remainder of the report is the revolving accounts (Rec.; Cable; Detail; and EMS). The 2008 budget column uses the budget as forwarded to Town Meeting by the Budget Committee.

There were not any real items of note in February's Income Statement. \$711k or 11% of the budget has been collected on a year to date basis.

The Expense summary (numbered as page 16 of 16) shows the year to date expenses by department. At the end of February, the operating departments (with debt service) were 15.9% of the budget. This is lower than the month's target of 16.7% and does contain \$688k of Debt payments, which are being booked on a timelier basis in '08.

On pages 1 through 15, the majority of the departments are below the target level and do not have any major issues.

On page 2 of 16, the "January" effect continued for another month with the Finance Department's annual computer software maintenance payment of \$8.4k being booked in one lump sum. This generates an unfavorable comparison to budget but will come back in line as the year passes.

On page 4 of 16, the Town Office building maintenance account is now over 50% of the total year's budget. This account will go over budget this year as needed repairs are completed.

Mr. Schwotzer has included a special page dealing specifically with the Fire Department.

This page explains that the fill-in employee is the cost generator, not the person out sick or on vacation.

On page 8 (of 16), in Fire Suppression, the four accounts from O/T Wages through Vacation Wages (#1400 -1920) actually all relate to overtime coverage. When the 2008 budget was being adjusted for the hiring of four new fire fighters, \$128k of cost was removed to offset the increase in regular wages. I mistakenly reduced only the O/T Wage account when actually the costs for Sick and Vacation will be more affected. Due to this, I believe that the budget and actual expenses should be reviewed as a group.

Inserted a new report, which shows that on a year to date basis, the "total" overtime is running at 10.2% vs. the target of 16.7%. The budget has been "seasonalized" to recognize that the effect of hiring 4 new fire fighters in the April time frame and that vacation usage being higher in the middle of the year rather than at the ends (see calculation notes in the 2008 Budget title section). It should also be noticed that the actual 2008 O/T is currently running at half of last year's (2007) rate. Since this is a sensitive issue, I intend to continue highlighting these accounts during 2008.

Questions from the Board.

Mr. Workman inquired about the building maintenance increase of spent funds. Mr. Schwotzer explained that there an internal plumbing issue and a leak in Finance office.

Mr. Welch explained that the heating system went down four times.

**HAMPTON BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
March 10, 2008 – 7:00 PM**

Mr. Workman also inquired why the Selectmen's budget has increased by 50%. Mr. Welch explained that was due to the binding of minutes for this year and past years for the Selectmen.

Mr. Moore gave the opportunity to Mr. Schwotzer and the Board for questions as this item is under the Consent Agenda.

No questions.

2. Larry Bingamen, Senior Vice-president of Aquarion Water Company -Customer Satisfaction Survey Results

Mr. Bingamen gave a brief overview of the first survey that Aquarion Water Company has conducted since taken over the direction of the Water Company, and that they had received a 92% high satisfaction rating with the service.

Michael Viageant- Center for National Polling. A survey pollster and presented the results of a 400 person survey with a presentation from a slide show. The survey was conducted during October 15-20, 2007; the polling sample was random and was conducted by phone. A series of questions were asked of the polling sample and the results of those questions were explained during the slide show presentation.

The Board was informed that the Mill Road tank construction will begin next week and a public meeting on the new construction will be held on Tuesday and the abutters were notified of the meeting.

Questions from the Board. None

III. MINUTES – March 3, 2008

Page 1 – Under March 3, 2008 minute corrections – Last sentence replace and insert the following. In addition, Rene Boudreau, Katie Yeaton, and Ms. Martin were the entertainment for the Senior Citizen Club meeting in January.

The March 3, 2008 minutes stand approved as corrected.

IV. OLD BUSINESS

1. Town Manager's Report

The NH Carbon Challenge will be held at the Lane Library on April 1st from 6:30 to 8 PM. The presentation will give an overview of changing climate and highlight projections for this century. Simple steps for residents to take to reduce carbon emissions and to save money.

The new Comprehensive Shoreline Protection Act will go into effect on April 1, 2008 in certain instances placing new and more comprehensive restrictions on development within 250 feet of public waters and limiting impervious development to 20 to 30 percent of the lot area.

Please take the time to vote on Tuesday, March 11. The poles are open from 7 AM to 8 PM. The warrant for the Town Meeting/Elections is on the Town website as is a notation sheet that can be used to mark your voting decisions before you go to the polls to cast your ballot. The outcome of the election, what projects are approved, and how much your taxes are, depends on your vote. Please vote and choose the direction your community will take in the coming year.

**HAMPTON BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
March 10, 2008 – 7:00 PM**

Mr. Welch presented on behalf of the Town and the Board of Selectmen an engraved mallet to Chairman Moore in appreciation for his service to the Town. The Selectmen rose and gave their applause in honor of Mr. Moore.

Mr. Moore gave his thanks and encourages citizens to volunteer in the community as he has learned a great deal about the community from volunteerism.

Selectmen's Response to the Town Manager's Report

None

V. NEW BUSINESS

1. Regular Abatements 2007

Mrs. Bridle-Russell MOTIONED to approve the Regular Abatements for Year 2007 **Mr. Griffin SECONDED**

VOTE: UNANIMOUS FOR

2. Sewer Abatements 2007

Mr. Griffin MOTIONED to approve the Sewer Abatement for Year 2007. **Mrs. Bridle-Russell SECONDED**

VOTE: UNANIMOUS FOR

3. Appointment of HBAC Member – Mr. John Nyhan

Mr. Workman MOTIONED to appoint Mr. John Nyhan to the Beach Area Commission. **Mrs. Bridle-Russell SECONDED**

VOTE: UNANIMOUS FOR

4. Declassification of Non-Public Session Minutes.

Mrs. Bridle-Russell MOTIONED to declassify the Non-Public Session minutes for January 3, 1993 and October 20, 1997. **Mr. Griffin SECONDED**

VOTE: UNANIMOUS FOR

Attorney Gearreald gave a brief explanation on Petition 08-08 - 495 Exeter Road for a Variance that granted by the ZBA; which allows a second dwelling unit in a RAA Zoning District. The district does not allow two family uses. The unit is located in a second building on the lot, which formerly was the garage. This living space was converted without a building permit. The ZBA granted a temporary variance, the variance is to expire when the Mother-in-law vacates the property. New Hampshire law does not allow temporarily as Variances run with the land. Atty. Gearreald is seeking direction from the Board, as in the past the Board has filed a motion for a re-hearing with the Zoning Board of Appeals on variances of this nature. Atty. Gearreald will retain outside Counsel on this issue as he represents the Board of Selectmen and the Zoning Board of Adjustment for the Town of Hampton, if the Board decides to file the motion for rehearing.

Mr. Workman MOTIONED to file the motion for re-consideration for rehearing with the Zoning Board of Adjustment of the Variance petition #08-08. **Mr. Lally SECONDED**

VOTE: UNANIMOUS FOR

**HAMPTON BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
March 10, 2008 – 7:00 PM**

Mr. Welch made a recommendation to the Board to set aside 3% percent of the wages for the management employees that are not otherwise compensated (Town Tax Collector and Town Clerk), and up to the first 2% be granted on the basis of evaluation and at least 1% be held in reserve based on merit for the completion of project lists given during the year.

Mr. Griffin MOTIONED to approve. **Mrs. Bridle Russell SECONDED**

VOTE: UNANIMOUS FOR

Mr. Griffin commented on the letter of Mrs. Hollingsworth about the Town of Epping's program of conserving Energy.

Mr. Welch explained that the Town is looking at the options to save energy and gave examples where the Town may employ energy saving measures. Mr. Welch will give those suggestions to the Towns Energy Committee.

Mr. Griffin asked about the DES Letter regarding the Golden Corridor development

Mr. Welch gave a background of the project and the issues with DES (procedural modifications to regulations). Mr. Welch explained that an evaluation would need to be done; either by Planning Board or a Town Vote; and then sent to DES for an exemption.

VI. CONSENT AGENDA

1. Hampton Investment Policy 2007.
2. Deed for Cemetery Lots.
3. Disband Recreation Center Study Committee

Mrs. Bridle Russell MOTIONED to approve consent agenda, which consisted of the Hampton Investment Policy, the Deed for the Cemetery lots and the disbanding of the Recreation Center Study Committee. **Mr. Griffin SECONDED**

VOTE: UNANIMOUS FOR

VII. PUBLIC COMMENT

Mr. Alfonso (Skip) Webb. Complimented Aquarion Water. Mr. Webb thanked Mr. Moore for explaining the grant program for the membership drive. Please support your library, museum, and the James House by joining these associations.

Chairman Moore closed the public comment session at 8:34

VIII. CLOSING COMMENTS:

IX. ADJOURNMENT

Mr. Griffin MOTIONED to adjourn. **Mr. Lally SECONDED**

VOTE: UNANIMOUS FOR



Chairman