

**Hampton Beach Area Commission
Meeting Summary – March 17, 2005
Hampton Beach Village Precinct Hall**

In Attendance:

Jim Workman, Chairman – Town of Hampton
Fred Rice, Secretary/Treasurer – Town of Hampton
Warren Bambury – Rockingham Regional Planning Commission
Doug DePorter – Designee, NH Department of Transportation
Sandrine Thibault – Designee, Office of Energy and Planning
Skip Windemiller – Hampton Beach Village District

Absent:

Tom Higgins – Hampton Area Chamber of Commerce
Allison McLean, Vice-Chairman – Designee, NH DRED
Rep. Michael O’Neil – Hampton Beach Village District
John Harwood – Town Planner, Town of Hampton (Administrative)

Administrative:

Torene Tango-Lowy – NH DRED

Chairman Jim Workman called the meeting to order at 7:05 p.m. Mr. Workman identified the members present.

I. Old Business

1. Subcommittee Review Standards. Mr. Workman is awaiting election of officers and will contact the Planning Board and ZBA chairmen to request a joint meeting. Mr. Rice has informally talked to ZBA members about cooperative efforts, which was well received. Mr. Windemiller asked about the legal standing of the commission and its ability to effectively influence local planning. Members discussed the process for PB review, the criteria for granting a variance, and how they envision that the cooperative process between town boards and HBAC would work. The commission expressed interest in working with the PB in updating the town zoning ordinance to reflect the intent of the Hampton Beach Area Master Plan and Visioning report. The commission can meet with the ZBA in May, as the ZBA meets on the same evening as the commission. Ms. Thibault recommends that the commission be prepared for these meetings: to provide a broad outline; members agreed.

- Mr. Workman will send letters to the PB and ZBA to request joint meetings with the commission.
- Members will consider concepts that should be presented to the local boards and will provide suggestions at the April meeting.

2. Earth, Sea, and Space Museum. Mr. Workman sent a letter to DRED that relays the commission’s endorsement of this proposal. Mr. Bambury reported that Crystal Kent is interested in meeting with the commission to discuss how to proceed.

- The Zoning and (re)Development subcommittee agreed to meet with Ms. Kent. Mr. Bambury will schedule this meeting.
- Mr. Workman will follow up with Ms. McLean about DRED’s interest in this proposal.

3. Webb Management Services Mr. Workman sent a letter to Mr. Flamm and included a copy of the Master Plan and Visioning Report. Webb Management has been asked to provide a proposal with related efforts at their expense, if they wish to pursue offering their services.

- Mr. Workman will follow up with Mr. Flamm.

II. Any Other Business

1. Route 1A Bridge Mr. Rice reported that \$1.5 million federal dollars were appropriated to the bridge project. Mr. Rice suggested that the commission consider how bridge design might fit with the vision for the area. Mr. Bambury said that area towns are currently reviewing DOT’s long range plans and that Scenic Byway funds might be

available for this project. Ms. Thibault could bring this forward to the OEP Scenic Byway coordinator. Mr. DePorter said DOT will be contracting the painting and deck work of the bridge soon.

- Members will consider design ideas and bring their suggestions to the April meeting.

2. Town Warrant: Route 1A land swap Members discussed the town warrant that failed: a proposed land swap with DOT for Route 1A that would have provided the town with greater control of Ocean Blvd. It was suggested that the warrant would have fared better if voters were given more information about the proposal.

3. HBAC Grants RSA 216-J:4 authorize the commission to institute a program to solicit and receive grants for the implementation of the Hampton Beach Master Plan. Mr. Workman would like guidance on this from town counsel.

- Mr. Workman will follow up with town counsel.

IV. Review Meeting Minutes – February 17, 2005

Members reviewed the minutes. Ms. Thibault requested that future minutes reflect more of the commission's discussions. Members discussed what the minutes should contain. Statute requires a record of motions and the vote; both state and local legal counsel has confirmed this. Town boards have provided a range of minutes from the required minimum to a transcription. Members recognized that more detail in minutes puts a greater burden on the person taking and producing the minutes; however, the commission thought a little more detail could be helpful for the commission to recall and document their discussions. Ms. Tango-Lowy suggested that when members review the draft minutes, if there are areas that lack detail that the members draft appropriate text for her to easily drop into the minutes.

Mr. Rice MOTIONED to accept the February 17, 2005 minutes, as written. Mr. Windemiller SECONDED; motion CARRIES.

VI. Next meeting and Adjourn

The next meeting is scheduled for **Thursday, April 21, 2005 at 7:00 pm** at the Precinct Office of the Hampton Beach Fire Station.

Ms. Thibault MOTIONED to adjourn. Mr. Windemiller SECONDED. Motion CARRIES. Meeting adjourned at 8:00 p.m.

Submitted by Torene Tango-Lowy, DRED.