

Hampton Cable Committee  
Minutes 3/23/16

In Attendance: Brian McCain, Paul Paquette, Pete Reed, Bill Lowney, Lee Lowney, Jim Waddell, John Judson

Call to Order 6:35 PM

Reorganization of Committee:

Bill nominated Brian for Chairman  
Jim Waddell  
6 in Favor  
Brain Abstained

Peter nominated Bill for Vice Chairman  
Peter Seconded  
All in favor

Vote to purchase a Kaba Simplex push button lock for Beach Fire House electrical/camera room, to allow Channel 22 access for meetings and to secure equipment.

Motion to Purchase Kaba Simplex push button lock made by Lee.  
Seconded by Jim  
All in favor

Update policy for Channel 22 meetings:

Paul will be updating policy on meeting requirements, to include a 2 week notice of meeting to be filmed, This policy should also include phone numbers and emails to cancel meetings as we have been setting up for meetings on occasion only to have the committees not show for meeting.

Please send any suggestions for policy to Paul.

Channel 22 will be asking the Board of Selectman for permission to hire a part time media coordinator such as SAU 90 now employ's. This position had been previously approved several years ago, however the budget at the time was not contusive to complete. The position will be as follows:

- The position will be part-time, not to exceed 28 hours
- Benefits, Health, Dental, and Retirement, Life Insurance or any other benefit will not be part of this position.
- Depending on experience this position will not exceed \$25.00 per hour.
- A job description will be presented to the BOS upon completion.

John will forward his job description to Brian for us to reference.

Motion to bring Part-Time media Coordinator request to BOS made by Bill.  
Seconded by Pete.  
All in favor.

Pete asked if we should have a presence on Social Media to draw a wider audience. Lee will create a Facebook page but is unfamiliar with Twitter and Instagram. And will ask around for input on how to handle those media types.

New Business:

Bill made a motion to cease filming School Board meetings as we have provided all the equipment to them and they have their own Media Coordinator. He feels as if they are double dipping by having Channel 22 paying for filming.

Pete seconded with discussion:

The issue is they have no studio set up yet to accommodate the meetings. Hopefully the studio will be complete in less than a year. At this time the 2 filming the meetings have no issues continuing.

All in favor – 1

Against- 6

Motion failed

A motion to investigate a firm to do an outside audit of our systems was suggested and will also be brought to BOS for consideration.

Headsets need to be replaced, some are being held together with duct tape. Brian will get estimates for repair or replacement.

At our next meeting we will discuss future plans for Channel 22.

Develop the job description for part-time Media Coordinator

Motion to adjourn 7:35