

**HAMPTON BOARD OF SELECTMEN
SELECTMEN'S MEETING ROOM
October 6, 2003 7:30 PM**

PRESENT: Brian C. Warburton, Chairman, Virginia Bridle,
William Sullivan, James Workman, Cliff Pratt
James Barrington, Town Manager
Karen Anderson, Administrative Assistant

Mr. Warburton noted a correction to the agenda pointing out that the Board of Selectmen met in a non-public session under RSA 91-A:II (d) rather than (e) as had been posted.

PUBLIC HEARING

The Board of Selectmen held a public hearing to take comments from the public regarding the acceptance of the donation of marsh land from Mildred Barteau located at Map 127-001. This is the second hearing in compliance with RSA 41:14-a. There were no public comments. This will be scheduled for a vote on October 20, 2003.

I. SALUTE TO THE FLAG

Liz Premo of the Atlantic News led the audience in the salute to the flag.

ANNOUNCEMENTS

Selectman Pratt thanked all the residents for their kind support, cards and flowers during the past week. He noted that while he was out, his first grandchild, Jack, was born.

Mrs. Bridle announced that the WHS Field Hockey Team is holding a No Cook Night with a percentage of proceeds from Lena's on Tuesday, October 8th and the WHS Drama Club in conjunction with the Old Salt will once again be holding the Haunted Hotel.

Mr. Warburton noted that this past weekend the First Congregational Church and the Hampton Historical Society held an anniversary celebration of the Town and the First Congregational Church at Tuck Field that was well attended and very well done.

The public meetings at the Inn of Hampton on the Future Land Use chapter of the Master Plan were well attended. Mr. Barrington announced that there were 28 residents at the first session and 18 at the second.

Mrs. Bridle announced that Captain Bridle is in Exeter Hospital. He was wished a speedy recovery.

Toys for Tots

The annual Chili Cook-Off to benefit the Toys for Tots program will be held on October 23rd at LaBec Rouge.

II. OLD BUSINESS

1. Town Manager's Report

Hampton Falls Dispatch Agreement

Mr. Barrington told the Board that he was in error about the price that was charged for the dispatching services for Hampton Falls last year. The information he provided was one year old, last year the rate was increased from \$6,500 to \$7,000. Mr. Barrington said therefore, his recommendation is that the rate is increased to \$7,500 for 2004.

Estuaries Commission

Mr. Gillick brought in a packet of information from the Estuaries Project Management Committee to which the Board recently appointed him. That packet has been placed in the Selectmen's mailroom for review and information. If anyone would like a copy, please let the Admin. Assistant know.

Wastewater Treatment Plant

Mr. Barrington reported that on Friday morning, he received a call from Doug Mellin (in John Hangen's absence) notifying him of a discharge of unchlorinated effluent over Thursday evening. It seems that between electrical work being done by the contractor on the completion of the secondary clarifier and a computer communications problem in the SCADA system, the signal did not tell the computer to call for assistance. This was reported to the EPA, DES, and the state Shellfish people. The contractor has been put on notice of his liability in the event of damages and/or fines. Mr. Barrington told the Board that the town also had the environmental testing agency come to take samples downstream Friday morning and provide test results. The SCADA system has been upgraded to avoid this problem again.

Workers' Compensation Renewal

Mr. Barrington told the Board that he has talked to Mr. Dunn, NHMA-PLIT about the town's workers' compensation renewal. Mr. Dunn is looking forward to meeting with the insurance committee.

Drakeside Road Pump Station

The Board was told that a letter was copied to their packets from John Hangen to Tom Nigrelli about ceasing construction on the Drakeside Road pump station until a construction meeting can be held to clarify issues.

Cable Truck

Mr. Barrington told the Board that he toured the newly equipped Cable TV Remote Broadcast truck. Brad Jett and Pete MacKinnon were loading it for Friday night's football game.

Tower Ventures

Mr. Bill McQuade, of Tower Ventures, Inc. met with the Town Manager today and explained that his company is the successor to Aurora Communications. He wondered if the Board would be interested in negotiating with him for a communications tower on the public works property. Mr. Barrington told the Board that he suggested that Mr. McQuade write a letter detailing his interest and include information about his company that would be passed on to the Board.

Assessing Presentation

Mr. Estey provided an outline of his understanding of the information that the Board would like to see him present in a public service announcement. Mr. Barrington said that he had talked with Brad Jett about filming the spot. If the outline meets with the Board's approval, it will be put together for Channel 22.

Tax Rate Setting

Mr. Barrington told the Board that he spoke with Barbara Reid last week regarding having the tax rate setting here in Hampton this year. She stated that it was unlikely that they would be able to accommodate the request. Mr. Estey called from Concord today, where he was in a meeting with Barbara Reid and reported that they indicate there is no way they would be able to come here for the tax rate setting before October 20. It is possible they could make it sometime after the 20th. Mr. Barrington said that his only concern in that regard is the timing of the tax bills in coordination with scheduled training on the software for that process.

Engineering Proposals

Mr. Barrington reported that after conducting interviews of engineering firms last week, contract negotiations have been opened with Fay, Spofford & Thorndike for all of the engineering projects. A copy of the standings on the projects is included in your packets as part of the notification letter concerning our intent to negotiate a contract.

Recreation Bids

Mrs. Martin, Recreation Director reported that the bids for the new Cave Building are due in on October 10th, and bids for the new 15-passenger mini-bus are due in on October 15th.

WHS Proposal

Mr. Hangen and the Manager met with Superintendent Jim Gaylord and Fred Englebach this morning to look at the conceptual proposal for a new entrance/exit from WHS onto Winnacunnet Road. A sketch has been provided for the Board. The plan calls for the new entrance east of Park Avenue with the Park Avenue intersection being squared into a "T". They are planning the budget for that work as part of the overall improvements at WHS. This will also increase their student parking, which is a much-needed improvement.

Police Facility

Mr. Workman asked for a police station update. Mr. Barrington said that the piles have been completed and the caps are approximately 85% complete. Everything seems to be on schedule and moving forward. Mr. Barrington said that the town has now hired Whichter Builder's former project superintendent to assist the Clerk of the Works for the Town in order to keep a close eye on the project. The builder's new superintendent has very good references from the Dover School Department and we are confident that he will be able to do a good job for the Town.

Tax Rate Setting

Mr. Sullivan said that the town has made a good attempt to have the tax rate set here in Hampton, but he does not think that the tax rate setting should be held up in order to have it held in Hampton. He would be in favor of having DRA come and do an informational seminar.

Drakeside Road

Mrs. Bridle asked if there was a report on the problems on Drakeside Road. Mr. Barrington said that he expects to have information from Mr. Hangen shortly on that.

Hampton Falls Dispatch Agreement

Mr. Sullivan MOTIONED that the cost for the Hampton Falls fire dispatching for 2004 be \$7,500.

Mr. Workman SECONDED

VOTE: UNANIMOUS FOR

III. NEW BUSINESS

1. Application/Letter of Intent – LCHIP Application

Mr. Sullivan MOTIONED that the Board of Selectmen authorize the Chairman to sign the letter of intent to apply for an LCHIP grant as reviewed in the non-public session this date.

Mrs. Bridle SECONDED

VOTE: UNANIMOUS FOR

Kings Highway Sewer

Mrs. Bridle asked when the Kings Highway sewer project will start. Mr. Barrington said that is one of the engineering projects that Faye, Spofford & Thorndike was just selected for. A representative from the firm will be attending a meeting on the upcoming infrastructure upgrades on Tuesday and Mr. Barrington said that he will have more information after that.

Election Seminar

Mr. Sullivan pointed out that after the past election problems in Florida changes were made in the Federal election laws and funds have been provided to States for election training. Mr. Sullivan said that he attended the training this past weekend, and told the Board that the majority of the training was geared towards the Supervisor's of the Checklist. Mr. Sullivan asked the Town Manager to talk to the Moderator about improving the lighting in the voting booths. He noted that it has been a problem in Hampton and was an issue that was discussed at the training.

IV. MINUTES

The minutes of September 29, 2003 were reviewed and approved as written.

V. CONSENT AGENDA

1. Entertainment Permit
2. Nursing Home Referral

Mr. Workman MOTIONED that the Board of Selectmen approve the consent agenda.

Mrs. Bridle SECONDED

VOTE: UNANIMOUS FOR

Budget ReviewRecreation & Culture

Mr. Sullivan MOTIONED that the Board recommend \$239,424 for the Recreation & Parks Department total budget.

Mrs. Bridle SECONDED

Mr. Workman said that every year there is a petitioned warrant article for the Christmas Parade that passes by a large majority. He asked if it is possible to put that amount into the recreation budget rather than having the separate warrant article. Mrs. Duhamel said that cultural events such as that are generally placed under Account 459, Other Culture.

Mrs. Bridle asked if the \$800.00 for first aid supplies for camps should be included in the Special Revenue Fund as a program expense. Mrs. Martin said that it could go either way because the account pays for first aid supplies for all of the programs and camps. Mr. Pratt pointed out that the department seems to be taking on more mowing and if that continued the department may need additional mowing help next year. Mr. Sullivan suggested that the mowing be split up, with the Recreation Department handling the parks and Public Works Department handling the road side areas and pump stations.

Mrs. Martin said that in developing the budget she considered this is a year to maintain current levels of service.

VOTE: UNANIMOUS FOR

Parking Administration

Mr. Sullivan MOTIONED that the Board of Selectmen recommend \$61,481 for the Parking Administration budget.

Mr. Workman SECONDED

Mr. Sullivan that the revenue is this account will take a beating next year. Mrs. Martin commended Mr. DeMarco on the parking lot operations.

VOTE: UNANIMOUS FOR

Other Culture- Flower Gardens

Mr. Sullivan MOTIONED to increase to increase the Other Culture – Flower Gardens account by \$3,500 to include a line for the Hampton Christmas Parade.

Mr. Workman SECONDED

VOTE: UNANIMOUS FOR

Public Works

Mrs. Bridle asked if Mr. Hangen has given Mr. Nigrelli a deadline for the corrections that are needed to the pump station. Mr. Hangen said that he has not and Mr. Nigrelli needs to talk with his engineer about the compounded problems that need to be resolved. He anticipates this will take weeks. Mr. Sullivan asked

that Mr. Hangen hold them to a tight schedule for completion of this. Mr. Hangen explained that Mr. Nigrelli had requested some changes be made to the approved pump station that were approved, however some changes were made that were not requested or approved.

Highways and Streets

Mr. Sullivan MOTIONED that the Board of Selectmen recommend \$1,209,705 for Total Administration in Highways and Streets.

Mr. Workman SECONDED

Mr. Workman asked about the maintenance account being overspent for the past couple of years. Mr. Hangen said that sometimes there is a balancing act of taking maintenance expenses from one account or another. Mr. Sullivan asked if a hard winter adds to the maintenance expenses. Mr. Hangen said that this past winter they depended too much on the small pick up trucks and went through too many transmissions.

VOTE: UNANIMOUS FOR

Engineering

Mr. Workman MOTIONED that the Board of Selectmen recommend \$10,000 for Engineering.

Mrs. Bridle SECONDED

VOTE: UNANIMOUS FOR

Total Highways and Streets

Mr. Workman MOTIONED that the Board of Selectmen recommend \$1,219,705 for Total Highways and Streets.

Mr. Pratt SECONDED

VOTE: UNANIMOUS FOR

Paving & Reconstruction

Mr. Workman MOTIONED that the Board of Selectmen recommend \$100,000 for Paving and Reconstruction.

Mr. Sullivan SECONDED

Mr. Sullivan noted that the budget includes paving on Sanborn Road, Wingate Street and Carolan Avenue which are being paved this year. Mr. Hangen explained that he plans the streets based on current conditions and some times the roads need to be done sooner. Mr. Sullivan asked if the unpaved section of Huckleberry Lane is included in the paving proposed. Mr. Hangen said that it is.

VOTE: UNANIMOUS FOR

Cleaning & Maintenance

Mr. Workman MOTIONED that the Board of Selectmen recommend \$98,025 for Cleaning and Maintenance.

Mrs. Bridle SECONDED

VOTE: UNANIMOUS FOR

Storm Drainage

Mr. Sullivan MOTIONED that the Board of Selectmen recommend \$95,200 for Storm Drainage.

Mr. Workman SECONDED

Mr. Workman asked if this is for all of Brown Avenue. Mr. Hangen said that the drainage on Brown Avenue is primarily for the deteriorated line near the Police Station. The existing line goes onto private property and needs repair. Mr. Sullivan asked if the problem of the water coming up the manhole on Brown Avenue could be corrected. Mr. Hangen said that would need a tide gate installed, which is very expensive.

Snow and Ice Removal

Mr. Sullivan MOTIONED that the Board of Selectmen recommend \$63,920 for snow and ice removal.

Mr. Pratt SECONDED

VOTE: UNANIMOUS FOR

Hydrants

Mr. Sullivan MOTIONED that the Board of Selectmen recommend \$294,800 for Hydrants.

Mr. Workman SECONDED

Mr. Workman asked why these are funded through Public Works instead of Fire. Mr. Hangen said that they used to be in the the Fire Department budget but DRA requires it in this manner.

VOTE: UNANIMOUS FOR

Paving

Mr. Workman MOTIONED that the Board of Selectmen recommend \$667,245 for Paving.

Mrs. Bridle SECONDED

Street Lighting

Mr. Workman MOTIONED that the Board of Selectmen recommend \$186,000 for Street Lighting.

Mr. Sullivan SECONDED

VOTE: UNANIMOUS FOR

Municipal Sanitation - Administration

Mr. Sullivan MOTIONED that the Board of Selectmen recommend \$1,598,109 for Administration in Municipal Sanitation.

Mr. Workman SECONDED

VOTE: UNANIMOUS FOR

Mr. Workman asked about the position of Storm-water Coordinator. Mr. Hangen said that was a new position last year.

Solid Waste Collection

Mrs. Bridle MOTIONED that the Board of Selectmen recommend \$6108,438 for Solid Waste Collection.

Mr. Pratt SECONDED

VOTE: UNANIMOUS FOR

Solid Waste Disposal

Mrs. Bridle MOTIONED that the Board of Selectmen recommend \$20,000 for Solid Waste Disposal.

Mr. Pratt SECONDED

Mr. Sullivan noted that this is for monitoring of the capped landfill.

VOTE: UNANIMOUS FOR

Transportation/Tipping Fees

Mr. Workman MOTIONED that the Board of Selectmen recommend \$805,328 for

Transportation/Tipping Fees.

Mr. Sullivan SECONDED

Mr. Sullivan asked how many more years are available at Turnkey. Mr. Hangen said that he anticipated there would be eight or nine. He noted that the Town's contract for sludge disposal will be coming up in a year or so and at this time Hampton currently has the lowest rate in the State.

VOTE: UNANIMOUS FOR

Transfer Station

Mr. Workman MOTIONED that the Board of Selectmen recommend \$293,537 for the Transfer Station.

Mrs. Bridle SECONDED

VOTE: UNANIMOUS FOR

Total Waste Disposal

Mrs. Bridle MOTIONED that the Board of Selectmen recommend \$1,118,865 for Total Waste Disposal.

Mr. Sullivan SECONDED

VOTE: UNANIMOUS FOR

Exeter Sewer Agreement

Mr. Pratt MOTIONED that the Board of Selectmen recommend \$80,775 for the Exeter Sewer Agreement.

Mr. Workman SECONDED

VOTE: UNANIMOUS FOR

Total Sewer

Mrs. Bridle MOTIONED that the Board of Selectmen recommend \$108,275 for Total Sewer.

Mr. Workman SECONDED

VOTE: UNANIMOUS FOR

Total Sanitation

Mr. Workman MOTIONED that the Board of Selectmen recommend \$3,433,687 for Total Sanitation.

Mr. Pratt SECONDED

VOTE: UNANIMOUS FOR

Grand Total – Public Works

Mr. Sullivan MOTIONED that the Board of Selectmen recommend \$5,506,637 for the total Public Works budget.

Mr. Workman SECONDED

VOTE: UNANIMOUS FOR

Mr. Hangen said that there are months and months of work that go into the budget preparation and he appreciates the assistance from some very dedicated, good employees. He said that his staff understands that they have to do more with less and one of the best rewards they have is providing services.

Mr. Hangen said that they have had an ongoing set of discussions to come up with ways to meet the DES standards at the wastewater treatment plant and that is something that he will be discussing with the Board at a later date.

Health Agencies

Mr. Warburton said that all of the agencies do very important jobs in Hampton and he is glad that the Town has always been generous to the agencies.

Crossroads House

Mr. Chris Sterndale explained that they are an emergency and transitional shelter in Portsmouth. They are serving approximately 700 people per year, with 60 from Hampton. During the first quarter of 2003 they saw 20 people from Hampton. Mr. Sterndale noted that with the improvement in the rental market, people are not staying as long as they used to.

Mrs. Bridle MOTIONED that Crossroads House be funded at \$12,000.

Mr. Sullivan SECONDED

VOTE: UNANIMOUS FOR

Sexual Assault Support Services

Kathy Beebe, Executive Director said that they provide 24-hour support to victims of sexual assault and they do a lot of work in the school for prevention education.

Mrs. Bridle MOTIONED that Sexual Assault Services be funded at \$2000.

Mr. Sullivan SECONDED

VOTE: UNANIMOUS FOR

A Safe Place

Deanna Gallant, Finance Manager for Safe Place said that they have the only shelter staffed 24 hours a day. The past fiscal year they served 41 residents, with 13 staying in the shelter.

Mr. Workman MOTIONED that A Safe Place be funded at \$5000.

Mrs. Bridle SECONDED

VOTE: UNANIMOUS FOR

Seacoast Mental Health

Megan Walsh, substance abuse counselor explained that Seacoast Mental Health provides mental health services for residents for many reasons. In 2003 they served 406 Hampton residents and have requested level funding for the past nine years.

Mrs. Bridle MOTIONED that Seacoast Mental Health be funded at \$ 8000.

Mr. Workman SECONDED

VOTE: UNANIMOUS FOR

Aids Response

Due to a death at their agency there was no representative available for this meeting.

Mr. Sullivan MOTIONED that Aids Response be level funded at \$2,500.

Mrs. Bridle SECONDED

VOTE: UNANIMOUS FOR

Child and Family Services

Sherry Landry and Anne Murray represented Child and Family Services and explained that during the past year 18 Hampton residents received counseling services, four families used adoption services and 57 families received early intervention services.

Mrs. Bridle MOTIONED that Child & Family Services be funded at \$5500.

Mr. Pratt SECONDED

VOTE: UNANIMOUS FOR

Seacoast Hospice

Seacoast Hospice has requested an increase this year based on the increase in services to the residents in Hampton.

Mrs. Bridle MOTIONED that the appropriation for Seacoast Hospice be funded at the increased amount of \$7500.

Mr. Sullivan SECONDED

VOTE: UNANIMOUS FOR

Rockingham Nutrition

Jamie Chagnon represented Rockingham Nutrition and told the Board that 199 residents were served from Hampton for a total meal count of 21,867 meals. She noted that all of the funds received from Hampton stay in Hampton.

Mr. Sullivan MOTIONED that Rockingham Nutrition be funded at \$3930.

Mr. Workman SECONDED

VOTE: UNANIMOUS FOR

Lamprey Health Care

Phyllis Eldridge, Director of Transportation explained that Lamprey Health Care provided 3,761 rides for residents of Hampton and 758 office visits in the medical center.

Mr. Sullivan MOTIONED that the Lamprey Health Care be funded at \$3500.

Mr. Workman SECONDED

VOTE: UNANIMOUS FOR

ADJOURNMENT

Mr. Workman MOTIONED that the meeting be adjourned. (8:45 PM)

Mrs. Bridle SECONDED

VOTE: UNANIMOUS FOR

Chairman