

**TRASH COMMITTEE MEETING**  
**MINUTES**  
**June 5, 2019**  
**6:00 P.M. HAMPTON POLICE DEPARTMENT**

**PRESENT:** Jamie Sullivan, Moderator  
Mary Broderick  
Jake Fleming  
Julie Glover  
Frank Healey  
Mark Longstaffe  
Tom McGuirk  
Hellen McIntyre  
Paul Morin  
David Morrison  
Ute Pineo  
Norm Silberdick  
William "Skip" Sullivan  
Alicia Xanthopoulos

**ABSENT:**  
David Hartnett

**SWEARING IN OF MEMBERS**

All members present were sworn onto the Trash Committee by Shirley Dohney, Town Clerk.

**SOLUTE TO THE FLAG**

**I. Call to order**

Deputy Town Manager, Jamie Sullivan who is serving in the capacity as moderator for the Solid Waste Committee, called the meeting to order and welcomed the committee members.

**II. Introduction of members**

Committee members introduced themselves and discussed their involvement in the Town. The Committee is comprised of a diverse group of residential and commercial property owners with long standing involvement in the Town.

**III. Organization of the Committee**

Mr. Jamie Sullivan recommend that Ms. Julie Glover serve as alternate moderator in the event he is unable to attend a meeting.

**MOTION PASSED**

**Moved** by Mr. Paul Morin

**Second** by Ms. Ute Pineo

**Vote** 7-0-0

**IV. Discussion of New Hampshire Statute Title VI, Chapter 91-A**

Mr. Jamie Sullivan informed the Committee that it is governed by NH Statute Title VI, Chapter 91-A. Mr. Sullivan provided a copy of the statute and gave an overview. He emphasized that Committee members are directed to follow the rules regarding electronic communications. He stated that everything the Committee discusses is open to the public and discussions should be held within the confines of scheduled meetings. Mr. Sullivan instructed members to communicate via email addressed to both he and Susan Thrumston, DPW Administrative Assistant who is serving as minute taker and secretary for the Committee.

**V. Mission Statement/Direction of the BOS**

Based on the Board of Selectman’s directive, Mr. Sullivan provided the following mission statement for the committee: “To review the trash and recycling collection process of the Town and to develop Recommendation(s) for the Board of Selectman to consider regarding policy and procedural actions.”

**VI. Determination of meeting dates, frequency, locations, TV coverage**

Each committee member stated their opinion for frequency, location and TV coverage for future meetings. It was decided that meetings will be held in the Board of Selectman’s meeting room at the Town Hall, the meetings will be open to the public, will be televised, and occur twice a month with the frequency being adjusted as needed. Mr. Jamie Sullivan will review dates for future meetings and make a recommendation to the Committee via email.

**VII. Department of Public Works Presentation**

Mr. Chris Jacobs, Director of Public Works and Ms. Jennifer Hale, Deputy Director of Public Works gave a presentation to the Committee that provided an overview of the Town’s solid waste operations. The Committee members were given a handout entitled, “Solid Waste Committee (SWC) Department of Public Works (DPW) Meeting Presentation & Outline” and a copy of the slide presentation. Mr. Jacobs addressed the group in regards to the contracts, ordinances, policies and budget issues that guide how the Public Works Department operates. Ms. Jennifer Hale provided the Committee with information pertaining to the current solid waste collection practices, Transfer Station operations and recycling collection. A discussion pursued and questions were asked regarding recycling contamination expenses, recycling education, and service on private roads, as well as, other operational issues. Ms. Hale informed the Committee that, prior to the next meeting, each member would be given a binder containing comprehensive information about the DPW’s solid waste operations, contracts, ordinances and financial documents. Questions about the presentation were answered by both Mr. Jacobs and Ms. Hale. Committee members were instructed to email both Mr. Jamie Sullivan and Ms. Thrumston with further questions and requests for information so that the DPW can provide the information to the Committee members.

**VIII. Adjournment**

At 8:01 p.m., the Committee adjourned on the **MOTION** of committee member Mr. William Skip Sullivan and was unanimously **SECONDED** by all committee members.

